



# **AGENDA**

## **PIRLANGIMPI LOCAL AUTHORITY MEETING**

### **TUESDAY, 25 JUNE 2024**

Notice is given that the next Pirlangimpi Local Authority Meeting of Tiwi Islands Regional Council will be held on:

- Tuesday, 25 June 2024 at Pirlangimpi Shire Boardroom
- Commencing at 10am

Your attendance at the meeting will be appreciated.

**Gina McPharlin**  
**Chief Executive Officer**

## **AGENDA**

### **1 WELCOME & APOLOGIES**

- 1.1 WELCOME
- 1.2 PRESENT
- 1.3 APOLOGIES
- 1.4 LEAVE OF ABSENCE
- 1.5 DECLARATION OF INTEREST OF MEMBERS OR STAFF
- 1.6 CONFIRMATION OF PREVIOUS MINUTES

*Pirlangimpi Local Authority - 13 December 2023*..... 1

### **2 GENERAL BUSINESS**

*Jacob Leonard (Department of Chief Minister and Cabinet) – Local Authority Review*

### **3 REPORTS FOR INFORMATION**

3.1 PIRLANGIMPI LOCAL AUTHORITY - RESIGNATION AS A MEMBER..... 4

### **4 REPORTS FOR DECISION**

- 4.1 2023/2024 – LOCAL AUTHORITY FINANCIAL REPORT TO PIRLANGIMPI LOCAL AUTHORITY AS OF 31 MAY 2024 ..... 6
- 4.2 PIRLANGIMPI LOCAL AUTHORITY COMMUNITY PROJECT ..... 11

### **5 OTHER BUSINESS**

*Nil*

### **6 BUSINESS ARISING**

*Nil*



**MINUTES OF THE PIRLANGIMPI LOCAL AUTHORITY MEETING HELD IN THE  
PIRLANGIMPI BOARDROOM / TELECONFERENCE ON WEDNESDAY, 13 DECEMBER  
2023 AT 10.43AM  
(POSTPONED TO THURSDAY, 21 DECEMBER 2023)**

**1 Welcome & Apologies**

**1.1 Welcome**

The meeting opened at 10.43 am.

**1.2 Present**

Chair	Andrew Warrior	In Person
Member	Andrew Orsto	In Person
Member	Bernard Pangiraminni	In Person
Member	Margaret Tipungwuti	In person
Member	Thecla Puruntatameri	In Person
Member	Rebecca Yunupingu	In Person
Member	Carol Puruntatameri	In Person
Mayor	Lynette De Santis	Teleconference
Councillor	Therese (Wokay) Bourke	In Person
Councillor	Deanne Rioli	In Person
Staff	Gina McPharlin - Chief Executive Officer	In Person
Staff	Bala Donepudi - Chief Financial Officer	In Person
Staff	Bill Toy – Community Engagement Manager	Teleconference

**1.3 Apologies**

**APOLOGIES FROM MEMBERS WHO WERE ABSENT FROM THE MEETING**

**7 RESOLUTION**

*Moved:* Bernard Pangiraminni

*Seconded:* Andrew Orsto

**That the Pirlangimpi Local Authority members accept the apology from Noel Galarla and John V Tipungwuti.**

**CARRIED**

**1.4 Leave of Absence**

Nil

**1.5 Declaration of Interest of Members or Staff**

**10 RESOLUTION**

*Moved:* Thecla Puruntatameri

*Seconded:* Andrew Orsto

**That the Pirlangimpi Local Authority members accept the declaration of interest from Chair, Andrew Warrior as an employee of the Tiwi Island Regional Council.**

**CARRIED**

## **1.6 Confirmation of Previous Minutes**

***Pirlangimpi Local Authority - 26 September 2023 (Postponed to 14 November 2023)***

### **11 RESOLUTION**

*Moved:* Andrew Orsto

*Seconded:* Bernard Pangiraminni

That the minutes of the Pirlangimpi Local Authority on 14 November 2023 as circulated, be confirmed as a true and correct record of that meeting.

**CARRIED**

## **2 GENERAL BUSINESS**

Nil

## **3 REPORTS FOR INFORMATION**

Nil

## **4 REPORTS FOR DECISION**

### **4.1 PIRLANGIMPI LOCAL AUTHORITY COMMUNITY PROJECT**

To get the consent of the Pirlangimpi Local Authority to undertake new projects under Local Authority project Funding.

### **12 RESOLUTION**

*Moved:* Thecla Bernadette Puruntatameri

*Seconded:* Rebekah Yunupingu

- 1. That the Pirlangimpi Local Authority reviews and updates the Approved Projects Summary.**
- 2. Notes the funding allocations.**
- 3. Recommends any new projects to Council for approval to proceed.**
- 4. Request the CEO to report on the history of the installation of the tap at the beach from near the barge landing and provide recommendations on future steps.**

**CARRIED**

### **4.2 2023/2024 – LOCAL AUTHORITY FINANCIAL REPORT TO 30 NOVEMBER 2023**

This information is provided for information to the Pirlangimpi Local Authority to report on expenditure to 30 November 2023 for the 2023/2024 FY.

### **13 RESOLUTION**

*Moved:* Therese (Wokay) Bourke

*Seconded: Andrew Orsto*

**That the Pirlangimpi Local Authority notes this finance report for information and provides any comments.**

**CARRIED**

**5 OTHER BUSINESS**

Nil

**6 BUSINESS ARISING**

Nil

**7 Next Meeting**

Tuesday 25 June 2024.

**8 Closure**

The meeting closed at 12.37pm.

**7 NEXT MEETING**

**REPORTS FOR INFORMATION**

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<b>ITEM NUMBER</b>	3.1
<b>TITLE</b>	Pirlangimpi Local Authority - Resignation as a Member
<b>REFERENCE</b>	252789
<b>AUTHOR</b>	Gina McPharlin, Chief Executive Officer



The Tiwi Islands Regional Council received a letter dated 4 June 2024 from Pirlangimpi Local Authority (PLA) member John Tipungwuti advising of his resignation.

**BACKGROUND**

A resignation letter dated 4 June 2024 from John Tipungwuti is attached for PLA Members information.

On behalf of the PLA a vote of thanks is extended to the outgoing PLA member John Tipungwuti.

A call for nominations will be advertised for 28 days as per Ministerial Guideline 8. Nominations will be open from Thursday 27 June 2024 and closed on Wednesday 24 July 2024 for the PLA Miyartuwi (Pandanus) Skin Group vacancy.

**ISSUES/OPTIONS/CONSEQUENCES**

Nil

**CONSULTATION & TIMING**

Nil

**RECOMMENDATION:**

**That the Pirlangimpi Local Authority notes this report for information and members to record vote of thanks to the outgoing PLA member John Tipungwuti.**

**ATTACHMENTS:**

- 1 John V Tipungwuti Resignation Letter.pdf

To Tiwi island Regional council,

I John Tipungwuti of the TIRC Pirlangimpi Local Authority wish to step down from my role as local authority member and would like to nominate Daniel Costa as my successor for member from pandanus skin group.

Sincerely,

John Tipungwuti

A handwritten signature in black ink that reads "John V. Tipungwuti". The signature is written in a cursive style with a large initial 'J' and 'T'.

**REPORTS FOR DECISION**

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<b>ITEM NUMBER</b>	4.1
<b>TITLE</b>	2023/2024 – Local Authority Financial Report to Pirlangimpi Local Authority as of 31 May 2024
<b>REFERENCE</b>	252810
<b>AUTHOR</b>	Gina McPharlin, Chief Executive Officer



This information is provided for information to the Pirlangimpi Local Authority to report on expenditure to 31st May 2024 for the FY 2023/2024.

**BACKGROUND**

Council's finance section has prepared report (attached) to be presented to both Council each month and to each Local Authority. Comments to provide explanation of variations between actual and budgeted amounts that are greater than \$10,000 will be presented to the sitting Local Authority

**ISSUES/OPTIONS/CONSEQUENCES**

Nil

**CONSULTATION & TIMING**

Nil

**RECOMMENDATION:**

**That the Pirlangimpi Local Authority notes this report number 252810 for information.**

**ATTACHMENTS:**

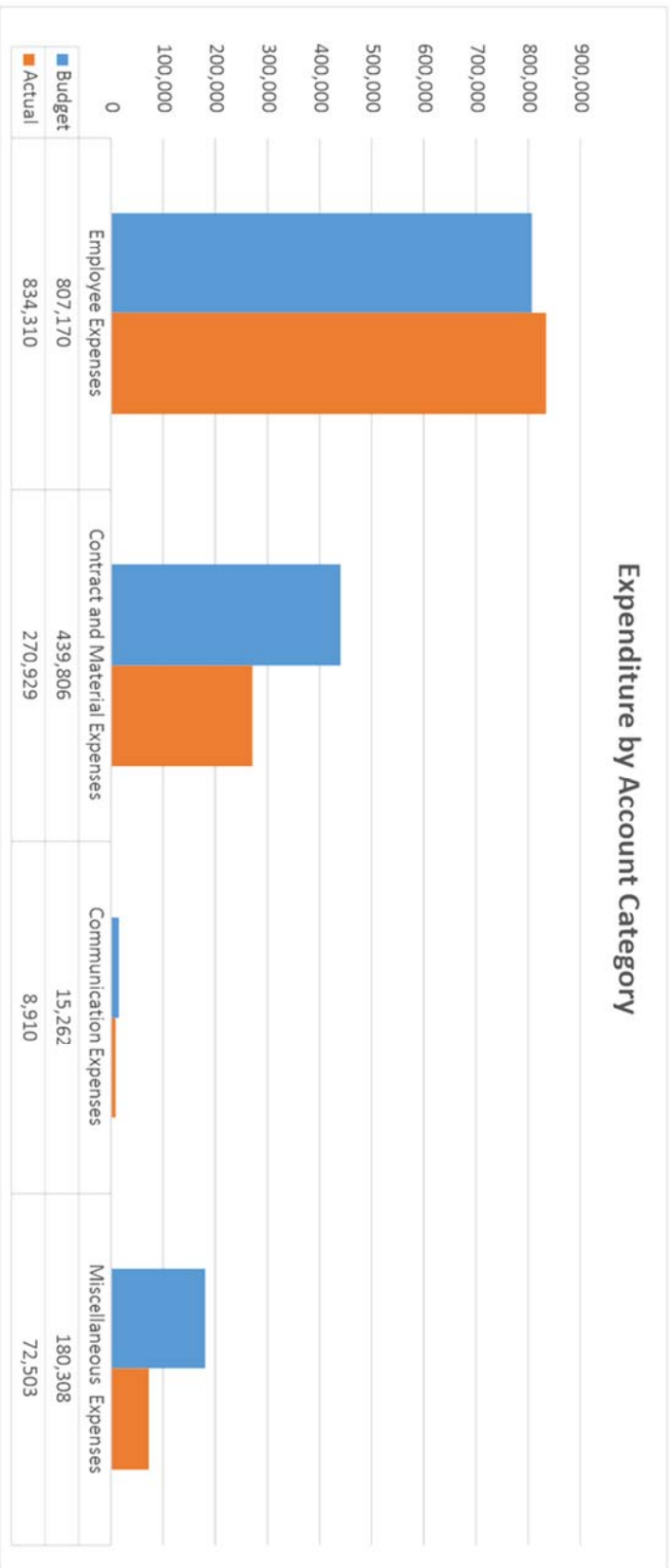
- 1 Financial Report - Pirlangimpi Local Authority\_May 2024.pdf



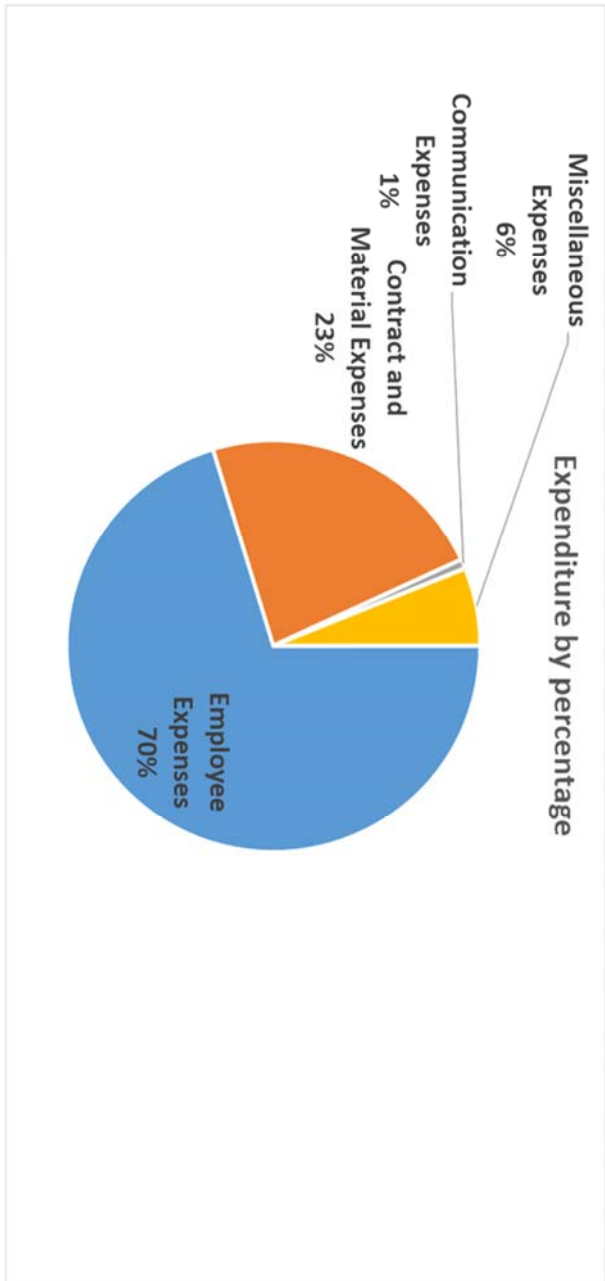
# Tiwi Islands Regional Council Pirlangimpi Local Authority as at 31-May-2024



Description	Budget YTD	Actuals YTD	Variance	%	Annual Budget
<b>Expense by Directorate INCLUDING Allocations and Capital Expense</b>					
Employee Expenses	807,170	834,310	(27,139)	(3%)	880,548
Contract and Material Expenses	439,806	270,929	168,876	38%	479,788
Communication Expenses	15,262	8,910	6,352	42%	16,650
Miscellaneous Expenses	180,308	72,503	107,805	60%	196,700
Allocation Expense	136,813	217	136,596	100%	149,250
<b>Total Expenditure</b>	<b>1,579,359</b>	<b>1,186,869</b>	<b>392,490</b>		<b>1,722,936</b>



# Tiwi Islands Regional Council Pirlangimpi Local Authority as at 31-May-2024



**Tiwi Islands Regional Council**  
**Pirlangimpi Local Authority**  
 as at 31-May-2024



Description	Budget YTD	Actuals YTD	Variance	%	Comments	Annual Budget
<b>Expense by Directorate INCLUDING Allocations and Capital Expense</b>						
Pirlangimpi	1,579,359	1,198,682	380,677	24%		1,722,936
Chief Financial Officer	102,987	15,977	87,011	84%	»	112,350
GM Infrastructure	777,191	693,739	83,452	11%	»	847,844
Chief Executive Officer	161,425	57,037	104,388	65%	»	176,100
GM Community Development and Services	537,756	431,930	105,827	20%	»	586,643
<b>Total Expenditure</b>	<b>1,579,359</b>	<b>1,198,682</b>	<b>380,677</b>			<b>1,722,936</b>

## Expense by Local Authority Area - Pirlangimpi as at 31May-2024



Description	Budget YTD	Actuals YTD	Variance	%	Annual Budget
<b>Expense by Directorate INCLUDING Allocations and Capital Expense</b>					
Pirlangimpi	1,579,359	1,198,682	380,677	24%	1,722,936
Chief Financial Officer	102,987	15,977	87,011	84%	112,350
GM Infrastructure	777,191	693,739	83,452	11%	847,844
Chief Executive Officer	161,425	57,037	104,388	65%	176,100
GM Community Development and Services	537,756	431,930	105,827	20%	586,643
<b>Total INCLUDING Allocations &amp; CapEx</b>	<b>1,579,359</b>	<b>1,198,682</b>	<b>380,677</b>	<b>24%</b>	<b>1,722,936</b>
<b>Expense by Account Category INCLUDING Allocations and Capital Expense</b>					
Pirlangimpi	1,579,359	1,198,682	380,677	24%	1,722,936
WIP Assets	0	11,814	(11,814)	(100%)	0
Employee Expenses	807,170	834,310	(27,139)	(3%)	880,548
Contract and Material Expenses	439,806	270,929	168,876	38%	479,788
Communication Expenses	15,262	8,910	6,352	42%	16,650
Miscellaneous Expenses	180,308	72,503	107,805	60%	196,700
Allocation Expense	136,813	217	136,596	100%	149,250
<b>Total INCLUDING Allocations &amp; Cap Exp.</b>	<b>1,579,359</b>	<b>1,198,682</b>	<b>380,677</b>	<b>24%</b>	<b>1,722,936</b>

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**REPORTS FOR DECISION**

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<b>ITEM NUMBER</b>	4.2
<b>TITLE</b>	Pirlangimpi Local Authority Community project
<b>REFERENCE</b>	252806
<b>AUTHOR</b>	Jayesh Vasandani, Acting Chief Finance Officer



To ask the Pirlangimpi Local Authority (PLA) consent to undertake new projects under Local Authority Project Funding (LAPF).

**BACKGROUND**

The Council has received \$288,700 in funding over the past four (4) financial years, and new funding for 2023/24 of \$57,600 has been released by the Department of Chief Minister & Cabinet (DCMC) on 17<sup>th</sup> May 2024. Projects worth \$271,902 have been approved by the Pirlangimpi Local Authority (PLA).

The DCMC has confirmed that The LAPF funds must be fully expended within Two (2) years from receipt of the funds or Department may request unspent funds to be repaid.

The Approved Projects summary has been updated to highlight the total funding received, Total expenditure, the balance to be spent by financial year and the total available for new Projects.

**ISSUES/OPTIONS/CONSEQUENCES**

The status and expenditure of current projects will be discussed with PLA.

To ensure projects are completed in a timely manner it is important that the status of expenditure, including challenges are discussed with PLA Members.

Variations to existing projects and or Projects Scope may be required to ensure Funding Compliance

**RECOMMENDATION:**

**That the Pirlangimpi Local Authority**

- 1. Reviews and updates the Approved Projects Summary.**
- 2. Notes the funding allocations.**
- 3. Recommends any new projects to Council for approval to proceed.**

**ATTACHMENTS:**

- 1 LAPF as at 31.05.2024 - Pirlangimpi.pdf**

Pirlangimpi Local Authority Project Funding A/SDC 147802

Summary of available funding as at 31/05/2024

LA118-19	2018/19 Grant Funding - must be spent by 30 June 2021	\$57,950
LA119-20	2019/20 Grant Funding - must be spent by 30 June 2022	\$57,950
LA120-21	2020/21 Grant Funding - must be spent by 30 June 2023	\$57,600
LA121-22	2021/22 Grant Funding - must be spent by 30 June 2024	\$57,600
LA122-23	2022/23 Grant Funding - must be spent by 30 June 2025	\$57,600
LA123-24	2023/24 Grant Funding - must be spent by 30 June 2026	\$57,600
LAIV18-19	Income from Vet Services	
	<b>Total Income:</b>	<b>\$346,300</b>

Summary of Completed Projects - Expenditure as at 31/05/2024

<b>(A)</b>	<b>Expenditure</b>	<b>Budget</b>
	Total of Completed Projects:	\$207,346

Summary of Current Projects - Expenditure as at 31/05/2024

	Expenditure	Budget
LA-18/19 - 4	Two Vet Visits	\$5,802
LA-18/19 - 6	Public Toilets - ( On Hold )	\$0
LA-21/22 - 2	Swimming Pool Lights	\$1,154
LA 22/23-01	Trailer Truck	\$11,814
LA-21/22 - 3	Polo Uniform - PLA Members	\$547
LA-23/24 - 1	Install Water Taps at the Pirlangimpi Beachfront	\$0
LA-23/24 - 2	Shade Structures at the Main Cemetery and Ceremony Grounds	\$259
LA-23/24 - 3	Christmas Barbeque	\$2,000
LA-23/24 - 4	New Year Barbeque	\$0
<b>(B)</b>	<b>Total of Current Projects:</b>	<b>\$21,576</b>

**(A+B) = (C)** Total of Completed and Current Projects: **\$229,391** **\$271,902**

Available for new projects: **\$74,398**

Pirlangimpi Local Authority Project Funding A/SDC 147802

Approved Projects Listing - Expenditure as at 31/05/2024

LA-18/19 - 4 1 Progress	Two Vet Visits	Approved budget Income from Vet Services Total Expenditure Balance to be spent	<b>GM CD&amp;S</b> \$6,087 \$5,802 \$284
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5/02/2019 - LA Approved the Project Under 2018-19 Funding

LA-18/19 - 6 out on Hold - 20/08/2019	Public Toilets (Project on hold)	Approved budget Total Expenditure Balance to be spent	<b>SSM Melville</b> \$0 \$0 \$0
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2/05/2019 - OCM Approved the Project Under 2018-19 Funding  
 0/08/2019 - LAC approved to put project on hold to redirect funds to other projects. \$13,575.10 redirected to PLA18/19-8  
 ; there a resolution from Council - whether this project is closed ? . There is PLA-21/22 - 1 ( Public Toilet ) is approved by MLA 24/08/2021  
 5/05/2021 - That the Pirlangimpi Local Authority gives approval for \$20,000 to be quarantined out of the  
 new 2021/2022 budget to cover costs for public toilet refurbishment  
 project was kept on Hold in May 2022 Meeting  
 ie shuffled Funds of this project were moved to PLA 21/22-3 - Rubbish Truck

LA-21/22 - 2	Swimming Pool Lights	Approved budget Total Expenditure Balance to be spent	<b>SSM Melville</b> \$7,000 \$1,154 \$5,846
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16/1/2021 OCM Approved the Project Under 2020-21 Funding

LA 22/23-01	Trailer Truck	Approved budget Total Expenditure Balance to be spent	<b>SSM Melville</b> \$30,000 \$11,814 \$18,186
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25/1/2021 OCM Approved the Project Under 2021-22 Funding

LA-23/24 - 1	Install Water Taps at the Pirlangimpi Beachfront	Approved budget \$13,000 Total Expenditure \$0 Balance to be spent \$13,000
	<b>SSM Melville</b>	
LA-23/24 - 2	Shade Structures at the Main Cemetery and Ceremony Grounds	Approved budget \$1,000 Total Expenditure \$259 Balance to be spent \$741
	<b>SSM Melville</b>	
LA-23/24 - 3	Christmas barbeque	Approved budget \$2,000 Total Expenditure \$2,000 Balance to be spent \$0
	<b>SSM Melville</b>	
LA-23/24 - 4	New Year Barbeque	Approved budget \$2,000 Total Expenditure \$0 Balance to be spent \$2,000
	<b>SSM Melville</b>	

14/1/2021 PLA Approved the Project Under 2023-24 Funding

14/1/2021 PLA Approved the Project Under 2023-24 Funding

14/1/2021 PLA Approved the Project Under 2023-24 Funding

14/1/2021 PLA Approved the Project Under 2023-24 Funding

14/1/2021 PLA Approved the Project Under 2023-24 Funding