



**MINUTES OF THE AUDIT AND RISK MANAGEMENT COMMITTEE MEETING HELD IN
THE TELECONFERENCE DETAILS 03 9260 6160 ON MONDAY, 4 JUNE 2018
AT 10:00 AM**

1 WELCOME & APOLOGIES

1.1 Welcome

The meeting opened at 10:20 am.

The Chairperson Ian Swan welcomed committee members and staff.

1.2 Present

Chairperson: Ian Swan.

Committee Members: Sandra Cannon (2nd Independent member), Mayor Gawin Tipiloura and Cr Lynette De Santis.

Officers: Marion Scrymgour (CEO), Bala Donepudi (Finance Manager), Mark Blackburn (Management Consultant) and Maina Brown (Governance & Compliance Manager).

1.3 Apologies

Cr Marius (Pirrawayingi) Puruntatameri.

1.4 Leave of Absence

Nil

1.5 Declaration of Interest of Members or Staff

Nil

2 CONFIRMATION OF PREVIOUS MINUTES

Audit and Risk Management Committee - 14 February 2018

1 RESOLUTION

*Moved: Gawin Tipiloura
Seconded: Sandra Cannon*

That the minutes of the Audit and Risk Management Committee meeting held on 14 February 2018 as circulated, be confirmed as a true and correct record of that meeting.

CARRIED

3 GENERAL BUSINESS

3.1 BUSINESS ARISING FROM PREVIOUS MINUTES

RECOMMENDATION:

That the Committee accepts these discussions and report.

3.2 2016/17 AUDITED FINANCIAL STATEMENT.

To discuss and review the Audited Financial statements for the year ended 30 June 2017 presented by the Auditors Merit Partners.

RECOMMENDATION:

That the Committee reviews and provides advice to the Council on the final Audited Financial statements for the year ended 30 June 2017.

3.3 APPROVED FRAUD PROTECTION POLICY

This report provides members with an approved Fraud Protection Policy for information.

RECOMMENDATION:

That the Committee receive and note this report for information.

3.4 AUDIT AND RISK MANAGEMENT COMMITTEE SURVEY SUMMARY

The collated ARMC assessment was prepared by Ian Swan following receipt of completed survey forms from five (5) ARMC members and executive staff.

2 RESOLUTION

Moved: Gawin Tipiloura
Seconded: Sandra Cannon

That the Committee agrees to defer this report to the next ARMC meeting to be held on 26 October 2018.

CARRIED

3.5 POPULATION OF AUDIT AND RISK WORK PLAN

This report is put before the committee members for discussions.

3 RESOLUTION

Moved: Gawin Tipiloura
Seconded: Sandra Cannon

That the Committee agrees to defer this report to the next ARMC meeting to be held on 26 October 2018.

CARRIED

4 REPORTS FOR INFORMATION

Nil

5 CONFIDENTIAL ITEMS

RECOMMENDATION

That pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider a Confidential matter.

At the conclusion of the discussion on the confidential item(s), the meeting was reopened and the decision on the item(s) noted.

RECOMMENDATION

That the meeting be reopened and the decisions on the confidential item be noted.

CONFIDENTIAL ITEM DECISIONS

5.1 ORGANISATIONAL REVIEW

The report will be dealt with under Section 65(2) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.

5.2 MANAGEMENT REPRESENTATION LETTER

The report will be dealt with under Section 65(2) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.

5.3 DRAFT BUDGET 2018/19

The report will be dealt with under Section 65(2) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person..

5.4 AUDITOR'S APPOINTMENT

The report will be dealt with under Section 65(2) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.

5.5 2018/19 FINANCIAL STATEMENTS PREPARATION TIMELINE

The report will be dealt with under Section 65(2) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains

information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.

6 NEXT MEETING

Friday 26 October 2018.

7 CLOSURE

The meeting closed at 12:25 pm.

These Minutes were confirmed at the ARMC Meeting of the Council held on 26 October 2018.

Signed:

Chairperson