

**AGENDA**

**Special Meeting**

**Tuesday, 16 July 2024**

Notice is given that the next Special Meeting of Council of Tiwi Islands Regional Council will be held on:

* Tuesday, 16 July 2024 at
* Wurrumiyanga Office
* Commencing at 2 pm

Your attendance at the meeting will be appreciated.

**Gina McPharlin**

**Chief Executive Officer**

**AGENDA**

 **Welcome & Apologies**

. Welcome

. Present

. Apologies

. Leave of Absence

. Declaration of interest of members or staff

. Confirmation of Previous Minutes

*Special Meeting - 28 June 2024* 1

**2 General Business**

*Nil*

**3****Correspondence**

*Nil*

**4****Reports for Information**

*Nil*

**5****Reports for Decision**

5.1 TIRC INTERNAL ROADS 2024 PROJECT CONTRACT……………….…………5

5.2 Community Solar Project Contract – Paru………………………….......7

**6 Business Arising**

*Nil*



**MINUTES OF THE Special Meeting of Council HELD IN THE WURRUMIYANGA COUNCIL OFFICE ON Friday, 28 June 2024, AT 10.27am**

 **Welcome & Apologies**

***1.1 Welcome***

The meeting opened at 10:27 AM.

The Mayor welcomed councillors and guests.

***1.2 Present***

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| **Councillors** |  |
| Mayor Lynette DeSantis | Teleconference |
| Deputy Mayor Leslie Tungutalum | In person |
| Councillor Luke Tipuamantumirri | In person |
| Councillor Stanley Tipiloura | In person |
| Councillor John Ross Pilakui | In person |
| Councillor Pius Tipungwuti | Teleconference |
| Councillor Deanne Rioli  | Teleconference |
| Councillor Joseph Pangiraminni  | Teleconference |
| Councillor Therese (Wokay) Bourke  | Teleconference |
| **Staff** |  |
| Gina McPharlin | Chief Executive Officer |
| Jayesh Vasandani | A/Chief Financial Officer |
| Gavin Ackland | A/Manager Operations Bathurst Island |
| Kristy Mills | A/Manager Project and Contracts  |

***1.3 Apologies***

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|  **Apologies from members who were absent from the meeting** |
| Councillor Francis Xavier Kurrupuwu | Bathurst Ward |
| Councillor Jennifer Clancy | Bathurst Ward |
| Councillor Jeffrey Simon Ullungura | Milikapiti Ward  |
| *1* **RESOLUTION***Moved: Leslie Tungutalum**Seconded: Pius Tipungwuti***That members**1. **Accept the acknowledgement from the members that they were unable to attend the meeting.**

 **CARRIED** |

***1.4 Leave of Absence***

Nil

***1.5 Declaration of Interest of Members or Staff***

Nil

***1.6 Confirmation of Previous Minutes***

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| ***Special Meeting - 4 June 2024*** |
| *2* **RESOLUTION***Moved: Therese (Wokay) Bourke**Seconded: Pius Tipungwuti***That the minutes of the Special Meeting on 4 June 2024 as circulated, be confirmed as a true and correct record of that meeting.****CARRIED** |

**2 General Business**

Nil

**3** **Correspondence**

Nil

**4** **Reports for Information**

Nil

**5** **Reports for Decision**

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| ***5.1 Adoption of 2024/25 Regional Plan & Budget*** |
| Council is asked to adopt the 2024/2025 Regional Plan and Budget in accordance with legislative requirements. |
| 3 **RESOLUTION:** *Moved: Stanley Tipiloura**Seconded: John Ross Pilakui***That Council** 1. **ADOPTS the 2024-25 Regional Plan and Budget and all contents therein in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021 including**
2. **Elected Member Allowances (Section 106);**
3. **Declared Rates (Section 237) having been certified by the Chief Executive Officer (CEO) (Regulation 29 Local Government (General) Regulations 2021); and**
4. **Budget for Financial Year 2024-25 (Section 203).**

 1. **AUTHORISES the Chief Executive Officer to submit the finalised, adopted**

**version of the Regional Plan 2024-25 to the Minister for Local Government** |

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| ***5.2 Asset Replacement Reserve*** |
| Council is requested to endorse the transfer of $50,000 in surplus funds to the Asset Replacement Reserve. |
| 4 **RESOLUTION:** *Moved: Therese (Wokay) Bourke**Seconded: Luke Tipuamantumirri***That** **Council APPROVE the transfer of $50,000 surplus funds to the Asset Replacement Reserve.** |

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| ***5.3 Write Off - Outstanding Sundry Debtors*** |
| Council is asked to approve the write-off of unpaid sundry debtor invoices totalling $39,058.63 (GST inclusive). |
| 5 **RESOLUTION:** *Moved:* Leslie Tungutalum*Seconded: Pius Tipungwuti***That Council APPROVE the write-off of the following outstanding Sundry Debtor amounts:**· **Inv No. 023448 $1,125.07** · **Inv No. 024963 $19,116.80** · **Inv No. 022309 $103.33** · **Inv No. 022934 $7,000.00** · **Inv No. 022966 $2,500.00** · **Inv No. 022781 $919.00** · **Inv No. 022814 $1,638.00** · **Inv No. 024318 $1,570.00** · **Inv No. 020356 $2,600.00** · **Inv No. 021411 $726.96** · **Inv No. 021154 $500.00** · **Inv No. 022970 $410.55** · **Inv No. 021127 $260.00** · **Inv No. 022968 $246.33** · **Inv No. 021384 $21.89** · **Inv No. 021502 $18.40** · **Inv No. 022485 $79.10** · **Inv No. 022027 $113.30** · **Inv No. 021364 $79.00** · **Inv No. 022471 $29.90**  |
| Council requests the CEO to present a report at the July 2024 Ordinary Council Meeting (OCM) on options for the Tiwi Island Football League (TIFL) to contribute to the funding of football including accessing grants and the development of a memorandum of understanding.  |
| 6 **RESOLUTION:** *Moved: Stanley Tipiloura**Seconded: John Ross Pilakui***That Council REQUEST the CEO to present a report at the July 2024 OCM on TIFL including TIRC’s financial and in-kind contribution and draft memorandum of understanding.**  |
| Council requests the CEO to present a report to Council on the write off of Tiwi Island Regional Council Assets in accordance with legislation. |
| 7 **RESOLUTION:** *Moved: Stanley Tipiloura**Seconded: Luke Tipuamantumirri***That Council REQUEST the CEO to present a report at the July 2024 OCM on TIFL contribution and memorandum of understanding.**  |

**6 Business Arising**

Nil

 **Next Meeting**

 **Closure**

The meeting closed at 11:03 am.

**REPORTS FOR DECISION**

**ITEM NUMBER** 5.1

**TITLE** TIRC Internal Roads 2024 Project Contract

**REFERENCE**

**AUTHOR** Gina McPharlin, Chief Executive Officer

Council is asked to endorse the contract between Tiwi Islands Regional Council (TIRC) and Tiwi Partners to deliver the Internal Roads 2024 Project Contract.

**BACKGROUND**

The Internal Roads Project will maintain and upgrade the internal roads of the three (3) Tiwi Islands communities of Wurrumiyanga, Milikapiti, and Pirligampi.

The $3.6M project is funded by the Department of Infrastructure, Transport, Regional Development, Communications Local Roads and Community Infrastructure (LRCI) and Roads to Recovery (R2R) programs.

In awarding this contract, TIRC utilised the Northern Territory Government’s Buy Local procurement to complete the Tiwi Internal Roads Project contract tender. Buy Local ensures that procurement and contract management (including business and procurement planning, tendering, contract formation, and contract management) are conducted according to legislative procurement requirements.

Under the Local Government Act 2019 (Section 40 Delegation), the CEO has the authority to be delegated the power to enter into a contract below the threshold value determined by Council. The Council's Financial Delegations Policy limits this value to $250,000. As this contract exceeds the CEO’s delegation threshold, the Council is required to endorse it.

**ISSUES/OPTIONS/CONSEQUENCES**

Following the Buy Local tender process, it is recommended that Tiwi Partners Pty Ltd, trading as Tiwi Partners, be awarded the contract to deliver the Internal Roads 2024 contract.

The breakdown of the contract works is:

* Wurrumiyanga (R2R) of $1.7M
* Wurrumiyanga (LRCI) $0.4M
* Pirlangimpi (LRCI) $0.8M
* Milikapiti (LRCI) $0.7M

The timing of the project completion is crucial to this contract, as the LRCI funding must be expended by 30 September 2024.

**CONSULTATION & TIMING**

The project will commence in the final weeks of July and will be completed before 30 September 2024.

Work Program should be consistent with the following indicative dates for the start and end of each community:

Milikapiti - Start 25 July 2024 / Complete 18 August 2024

Pirlangimpi - Start 18 August 2024 / Complete 13 September 2024

Wurrumiyanga - Start 18 August 2024 / Complete 30 September 2024

Tiwi Partners will, acting reasonably and using a “best endeavours” approach, assist the TIRC in providing training and experience to its workforce at each site during the execution of the Works.

**RECOMMENDATION:**

**That Council endorse the contract between Tiwi Islands Regional Council and Tiwi Partners to deliver the Internal Roads 2024 Project.**

**Attachments:**

*Confidential: Internal Roads 2024 Project – Tiwi Islands Regional Council and Tiwi Partners Pty Ltd.*

**REPORTS FOR DECISION**

**ITEM NUMBER** 5.2

**TITLE** Community Solar Project Contract – Paru

**REFERENCE**

**AUTHOR** Kristy Mills, A/Manager Projects and Contracts

A decision is required to Award the Contract to undertake the installation of a Community Solar System at Paru.

**BACKGROUND**

Tiwi Islands Regional Council (TIRC) has been working on improving the power supply at Paru for the past 12 months. Initially, quotations were sought for upgrading the existing individual solar systems on two (2) houses—House 1 and House 7 (funded houses through Homelands).

In November 2023, TIRC received additional funds through the Homelands Housing and Infrastructure Program (HHIP) to upgrade houses at Paru. Part of this funding is to upgrade two (2) additional houses to liveable standards.

As part of the upgrades, a power supply would be needed for residents to move back into the properties. As there were funds remaining in the initial HHIP budget, TIRC has a quotation for a Community Solar System upgrade to Paru, which would be able to provide power to up to six (6) houses, allowing additional houses to come online in the future if funding was available.

Paru is one of the outstations covered by the Outback Power Program. This program, funded by NIAA, delivers maintenance, repairs, and minor upgrade services for solar power systems in 180 remote First Nations communities in the NT, WA, and QLD.

Due to Paru’s proposed Community Solar System failing under the current Outback Power Program, specific requirements are required for the new system to remain maintained under the Outback Power Program.

SPS Electrical has been the sub-contractor service provider for the existing system and has a long-standing working relationship with the residents at Paru. They are also aware of the requirements and have consulted with Powerback to deliver a system that meets the specific requirements of the Outback Power Program.

Under the Local Government Act 2019 (Section 40 Delegation), the CEO has the authority to be delegated the power to enter into a contract below the threshold value determined by Council. The Council's Financial Delegations Policy limits this value to $250,000. As this contract exceeds the CEO’s delegation threshold, the Council is required to endorse it.

**ISSUES/OPTIONS/CONSEQUENCES**

If the Community Solar Project is not undertaken by a contractor who understands the specific requirements of the Outback Power Program TIRC risks removing the new system from the program. TIRC would then need to reduce funds to other parts of the organisation to resource the funds to maintain the system.

**RECOMMENDATION:**

**That Council ENDORSES awarding the Contract to SPS Electrical to install a Community Solar System.**

**ATTACHMENT:**

*1. SPS Electrical Quotation – Homelands Funding*

*2. SPS Electrical Quotation for HHIP Funding*