



AGENDA

SPECIAL MEETING

FRIDAY, 28 JUNE 2024

Notice is given that the next Special Meeting of Council of Tiwi Islands Regional Council will be held on:

- Friday, 28 June 2024 at
- Wurrumiyanga Office
- Commencing at 10am

Your attendance at the meeting will be appreciated.

Gina McPharlin
Chief Executive Officer

AGENDA

1 WELCOME & APOLOGIES

- 1.1 WELCOME
- 1.2 PRESENT
- 1.3 APOLOGIES
- 1.4 LEAVE OF ABSENCE
- 1.5 DECLARATION OF INTEREST OF MEMBERS OR STAFF
- 1.6 CONFIRMATION OF PREVIOUS MINUTES

Special Meeting - 4 June 2024..... 1

2 GENERAL BUSINESS

Nil

3 CORRESPONDENCE

Nil

4 REPORTS FOR INFORMATION

Nil

5 REPORTS FOR DECISION

- 5.1 ADOPTION OF 2024/25 REGIONAL PLAN & BUDGET 4
- 5.2 ASSET REPLACEMENT RESERVE..... 6
- 5.3 WRITE OFF - OUTSTANDING SUNDRY DEBTORS 7

6 BUSINESS ARISING

Nil



**MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD IN THE DARWIN TIRC
BOARDROOM ON TUESDAY, 4 JUNE 2024 AT 1.22PM**

1 Welcome & Apologies

1.1 Welcome

The meeting opened at 1.22 pm.

The Mayor welcomed Councillors and guests.

1.2 Present

Councillors	
Mayor Lynette DeSantis	In person
Deputy Mayor Leslie Tungutalum	In person
Councillor Luke Tipuamantumirri	In person
Councillor Stanley Tipiloura	In person
Councillor Francis Xavier Kurrupuwu	In person
Councillor John Ross Pilakui	In person
Councillor Pius Tipungwuti	In person
Councillor Jeffrey Simon Ullungura	In person
Councillor Joseph Pangiraminni	Teleconferance
Councillor Therese Wokay Bourke	In person
Staff	
Gina McPharlin	Chief Executive Officer
Jayesh Vasandani	Acting Chief Financial Officer

1.3 Apologies

Apologies from members who were absent from the meeting	
Deanne Rioli	Pirlangimpi Ward
1 RESOLUTION	
<i>Moved: Stanley Tipiloura</i>	
<i>Seconded: Francis Xavier Kurrupuwu</i>	
That members	
<p>1. Accept the acknowledgement from the members that they were unable to attend the meeting.</p>	
CARRIED	

Members absent without reason	
Jennifer Clancy	Bathurst Ward
2 RESOLUTION	
<i>Moved: Stanley Tipiloura</i>	

Seconded: Francis Xavier Kurrupuwu

That members

- 1. Agreed that Councillor Jennifer Clancy be recorded as absent without reason.**

1.4 Leave of Absence

Nil

1.5 Declaration of Interest of Members or Staff

2 General Business

Nil

3 Correspondence

Nil

4 Reports for Information

Nil

5 REPORTS FOR DECISION

5.1 2024/2025 REGIONAL PLAN AND BUDGET

Council is requested to approve the Draft Tiwi Island Regional Council 2024/2025 Regional Plan and Budget.

RESOLUTION

Moved: Therese (Wokay) Bourke

Seconded: Luke Tipuamantumirri

That Council, in accordance with section 35(3) of the Local Government Act 2019;

A) APPROVES the Draft Regional Plan and Budget 2024/2025

B) RESOLVES to put the Draft 2024/2025 Regional Plan out to public consultation.

CARRIED

5.2 PROPOSED LEVEL OF RATES INCREASE 2024/2025

Council is asked to consider and adopt a level of rates increase that is deemed appropriate to budget requirements.

RESOLUTION

Moved: Jeffrey Ullungura

Seconded: John Ross Pilakui

That Council

- 1. ADOPT a 5% increase in rates as deemed appropriate for the 2024/25 Budget.**

CARRIED

5.3 2023/2024 BUDGET REVIEW

The purpose of this report is to provide the Council with the Review of the Budget for

2023-2024.
RESOLUTION <i>Moved: Francis Xavier Kurrupuwu</i> <i>Seconded: Luke Tipuamantumirri</i>
That Council ADOPTS the Revised budget for 2023-24 as per Section 203(2) of the <i>Local Government Act 2019.</i>
CARRIED

6 Business Arising

Nil

7 Next Meeting

TBA

8 Closure

The meeting closed at 3.07pm.

REPORTS FOR DECISION

ITEM NUMBER	5.1
TITLE	Adoption of 2024/25 Regional Plan & Budget
REFERENCE	252759
AUTHOR	Gina McPharlin, Chief Executive Officer



Council is asked to adopt the 2024/2025 Regional Plan and Budget in accordance with legislative requirements.

BACKGROUND

The Local Government Act 2019 Part 3.3 Municipal Regional or Shire Plans requires the council to develop and adopt a plan for its area each upcoming financial year.

As legislated, the Tiwi Island Regional Council (TIRC) Regional Plan 2024-2025 includes the council service delivery plan, budget, reference to the adopted strategic plan, and long-term financial plan. It also considers the projects and priorities for the area identified by the local authorities and includes indicators for measuring the standard of the Council's performance.

The budget included in the Regional Plan 2024/25 has been prepared by Part 10.5 Annual Budgets of the Local Government Act 2019 and outlines the Council's 2024-2025 objectives, the measures it will take to achieve those objectives, and the indicators to be used to assess its success in achieving those objectives.

ISSUES/OPTIONS/CONSEQUENCES

At a Special Meeting held on 4 June 2024, the Council approved the draft TIRC Regional Plan 2024-2025. This plan has now been finalised and presented to Council.

Before June 30, 2024, the Council is required to adopt the 2024-25 Regional Plan and all contents therein under Section 35 (1) of the Local Government Act 2019 and its statutory instruments, including:

1. Elected Member Allowances (Section 106);
2. Declared Rates (Section 237) having been certified by the Chief Executive Officer (CEO) (Regulation 29 Local Government (General) Regulations 2021), and
3. Budget for Financial Year 2024-25 (Section 203).

Once adopted, the CEO is asked to submit the finalised, adopted version of the Regional Plan 2024-25 to the Minister for Local Government.

CONSULTATION & TIMING

The draft plan is made available for public consultation for at least three (3) weeks, as stipulated in s35 (3) of the Local Government Act 2019. This process involved advertising the draft document and soliciting feedback through the Council's website, social media channels, and an advertisement placed in the public notices section of The Northern Territory News.

The public consultation period started on 7 June 2024 and ended on 27 June 2024. All feedback received during the consultation period was reviewed and included where appropriate.

RECOMMENDATION:

That Council

- 1. ADOPTS the 2024-25 Regional Plan and Budget and all contents therein in accordance with the Local Government Act 2019 and Local Government (General) Regulations 2021, and**
- 2. AUTHORISES the Chief Executive Officer to submit the finalised, adopted version of the Regional Plan 2024-25 to the Minister for Local Government**

ATTACHMENTS:

The attachment for this report will be provided separately due its size.

REPORTS FOR DECISION

ITEM NUMBER	5.2
TITLE	Asset Replacement Reserve
REFERENCE	252869
AUTHOR	Gina McPharlin, Chief Executive Officer



Council is requested to endorse the transfer of \$50,000 in surplus funds to the Asset Replacement Reserve.

BACKGROUND

The Asset Replacement Reserve holds funds designated for the renewal, replacement, or upgrading of existing assets, or for the purchase of new assets in alignment with the future strategic and operational plans of the Council.

There are limited grants available to fund the purchase of plant and equipment, and in instances where grants are accessible, they necessitate the Council to contribute funds.

According to the Local Government (General) Regulations 2021, a council resolution is required to transfer funds to or from a council reserve (Section 11(a)).

ISSUES/OPTIONS/CONSEQUENCES

As the assets of TIRC are aging and, in many instances, in a very poor condition, it is financially responsible for the Council to build reserves to fund future purchases. The Asset Replacement Reserve is crucial to ensure that the Council has adequate resources to maintain its assets and deliver services to the community.

TIRC's Asset Replacement Reserve currently has a balance of \$Nil after the withdrawal of \$142,863 in June 2022 to purchase motor vehicles.

CONSULTATION & TIMING

TIRC Managers have been consulted during the 2024-2025 budget development.

RECOMMENDATION:

That Council APPROVE the transfer of \$50,000 surplus funds to the Asset Replacement Reserve.

ATTACHMENTS:

There are no attachments for this report.

REPORTS FOR DECISION

ITEM NUMBER	5.3
TITLE	Write Off - Outstanding Sundry Debtors
REFERENCE	252870
AUTHOR	Gina McPharlin, Chief Executive Officer



This report requests that Council approve the write-off of unpaid sundry debtor invoices totalling \$39,058.63 (GST inclusive).

BACKGROUND

Council is responsible for recovering all outstanding debts and charges in a timely manner to finance its operations and ensure effective cash flow.

A debt may be written off where all necessary measures have been taken to locate and contact the debtor and where costs associated with continued action to recover the debt will outweigh the net value of the debt if recovered. This practice ensures that the Council doesn't overstate receivables.

Under Section 32 of the Local Government (General) Regulations Council may, by resolution, write off a debt owed to the council or local government subsidiary.

Before a resolution is made to write off a debt, the Chief Executive Officer (CEO) must have made all reasonable efforts to recover the debt and consider it is not reasonably possible to recover it.

Tiwi Island Regional Council's (TIRC) Financial Delegations Policy (Policy 2) authorises the CEO to write-off irrecoverable debts where the debt or loss does not exceed \$10,000.

ISSUES/OPTIONS/CONSEQUENCES

Officers have reviewed Council's records to establish if any outstanding amounts are unrecoverable. In reviewing records Officers have considered Council's legal right to pursue the debt due to the passing of time. In the Northern Territory this time limit is three (3) years from the date the right of action accrued or the debt was last acknowledged by the debtor. A

As a result of this review, the following unpaid invoices (GST inclusive, where applicable) are requested to be written off:

Invoice Date	Invoice no.	FY 17-18	FY 18-19	FY 19-20	Grand Total	Original Purpose of Invoice	Reason why it is un paid
25/06/2019	023448		1,125		1,125	To Deliver Municipal & Essential services May -2019	Double up invoice , Department already paid the fund.
19/06/2020	024963			19,117	19,117	To Deliver Municipal & Essential services June -2019	Double up invoice , Department already paid the fund.
23/10/2018	022309		103		103	Airfare cost for Trophies and microphone speaker for chris	Disputed invoices , Customer is not willing to pay
19/02/2019	022934		7,000		7,000	Hire of Oval for Season Football	Disputed invoices , Customer is not willing to pay
26/02/2019	022966		2,500		2,500	Interisland Ferry - 2018-19 season	Disputed invoices , Customer is not willing to pay
15/01/2019	022781		919		919	Container Pick Up & Drop Off - Lot 222 Pirlangimpi 20/6/19	Customer wound up business not treacable
22/01/2019	022814		1,638		1,638	Container movement Pirlangimpi (20ft) 24.01.2019-29.01.2019	Customer wound up business not treacable
16/01/2020	024318			1,570	1,570	Transport 20ft container	Customer wound up business not treacable
21/09/2017	020356	2,600			2,600	Rent for Lot 4/629 – Forestry Wurrumiyanga @ \$50 for 56 weeks	Details unknown
23/04/2018	021411	727			727	Repair to vehicle CB38YV	Details unknown - Unpaid Vehicle repair Invoice
28/02/2018	021154	500			500	Invoice for the Fuel Purchase Milikapiti School; Rego - 826116	Old invoice - Dept is merged with Department of Edu
28/02/2019	022970		411		411	Jirnani Child Care Fees outstanding from customer	Details unknown
28/02/2018	021127	260			260	Replace Mobile Phone Payment to made via Payroll Deduction	Ex employee dues outstanding
28/02/2019	022968		246		246	Jirnani Child Care Fees outstanding from customer	Details unknown
16/04/2018	021384	22			22	Additional phone usage	Ex Council Member mobile phone charges outstanding
16/05/2018	021502	18			18	Additional Cost for phone 0417866427	Ex Council Member mobile phone charges outstanding
15/11/2018	022485		79		79	Additional cost for mobile 0417866427	Ex Council Member mobile phone charges outstanding
7/08/2018	022027		113		113	Board room hire charges	Very old invoice - business user is not traceable
10/04/2018	021364	79			79	Phone replacement Invoice outstanding	Details unknown
12/11/2018	022471		30		30	Additional phone usage	Ex employee phone usage invoice.
		4,206	14,165	20,687	39,058		

CONSULTATION & TIMING

Finance Officers have conducted a review of the Council's records to establish if any outstanding amounts are recoverable.

RECOMMENDATION:

That Council **APPROVE** the write-off of the following outstanding Sundry Debtor amounts:

• Inv No. 023448	\$1,125.07
• Inv No. 024963	\$19,116.80
• Inv No. 022309	\$103.33
• Inv No. 022934	\$7,000.00
• Inv No. 022966	\$2,500.00
• Inv No. 022781	\$919.00
• Inv No. 022814	\$1,638.00
• Inv No. 024318	\$1,570.00
• Inv No. 020356	\$2,600.00
• Inv No. 021411	\$726.96
• Inv No. 021154	\$500.00
• Inv No. 022970	\$410.55
• Inv No. 021127	\$260.00
• Inv No. 022968	\$246.33
• Inv No. 021384	\$21.89
• Inv No. 021502	\$18.40
• Inv No. 022485	\$79.10
• Inv No. 022027	\$113.30
• Inv No. 021364	\$79.00
• Inv No. 022471	\$29.90

ATTACHMENTS:

There are no attachments.