



# Tiwi Islands Regional Council

## Annual Report & Audited Financial Statements 2020 – 2021



***“Service for a Tiwi Future”***

2020-21 Tiwi Islands Regional Council Annual Report and Audited Financial Statements  
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## Acronyms

CEO	Chief Executive Officer
HR	Human Resources
IT	Information Technology
ICT	Information and Communications Technology
JSA	Job Safety Analysis
LGANT	Local Government Association Northern Territory
MOU	Memorandum of Understanding
SLA	Service Level Agreement
TIRC	Tiwi Islands Regional Council
WHS	Workplace Health and Safety
ARMC	Audit and Risk Management Committee



## Message from the Mayor



I am pleased to present the Tiwi Islands Regional Council Annual Report for 2020/2021.

It has been a great honour to be representing you all as the Mayor for the Tiwi Islands Regional Council. The last three (3) years I have made it my priority since being elected as your Mayor to have the council work closely with myself and elected members. The purposes in working closely I saw as a key performance measure to provide better communication between us as your elected members and the CEO.

As we aware the Tiwi Islands was put to the test brought on from the pandemic that has hit our friends and colleagues nationally as well as internationally. Through all the challenges we have faced in this time, we also suffered a lot of sadness and losses at a personal level. I pay my respects to all our people; as we are one tribe, we feel the loss as one. Sorry Business continues as I write this page and ask that we continue to care for each other.

We talked about a number of priorities in 2019/2020 and the CEO and her team have worked tirelessly to ensure a regular public transport service with the two car ferry now in full operation. A regular waste management team in place at Wurrumiyanga as well as Pirlangimpi and Milikapiti led by strong Tiwi leadership, keeping in line the Council vision in the development of Tiwi skills that are important to our economy.

In this financial year, I take this opportunity to thank all of our funding bodies, in particular the Northern Territory Government for their continued support. I'd also like to thank the Commonwealth for their commitment to working with Council in a number of program areas.

In my role, I have met with and listened to stakeholders from both Bathurst and Melville Islands on issues affecting our communities.

I'm proud to acknowledge that the Council continues to play a lead role creating employment; with Tiwi staff working at all levels of the organisation. The continued development of Tiwi people, through employment and our services is essential for the sustainability of our communities and culture.

We will continue to work with our stakeholders, community and the government to deliver our vision of service for a Tiwi future.

Leslie Tungatulum  
Mayor



## CEO Foreword



I am extremely proud in my second term as CEO to be presenting the 2020/2021 Annual Report with Mayor Tungatulum. I also take this time to reflect on the past. We have been in Sorry Business for many months and I once again pay my respects to all families who have lost a loved one. We will never forget them.

As the pandemic continues, Council is vigilant in reviewing its COVID 19 pandemic policy as a best practice. Like many other agencies and fellow Australians, it has been quite an interesting year, in particular service delivery and the ability to adapt to the changing climate. In this period, Council faced major delays in recruiting for workshops at Wurrumiyanga and Pirlangimpi. In addition, Council is extremely proud to acknowledge one of our own successfully completing his apprenticeship and is now a fully qualified mechanic.

Funding is limited and a financial strategy required Council to address any funding shortfall and that strategy is to invest in commercial rental of some of its housing stock. The new revenue will continue Council's vision in local employment and services such as the interisland ferry. In addition, investing more in upgrading staff housing and facilities and replacing old asset and fleet. Council employment numbers of local Tiwi people is 91%, the highest on the Tiwi Islands. A key employment measure in maintaining *Closing of the Gap*, is the employment of Aboriginal and Torres Strait Islander peoples.

On 23 June, at the Ordinary Council Meeting, Councillors approved a Section 19 Lease for the Wurrumiyanga Rubbish Tip with funds from the lease will benefit the Mantiyupwi Family Trust. To better manage the Wurrumiyanga Rubbish Tip, Council is exploring avenues to stop the illegal dumping of rubbish and better manage waste on Bathurst Island. One avenue is exploring the tender process for contractors to take their waste back to the mainland when each jobs has completed. NTG, Department of Chief Ministers and Cabinet, Waste Management Program, approved new funds that will enable Council to create Strategic Plan on Waste Management and Recycling for the Tiwi Islands. Also in place is a Waste Management Working Group, facilitated by Council's Infrastructure Program.

The Indigenous Sports and Recreation, a Commonwealth funded program is now under the management of CatholicCare NT (CCNT). This means Council continues to play an integral partnership role through engagement such as the funded the NTG funded Sports and Active Recreation, including Libraries programs. A similar approach taken for the Youth Diversion Program creating strong working relationships and pathways across agencies.

My team and I will always strive to work hard to implement a strong compliance regime in our procurement processes. By doing so, it is to create a strong and sound local government environment for the Tiwi Islands both operationally and financially.

On a final note, we acknowledge we do not always get it right and value feedback to ensure Council is delivering services within communities' expectations – very important at all levels.

Valerie Rowland  
Chief Executive Officer





## Contact us

The Tiwi Islands Regional Council operates offices in the communities of Wurrumiyanga, Pirlangimpi, and Milikapiti.

Please include your relevant contact details (full name and postal or email address) when requesting a response from the Council or its representatives.

GENERAL	
Email:	<a href="mailto:info@tiwiislands.nt.gov.au">info@tiwiislands.nt.gov.au</a>
Website:	<a href="http://www.tiwiislands.org.au">www.tiwiislands.org.au</a>
Postal Address:	PMB 267, Winnellie NT 0822
Wurrumiyanga Office (Bathurst Island) Lot 834 Puti Drive	08 8970 9500
Pirlangimpi Office (Melville Island): Lot 317	08 8970 9600
Milikapiti (Melville Island): Lot 351	08 8939 4333

Copies of relevant Council documents are available on our website, [www.tiwiislands.org.au](http://www.tiwiislands.org.au)

This information includes but is not restricted to:

- Council plans (current and historical)
- Annual Reports and Audited Financial Statements (current and historical)
- Budget, including Schedule of Fees and Charges (current and historical)
- Minutes of Ordinary Meetings of Council
- Council policies
- Covid-19 Plan



## Values and vision

### Our Vision

“Service for a Tiwi future”

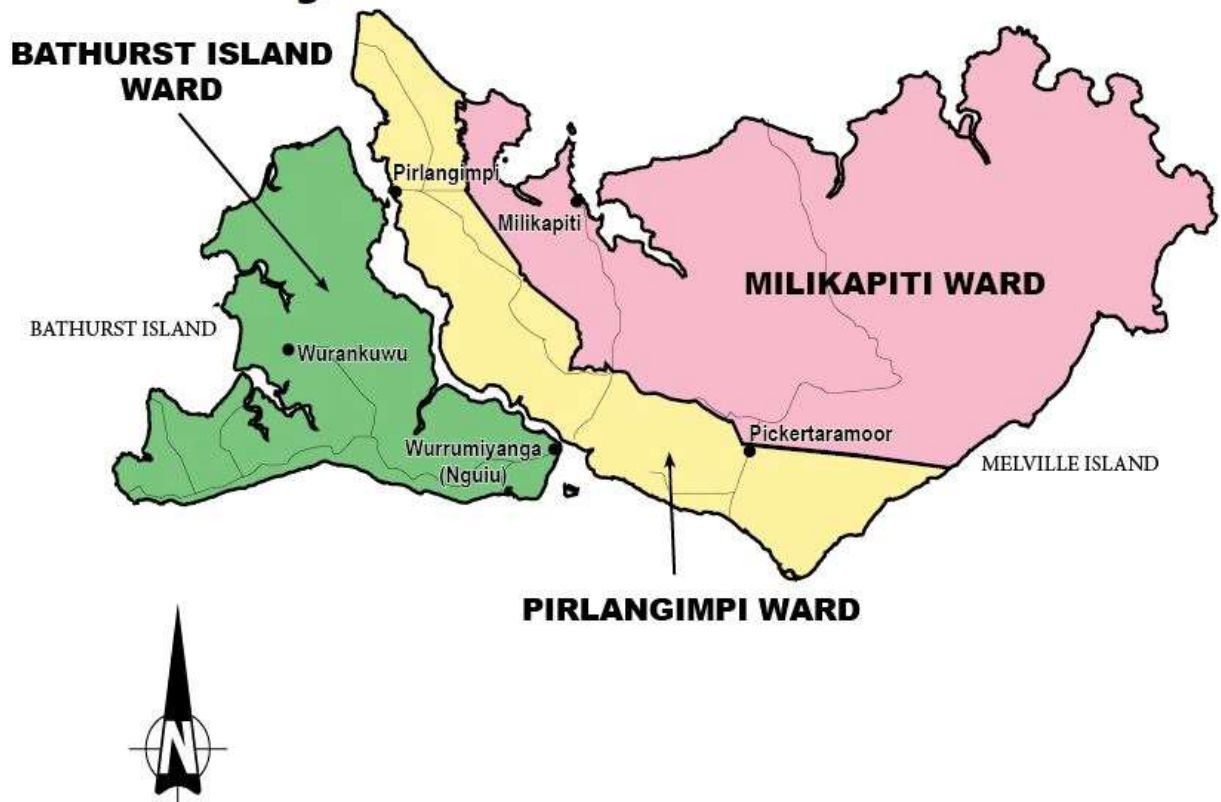
### Our Mission

Represent the Tiwi community by:

1. Being an advocate to other levels of Government. Facilitating activity in Partnership with others.
2. Deliver services that meet the Tiwi community’s needs.
3. Provide leadership to the Tiwi community.
4. Comply with all obligations prescribed by legislation.

## Council Boundaries

### Tiwi Islands Regional Council





## Our Councillors

### Bathurst Island Ward



**Mayor  
Leslie Tungatulum**



**Councillor  
Jennifer Clancy**



**Councillor  
Wesley Kerinauia**



**Councillor  
Francisco Babui**



**Councillor  
Kevin Doolan**



**Councillor  
Valentine Intalui**

### Milikapiti Ward



**Deputy Mayor  
Lynette De Santis**



**Councillor  
Connell Tipiloura**



**Councillor  
Pius Tipungwuti**

### Pirlangimpi Ward



**Councillor  
Osmond Pangiraminni**



**Councillor  
Mary Dunn**



**Councillor  
Therese Bourke**

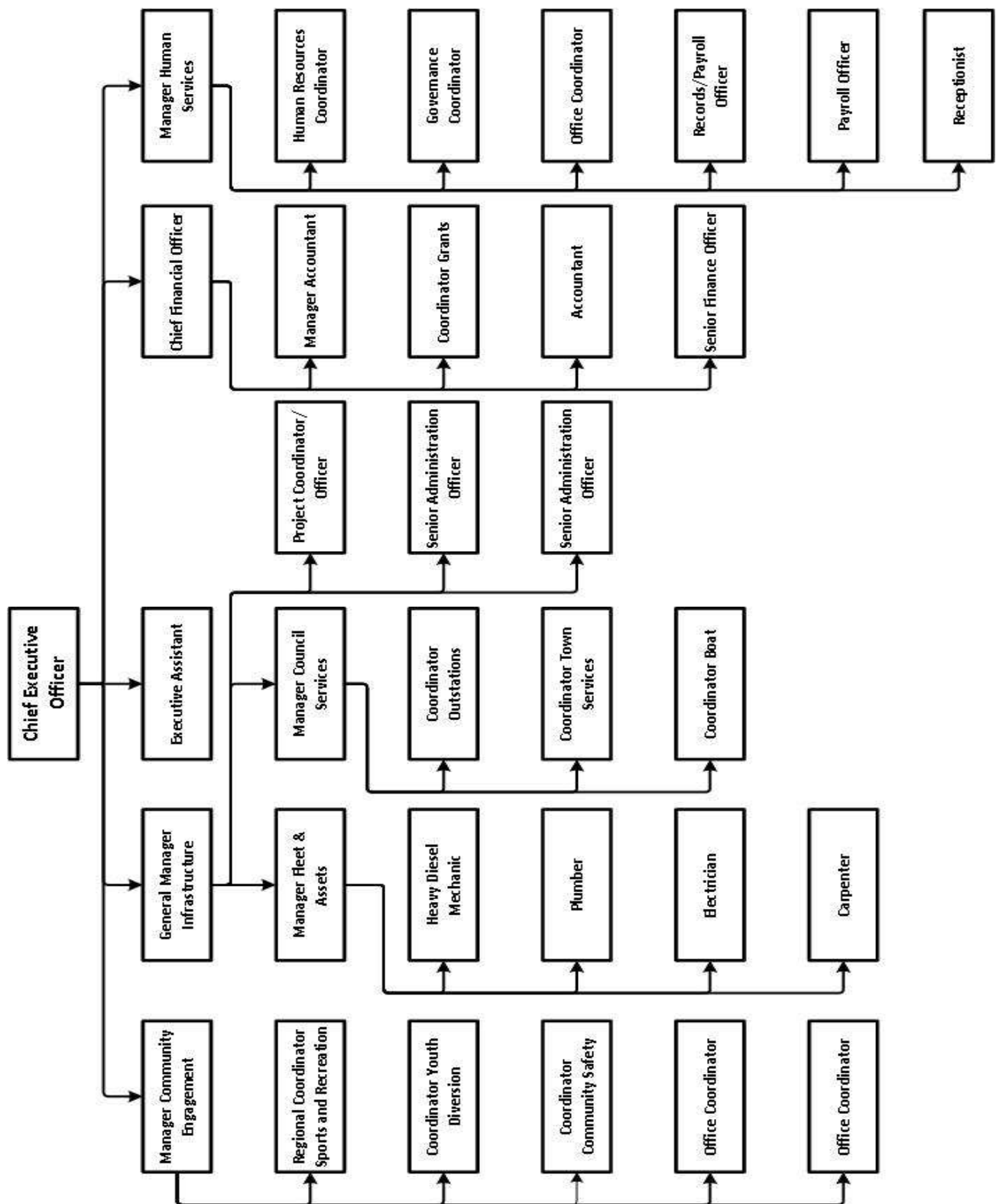


## Councillor Portfolios

DIRECTORATE	Wurrumiyanga	Pirlangimpi	Milikapiti
<b>Infrastructure &amp; Asset Services</b>			
Fleet & Trade	Jennifer Clancy	Mary Dunn	Pius Tipungwuti
Civil Works	Jennifer Clancy	Mary Dunn	Pius Tipungwuti
Town Services / Outstations	Wesley Kerinauia	Mary Dunn	Lynette De Santis
Homelands	Wesley Kerinauia	Mary Dunn	Lynette De Santis
DIRECTORATE	Wurrumiyanga	Pirlangimpi	Milikapiti
<b>Community Development &amp; Services</b>			
Sport & Rec and Libraries	Kevin Doolan Valentine Intalui	Osmond Pangiraminni	Connell Tipiloura
Youth & Community	Kevin Doolan Francisco Babui	Osmond Pangiraminni	Connell Tipiloura
Community Safety	Kevin Doolan Francisco Babui	Osmond Pangiraminni	Connell Tipiloura
DIRECTORATE	Wurrumiyanga	Pirlangimpi	Milikapiti
<b>Corporate &amp; Finance Services</b>			
ICT & Systems	Leslie Tungatumum	Therese (Wokay) Bourke	Lynette De Santis
Finance	Leslie Tungatumum	Therese (Wokay) Bourke	Lynette De Santis
Governance & Compliance	Leslie Tungatumum	Therese (Wokay) Bourke	Lynette De Santis
Human Resources	Leslie Tungatumum	Therese (Wokay) Bourke	Lynette De Santis



# Corporate Structure



## Our Goals

In creating our strategic plan, our Councillors and staff met to determine the overarching goals that drive our service delivery and informs Council plans, actions and behaviours. Our organisational goals are to:

1. Provide effective Council services to the Tiwi Communities and other stakeholders.
2. Develop and retain employees and emphasize the recruitment of local people.
3. Manage finances, assets and infrastructure in a responsible, accountable and transparent manner.
4. Manage resources in an environmentally sustainable manner, respecting country and culture.
5. Improve Council operations.
6. Communicate in an open, honest and culturally appropriate way.
7. Achieve best practice in compliance and governance.
8. Facilitate the development of socio-economically responsible opportunities on the Tiwi Islands.

### Objectives

Goal 1	Provide effective Council services to the Tiwi Communities and other stakeholders
Objective 1.1	Maintain roads, infrastructure, assets and inter-island ferry
Objective 1.2	Provide regular waste collection and responsible tip management
Objective 1.3	Maintain community infrastructure such as sporting ovals and swimming pools
Objective 1.4	Maintain and clean public spaces
Objective 1.5	Provide essential community services and infrastructure. Services include; libraries, post offices, administration offices, child care, sports and recreation, youth diversion, Centrelink, community safety, funerals and cemeteries
Objective 1.6	Ensure service delivery meets community expectations
Objective 1.7	Contribute to a safer community environment
Objective 1.8	Promote healthy communities and healthy living



<b>Goal 2</b>	<b>Develop and retain employees and emphasise the recruitment of local people</b>
Objective 2.1	Develop and implement work health safety and our risk management capacity
Objective 2.2	Encourage best practice management of staff
Objective 2.3	Pay all staff according to appropriate Local Government Industry awards and conditions
Objective 2.4	Provide a safe and respectful workplace for all employees
Objective 2.5	Promote professional development through training and mentoring opportunities for employees
Objective 2.6	Meet standard recruitment practices in a timely manner

<b>Goal 3</b>	<b>Manage finances, assets and infrastructure in a responsible, accountable and transparent manner</b>
Objective 3.1	Manage and improve Council infrastructure
Objective 3.2	Develop an asset management plan to protect the value and integrity of Council assets
Objective 3.3	Ensure responsible management of all Council finances
Objective 3.4	Regular reporting to Council, Local Authorities and Northern Territory Government
Objective 3.5	Meet regulatory requirements to respond to audits in a timely manner

<b>Goal 4</b>	<b>Manage resources in an environmentally sustainable manner, respecting country and culture</b>
Objective 4.1	Seek approval of the Aboriginal Land Trust for environmental matters beyond township boundaries and regarding sacred sites
Objective 4.2	Implement best practice waste disposal and management
Objective 4.3	Promote best practice disposal of e-waste and recycling

<b>Goal 5</b>	<b>Improve Council operations</b>
Objective 5.1	Ongoing review of all Council policies and procedures
Objective 5.2	Decentralise Council operations across our three communities
Objective 5.3	Ongoing review of the Council corporate structure
Objective 5.4	Manage our budgets to work more efficiently and reduce overheads
Objective 5.5	Seek regular feedback from the community on TIRC services





Goal 6	Communicate in an open, honest and culturally appropriate way
Objective 6.1	Contribute regularly to community noticeboards and social media
Objective 6.2	Regularly update the Council website
Objective 6.3	Engage with community elders and skin groups including two way conversations at Local Authority meetings
Objective 6.4	Provide clear information in ways that all members of the community can understand
Objective 6.5	Conduct and participate in regular stakeholder meetings

Goal 7	Achieve best practice in compliance and governance
Objective 7.1	Ensure compliance with the <i>Local Government Act</i> and it's regulations
Objective 7.2	Ensure compliance with the <i>Northern Territory Information Act</i>
Objective 7.3	Liaise with the Department of Local Government
Objective 7.4	Ensure compliance with electronic document records management
Objective 7.5	Ensure business units comply with relevant internal and/or external procedures, policies and guidelines

Goal 8	Facilitate the development of socio-economically responsible opportunities on the Tiwi Islands
Objective 8.1	Participate in the Tiwi Partners economic cooperation
Objective 8.2	Support local businesses and service providers where possible
Objective 8.3	Assist in major events which draw tourists to the Islands
Objective 8.4	Participate with other Tiwi based enterprises in major infrastructure developments





## Finance Report

Finance is responsible for the smooth operation of Council through direction, control and administration of the financial activities of the Tiwi Islands Regional Council. Our team provides the Council and senior management accurate financial assessments to inform better strategic planning and budgeting and day-to-day decision making.

The finance section functions can be divided into two main areas;

- 1) Financial accounting (all transactional processing including accounts payable, accounts receivable, property and rating) along managing the external audit.
- 2) Management accounting/grants and contracts which includes the provision of monthly financial reports to Managers, along with the ad hoc and special purpose financial reports required under our grant funding agreements.

Over the past year our team has resolved almost all of the previous legacy issues in order to improve the financial stability of Council. Significant work has been completed to rectify previous audit issues and overdue financial grant acquittals. The finance team has met all external deadlines with respect to grand funding and local government compliance. These have included:

- Half year ended December 2020 grant funding acquittals
- Preparation and submission of the 2020 -2021 Budget and Regional Plan (including Rates Declaration) by the due date.
- Completion of all unaudited and audited grant funding acquittals on time.

A major achievement for the team has been delivering this annual report along with the 2020 Audited Financial Statements to the Department before the deadline. This has taken significant work from the Chief Executive, senior managers and the entire Finance team and we are proud to deliver the end of year financials on time. The finance team also is responsible for ensuring the council operated within the overall budget.

Finance will continue to work closely with Council, the Senior Executive, the Northern Territory and Commonwealth Governments to create a more financially sustainable Council into the future. Our financial sustainability is also being addressed via a number of small but growing commercial arrangements, which generate additional amounts of untied revenue, which Council can spend at its discretion.



## Governance Report

*Governance encompasses the system by which an organisation is controlled and operates, and the mechanisms by which it, and its people, are held to account. Ethics, risk management, compliance and administration are all elements of governance.*

The *Local Government Act 2008* provides the legislative basis for the establishment of the Tiwi Islands Regional Council (TIRC). TIRC structure, strategic direction and performance are underpinned by governance. It is a major factor in overall organisational health and sustainability because it does the following:

- Increases accountability
- Increases transparency
- Ensures disclosure
- Act ethically and responsibly
- Recognise and manage risk
- Safeguard integrity in reporting

These factors are necessary for the integrity and credibility of council. Good governance builds confidence and trust. It also assures reliability and sustainability in the councils overall services. Governance also extends to each community supporting Local Authority Members, and ensuring ongoing compliance with NT Legislative and Regional Council policies and procedures.

### Elected Members of Council

Role of Council and Elected Members Section 35 of the *Local Government Act* states that the role of Elected Members is to:

- Represent the interests of all residents and ratepayers of the council area
- Provide leadership and guidance
- Facilitate communication between the members of the council's constituency and the council
- Participate in the deliberations of the council and its community activities
- Ensure, as far as practicable, that the council acts honestly, efficiently and appropriately in
- Carrying out its statutory responsibilities.



The Mayor and Elected Members are democratically elected by the community to represent their interests. Elected Members perform their role by taking part in Council meetings, policy development, setting strategic directions, decision-making and community engagement;

- Overseeing management's implementation of the council's strategic objectives and its performance generally;
- Approving operating budgets and major capital expenditure;
- Ensuring that the council has in place an appropriate risk management framework and setting the risk appetite within which the elected members expects management to operate;
- Continually monitoring the effectiveness of the councils governance practices
- Overseeing the integrity of the councils accounting and corporate reporting systems, including the external audit;

The Mayor has additional roles, including chairing Council meetings, representing the Council as the principal spokesperson, and carrying out the civic and ceremonial functions of Council.

Council is made up of 12 Elected Members, one of whom is the Mayor, and all are elected by eligible voters. Elections are generally held every four years with the next election scheduled to be held in August 2021.

Tiwi Islands Regional Council is divided into 3 wards; Bathurst Island, Pirlangimpi, Milikapiti refer to pages 14 and 15.



Training with the Councillors around the legislative changes of the Local Government Act.



## Local Authorities

Local Authorities are a forum where community issues, concerns, ideas and projects can be raised and communicated to the Council. They play an important role as a two-way feedback mechanism between the Council and the community. Members represent the four skin groups of the Tiwi Islands and provide a link to cultural authority in our local decision making.

Our three largest communities, Wurrumiyanga, Pirlangimpi and Milikapiti are represented by local authorities. Each group meets quarterly to discuss community priorities for Council consideration.

The current membership of Tiwi Local Authorities is listed below:

### Wurrumiyanga

Member	Councillor/Ordinary Member	Representative Group
Leslie Tungatulum	Councillor	Bathurst Ward Councillor
Jennifer Clancy	Councillor	Bathurst Ward Councillor
Valentine Intalui	Councillor	Bathurst Ward Councillor
Francisco Babui	Councillor	Bathurst Ward Councillor
Marie Francis Tipiloura	Ordinary Member	Warntarringuwi (Sun)
<b>Vacant</b>	<b>Ordinary Member</b>	<b>Warntarringuwi (Sun)</b>
John Ross Pilakui	Ordinary Member	Miyartuwi (Pandanus)
Richard Tungatulum	Chairperson	Miyartuwi (Pandanus)
Bradley Tipiloura	Ordinary Member	Lorrula (Rock)
Ronald Joseph Tipungwuti	Ordinary Member	Lorrula (Rock)
Bonaventure Timaepatua	Ordinary Member	Takaringuwi (Mullet)
Annunciata Pupangamirri	Ordinary Member	Takaringuwi (Mullet)
Venard Pilakui	Ordinary Member	Wurankuwu
Miriam Agatha Tipungwuti	Ordinary Member	Wurankuwu
Veronica Johan	Ordinary Member	Non-Skin

### Pirlangimpi

Member	Councillor/Ordinary Member	Representative Group
Osmond Pangiraminni	Councillor	Pirlangimpi Ward Councillor
Mary Dunn	Councillor	Pirlangimpi Ward Councillor
Therese Bourke	Councillor	Pirlangimpi Ward Councillor
Andrew Orsto	Ordinary Member	Warntarringuwi (Sun)
<b>Vacant</b>	<b>Ordinary Member</b>	<b>Warntarringuwi (Sun)</b>
Edward Yunupingu	Ordinary Member	Miyartuwi (Pandanus)
Carol Maria Puruntatameri	Ordinary Member	Miyartuwi (Pandanus)
Rebekah Yunupingu	Ordinary Member	Lorrula (Rock)
H. Dunn	Ordinary Member	Lorrula (Rock)
Thecla Puruntatameri	Ordinary Member	Takaringuwi (Mullet)
Noel Galarla	Ordinary Member	Takaringuwi (Mullet)
Andrew Warrior	Chairperson	Non-Skin



**Milikapiti**

<b>Member</b>	<b>Councillor/Ordinary Member</b>	<b>Representative Group</b>
Lynette De Santis	Councillor	Milikapiti Ward Councillor
Connell Tipiloura	Councillor	Milikapiti Ward Councillor
Pius Tipungwuti	Councillor	Milikapiti Ward Councillor
Edwina Moreen	Ordinary Member	Warntarringuwi (Sun)
Trevor Wilson	Ordinary Member	Warntarringuwi (Sun)
Thomas Puruntatameri	Ordinary Member	Miyartuwi (Pandanus)
Patrick Freddy Puruntatameri	Ordinary Member	Miyartuwi (Pandanus)
Roy Farmer	Ordinary Member	Lorrula (Rock)
Loretta Cook	Ordinary Member	Lorrula (Rock)
Malcolm Wilson	Chairperson	Takaringuwi (Mullet)
Christine Joran	Ordinary Member	Takaringuwi (Mullet)
Jed Leach	Ordinary Member	Non-Skin



## Local Authority Projects

The Local Authority Project funding pool is distributed through a methodology developed by the Northern Territory Grants Commission to regional councils. The purpose of the funding is to encourage the continued development of local authorities and their respective communities through the provision of funding to undertake priority community projects.

Below are three of projects successfully completed

- Refurbishment of Milikapiti Community Sports & Recreation Hall
- Community Street Signs and Speed Bumps
- 1 excavator

## Scale Funding Projects

The Local Government Special Community Assistance and Local Employment (SCALE) program is managed by the Department of Local Government, Housing and Community Development. The program provides one-off funding to local government council to support business continuity, job creation and retention and other community initiatives directly related to COVID-19.

- Water Bubbler – Lot 247 Milikapiti
- Cutting dangerous trees – Milikapiti
- Pirlangimpi airport toilet refurbishment
- Water bubbler – Pirlangimpi
- Automatic hand sanitiser dispenser
- Manual hand sanitiser dispenser
- Bush roads Bathurst Island
- Hand sanitizers
- BBQ Trailers
- Removal of dangerous trees
- Waterline Carslake Beach
- Shade structure at Pirlangimpi Oval
- Pirlangimpi waterline upgrade at beachfront
- Enhance video conferencing facilities
- Hand washing basins
- Road with Tiwi Plantation
- Bush roads Melville Island
- Recycle facility
- Conference room floors
- Water bubbler – Wurrumiyanga





## COVID-19 Organisational Stage 3 Plan

This COVID-19 organisational plan is designed for all Tiwi Regional Council (TIRC) staff and covers the following areas:

1. Coronavirus (COVID-19)
2. How is COVID-19 spread?
3. Travel Restrictions
4. Territory Border Control
5. Sport, Gyms and Libraries
6. Accommodation
7. Workplace Social Distancing
8. Hygiene Measures
9. Measures to Limit Contact Between TIRC Staff and Other Territorians
10. Monitoring and Identification of Sick Employees
11. Additional Risk Mitigation Measures
12. Emergency Contacts

### 1.0 Coronavirus (COVID-19)

COVID-19 is a respiratory illness caused by a new virus. Symptoms include fever, coughing, a sore throat and shortness of breath. The virus can spread from person to person. Currently there is no treatment for COVID-19.

### 2.0 How is COVID-19 spread?

COVID-19 is spread from person-to-person through close contact and droplets including:

- Direct contact with infected persons.
- Contact with droplets from an infected person's cough or sneeze.
- Touching contaminated objects or surfaces (like doorknobs or tables), and then touching your mouth or face.

The best way to prevent the spread of COVID-19 and protect your business is through maintaining good hygiene practices and following physical distancing principles at all times.

### 3.0 Travel Restrictions

On 1.00 on Sunday 27 June 2021 the 48-hour lockdown applies to people in Darwin, Palmerston and Litchfield.

### 4.1 Approved Remote Essential Worker Status

Remote communities in the Northern Territory have been closed to all non-essential travel until noon on 5 June 2020 in response to concerns about the spread of coronavirus (COVID-19).

Only approved remote essential workers can visit remote communities until 5 June 2020.



## 5.0 Territory Border Control

If you are arriving in the Northern Territory from interstate or overseas, you must complete 14 days of forced quarantine unless you are eligible for exemption.

## 6.0 Sport, Gyms and Libraries

- Staff and Visitors to maintain hygiene practices and to go home if feeling unwell.
- Visitors to be 1.5 metres apart from another.
- If you need to be facing another person and closer than 1.5 metres apart minimise contact to less than 15 minutes.
- Maintain thorough cleaning and disinfection of facilities, and equipment.
- Prevent participants from crowding together
- Arrange seating so visitors are not seated face-to-face
- Avoid touching your face and cough and sneeze into a tissue or into your elbow.
- Hand washing with soap and water for 20 seconds or use hand sanitiser before and after any contact with surfaces such as playground equipment that is used by more than one person.
- Regularly cleaning and disinfecting surfaces that are touched by more than one person.
- Avoid sharing cups and utensils

## 7.0 Accommodation

- TIRC advises cleaning / accommodation staffs and visitors who are unwell with respiratory symptoms or fever to immediately organise appropriate test and place themselves in isolation until they have received their results
- We do not have a dormitories and all rooms are ensuite, however they share the same kitchen. If we have customers with flue like symptoms then we completely isolate the block or even transport the visitor/s with complete precaution to contractors' quarters while awaiting for their test results.
- TIRC provides all staffs with information and training on COVID-19, including when to get tested, physical distancing and cleaning.
- TIRC accepts and arranges appropriate cancellation and offers flexible booking where customers cancel their booking due to COVID-19 factors (such as being unwell or awaiting test results).
- TIRC liaisons with Local Emergency Management Committees including Tiwi Land Council to determine, if there are any travel restriction to remote or vulnerable communities, and how this can be communicated to customers.
- TIRC ensures COVID-19 Safety Plans are in place and signs where relevant for:
  - Accommodation.
  - Swimming Pools.
  - Gyms.
  - All our offices.
- TIRC prominently displays signage highlighting handwashing, social distancing, flu like symptoms, and number of people allowed to be in the given area.



- TIRC has calculated the floor area in open plan communal areas, such as kitchens/ shared dining areas or showers, to determine the maximum number of people who can safely occupy the space (one person per 4 square metres). We display signs at entrances with the maximum safe capacity and have strategies in place to reduce crowding and social gathering.
- TIRC provides sanitiser available at key points around the facility and encourage frequent use at any time.
- TIRC cleaners clean the public areas / touched areas a few times daily with detergent/disinfectant.
- TIRC uses Industry Disinfectant Solutions and it needs to be maintained at an appropriate strength and used in accordance with the manufacturers' instructions in the areas of entry and exit points to the venue/vehicle, toilets, bathrooms, kitchen, and any high-touch surface.

### 8.0 Workplace Social Distancing

All TIRC staff have been instructed to follow measures to ensure employees maintain appropriate social distancing of 1.5 metres in the workplace (and in the community where appropriate).

TIRC has produced written material in English and Tiwi which have been distributed to Council offices and Tiwi families. Social distancing is being managed in the workplace through appropriate distances in meal areas, meetings and desk arrangements.

Freight and other deliveries are being picked up utilising appropriate distancing, including not getting out of vehicles and not signing documents.

TIRC is developing a Teleconferencing Policy to facilitate access and participation in meetings and workshops by Council staff to participate by way of teleconferencing subject to COVID-19 social distancing measures and travel restrictions. Appropriate measures are being followed such as 1.5 metres between seats in meeting rooms.

### 9.0 Hygiene Measures

TIRC has translated critical COVID-19 hygiene messages into Tiwi and posted them around Council offices. TIRC has also included these messages into school holiday program packs for children and families.

Key messages in language from 'Keep Australia Beautiful NT' include:

- Wash your hands cleanly and thoroughly  
*Tawunyirri yinkara wutiriyi jikiringini amintiya kukuni*
- Cover your nose and mouth with a tissue  
*Jurra kapi jinimuli amintiya yirrimputara*
- Avoid close contact with anyone who is sick  
*Karrampi karlu yinkitayi ngini wuta jana*



- Go to the doctor if you or your children are sick  
*Tuwari kapi clinic ngini nginja jana amintiya kakijuwi ngini nuwa jana*
- Place all rubbish in the bins  
*Tawungo rubbish kapi wilijinga*

Hand sanitisers have been made available at strategic locations within Council premises and facilities such as reception, kitchen areas and thoroughfares.

Staff are instructed to have no more than two people inside a Council vehicle at one time and to maintain daily cleaning practices of all vehicles and equipment.

TIRC staff are conducting a higher frequency of cleaning of high touch surfaces and increased waste management protocols including twice daily rubbish bin removal at offices.

Shared meal areas such as the lunch rooms and kitchens are cleaned several times a day and surfaces are wiped down after use.

### **10.0 Measures to Limit Contact between TIRC Staff and Other Territorians**

As well as developing written material in Tiwi and English to inform both staff and community members, TIRC has held community meetings to discuss the potential impact of COVID-19 on the region.

Staff who have to travel to the mainland for essential work are encouraged to maintain social distancing measures and to limit their contact with other Territorians. This includes accommodation arrangements and ensuring that staff are informed about Territory and Commonwealth COVID-19 directives.

### **11.0 Monitoring and Identification of Sick Employees**

TIRC has communicated with staff and the community about the mechanisms of communicable disease, including the need to keep distance, self-isolate if feeling unwell and maintain strict personal hygiene practices.

Staff are told to monitor any personal symptoms of illness such as fever, cough, sore throat, shortness of breath and temperature and not to come to work if feeling any of these symptoms.

Many of the most essential services that Council is required to perform can be done in teams of one person or conducted remotely via home computer.

In our remote community context, overcrowding community housing makes self-isolating at home very difficult. However, the Tiwi Islands have the advantage of a number of remote access roads to isolated camping grounds and sparsely populated outstations.

If staff do report being unwell, they are told not to come to work and to seek medical advice from the clinic as soon as possible.



## 12.0 Additional Risk Mitigation Measures

Activity	Additional risk mitigation
HR & payroll	Maintain social distance. Do not share IT equipment.
Records	Maintain social distance. Do not share IT equipment.
Governance admin	Maintain social distance. Do not share IT equipment.
Council meetings	Maintain social distance. Do not share IT equipment.
Regional plan/budget	Maintain social distance. Do not share IT equipment.
Airport inspections	Wipe windows, handles, hand break before/after shift and driver changes.
Civil works	Wipe windows, handles, hand break before/after shift and driver changes.
Roads	Wipe windows, handles, hand break before/after shift and driver changes.
Landfill	Wipe windows, handles, hand break before/after shift and driver changes.
Funeral services	Sanitise vehicles and ensure social distance at digging/filling grave.
Trades services	Maintain social distance. Utilise PPE in proximity to elderly.
Fleet and workshops	Wipe windows, handles, hand break before/after shift and driver changes.
Homelands	Maintain social distance. Utilise PPE in proximity to elderly.
Town services	Wipe windows, handles, hand break before/after shift and driver changes.
Inter-island ferry	Maintain social distance. Sanitise controls before/after shift, driver changes.
Pool maintenance	Routine cleaning and maintenance. No public use.
Public toilet cleaning	Increased cleaning and maintenance.
Waste collection	Wipe windows, handles, hand break before/after shift and driver changes.
Freight p/up & deliv	Wipe windows, handles, hand break before/after shift and driver changes.
Office management	Work from home or minimise contact with TIRC offices Entry to the offices through front reception access only All staff to sanitise and wash hands on entry to the office.
Cleaning	Commercial quantity of equipment to be ordered by CFO
Library	Maintain social distancing and possible use of PPE for all client interactions.
Night patrol	Wipe windows, handles, hand break before/after shift and driver changes.
Sport and rec	Maintain social distancing and possible use of PPE for all client interactions.
Youth diversion	Maintain social distancing and possible use of PPE for all client interactions
FAFT	Maintain social distancing and possible use of PPE for all client interactions
Finance	Maintain social distance. Do not share IT equipment.



### 13.0 Emergency Contacts

<i>Contact</i>	<i>Name</i>	<i>Phone number</i>
<b>Emergency services – triple zero</b>	Fire/police/ambulance	<b>000</b>
<b>Police</b>	Sarah Hutchinson	08 8978 3967
<b>Reception</b>	Brian McSkimming	08 89709531
<b>State Emergency Services (SES)</b>	Operator	132 500
<b>Julanimawu Primary Health Care Centre</b>	Reception	08 8978 3984
<b>COVID-19 information lines</b>		1800 020 080

### 14.0 References

<https://coronavirus.nt.gov.au/> (last accessed 05/06/2020, 09:00 am)

<https://www.health.gov.au/news/health-alerts/novel-coronavirus-2019-ncov-health-alert> (last accessed 08/11/2021, 6:00 pm)

<https://coronavirus.nt.gov.au/roadmap-new-normal> (last accessed 05/06/2020, 09:00 am)





## Councillors professional development and training 2020/21

Course/Conference	Location	Attendees	Dates
Governance Presentation	Wurrumiyanga	All Councillors	December 2020

Due to the impacts of COVID-19 elected members of council have been limited to attending courses and conferences in 2020 and 2021.

## Audit and Risk Committee

The Tiwi Islands Regional Council Audit and Risk Committee was established in March 2016 in order to ensure that effective internal control and risk management frameworks exists across Council operations and as a way to facilitate best practice corporate governance.

### Scope

The scope of the Audit and Risk Management Committee includes, but is not limited to the following:

- Oversight of compliance with statutory responsibilities and Council policies
- Assessment of internal financial accounting and management controls
- Review of risk management strategies and initiatives
- Adequacy of audit scope and coverage
- Monitoring the effectiveness and efficiency of external audit
- Management response and timeliness of action taken to correct audit findings



The Audit and Risk Management Committee is comprised of five members, consisting of three Councillors and two independent external members.

### Members

Member	Title
Aswin Kumar	Independent Chairperson
David Blair	External Member
Leslie Tungatulum	Representing Bathurst Island Ward
Therese (Wokay) Bourke	Representing Pirlangimpi Ward
Lynette De Santis	Representing Milikapiti Ward

### Meetings

Meeting dates, terms of reference, works plans and responsibilities of Audit and Risk Committee members can be downloaded from the Tiwi Islands Regional Council Website [www.tiwiislands.org.au](http://www.tiwiislands.org.au)



Little League Football Wurrumiyanga



## 2020 – 2021 Councillor Attendance Register

2021		2020						2021					
Ordinary Council Meeting		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
COUNCILLOR	WARD	29	27	29	28	25	17	29	24	24	28	26	23
		ORD W	ORD P	ORD W	ORD M	ORD P	ORD M	ORD W	ORD P	ORD M	ORD W	ORD P	ORD M
1. Leslie Tungatulum	Wurrumiyanga	A	Y	A	Y	Y	Y	Y	Y	Y	Y	Y	Y
2. Kevin Doolan	Wurrumiyanga	Y	Y	Y	Y	Y	Y	A	Y	Y	A	A	A
3. Francisco Babui	Wurrumiyanga	Y	Y	Y	Y	Y	Y	A	Y	Y	Y	Y	Y
4. Wesley Kerinaia	Wurrumiyanga	Y	A	X	X	Y	Y	Y	A	Y	X	X	X
5. Valentine Intalui	Wurrumiyanga	Y	Y	Y	A	Y	Y	Y	Y	A	Y	Y	Y
6. Jennifer Clancy	Wurrumiyanga	A	Y	A	A	Y	Y	A	Y	A	Y	Y	A
7. Mary Dunn	Pirlangimpi	A	A	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
8. Therese Bourke	Pirlangimpi	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
9. Osmond Pangiraminni	Pirlangimpi	Y	A	A	Y	Y	Y	A	Y	Y	Y	Y	Y
10. Lynette De Santis	Milikapiti	Y	A	Y	Y	Y	Y	Y	Y	A	Y	Y	A
11. Pius Tipungwuti	Milikapiti	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	A
12. Connell Tipiloura	Milikapiti	Y	A	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y

### Key:

Y – Attended

A – Apology accepted

X – Not attended, apology not accepted.

Nil – Member not a councillor.

**Councillor Attendance at Local Authority 2020 - 2021**

LOCAL AUTHORITY		2020					2021						
		JUL	AUG	SEP	NOV	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
COUNCILLOR	WARD	28	26	22	03	24	16	29	23	24	28	25	22
		WLA	PLA	WLA	MLA	PLA	WLA	WLA	PLA	MLA	WLA	PLA	MLA
1. Leslie Tungatulum	Bathurst Is	A	A	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
2. Kevin Doolan	Bathurst Is	A		A			Y	A			A		
3. Francisco Babui	Bathurst Is	A		A			A	A			A		
4. Wesley Kerinauia	Bathurst Is	A		A			A	A			A		
5. Valentine Intalui	Bathurst Is	Y		A			A	A			Y		
6. Jennifer Clancy	Bathurst Is	A		A			A	A					
7. Mary Dunn	Bathurst Is		A			A			Y			Y	
8. Therese (Wokay) Bourke	Pirlangimpi		Y			Y			Y			Y	
9. Osmond Pangiraminni	Pirlangimpi		Y			A			Y			Y	
10. Lynette De Santis	Milikapiti				Y					A			Y
11. Pius Tipungwuti	Milikapiti				Y					A			Y
12. Connell Tipiloura	Milikapiti				Y					A			Y

**Key:**

**Y – Attended**

**A – Apology accepted**

**X – Not attended, apology not accepted.**

## Wurrumiyanga Local Authority (WLA) Attendance Register 2020 – 2021

### LOCAL AUTHORITY

		2020 JUL 28	SEP 22	DEC 16	2021 JAN 28	OCT 26
<b>WLA Membership</b>	<b>Rep Group</b>					
Richard Tungatum (Chairperson)	Miyartuwi ( Pandanus )	Y	Y	Y	Y	Y
John Ross Pilakui	Miyartuwi ( Pandanus )		A	Y	Y	Y
Marie Francis Tipiloura	Warntarringuwi ( Sun )	A	A	Y	Y	Y
N. Kerinaua	Warntarringuwi ( Sun )	Y	A	A		
Ronald Tipungwuti	Lorrula (Rock)	A	A	Y	Y	A
Bradley Tipiloura	Lorrula (Rock)	Y	Y	Y	Y	Y
Bonaventure Timaepatua	Takaringuwi ( Mullet )	A	Y	Y	Y	A
Annunciata Pupangmirri	Takaringuwi ( Mullet )	A	Y	Y	Y	Y
Venard Pilakui	Wurankuwu	Y	Y	Y	Y	
Miriam Tipungwuti	Wurankuwu	Y	Y	Y	Y	A
Veronica Johan	Non skin group member	Y	Y	Y	Y	Y

#### Key:

Y – Attended

A – Apology accepted

X – Not attended, apology not accepted.

Nil – Member not a councillor.

**Pirlangimpi Local Authority (PLA) Attendance Register 2020 – 2021**

**LOCAL AUTHORITY**

		2020	OCT 21 *SM	NOV 24	2021		
<b>WLA Membership</b>	<b>Rep Group</b>	<b>AUG 26</b>			<b>FEB 23</b>	<b>MAY 25</b>	<b>AU G 24</b>
Andrew Warrior (Chairperson)	Non skin group member	Y	Y	Y	Y	Y	Y
Thecla Puruntatameri	Takaringuwi ( Mullet )	Y	Y	Y	Y	Y	Y
Andrew Orsto	Warntarringuwi ( Sun )	Y	Y	Y	Y	Y	Y
M. Walarmerapui	Warntarringuwi ( Sun )	Y	Y	Y	A		
H. Dunn	Lorrula (Rock)	Y	Y	Y	Y	Y	A
Rebekah Yunupingu	Lorrula (Rock)				Y	Y	Y
Carol Puruntatameri	Miyartuwi ( Pandanus )	Y	Y	Y	A	Y	Y
Noel Galarla	Takaringuwi ( Mullet )				Y	Y	Y
Edward Yunupingu	Miyartuwi ( Pandanus )				Y	Y	Y

**Key:**

**Y – Attended**

**A – Apology accepted**

**X – Not attended, apology not accepted.**

**\*SM – Special Meeting**



## Milikapiti Local Authority (MLA) Attendance Register 2020 – 2021

### LOCAL AUTHORITY

MLA Membership	Rep Group	2020 OCT 21 *SM	NOV 03 Ord	2021 MAR 23 Ord	JUN 22 Ord
Malcolm Wilson (Chairperson)	Takaringuwi ( Mullet )	Y	Y	Y	Y
Thomas Puruntatameri	Miyartuwi ( Pandanus )	Y	A	A	Y
Patrick Freddy Puruntatameri	Miyartuwi ( Pandanus )	Y	Y	Y	Y
Trevor Wilson	Warntarringuwi ( Sun )	Y	Y	Y	Y
Edwina Moreen	Warntarringuwi ( Sun )	Y	Y	Y	Y
Loretta Cook	Lorrula (Rock)	Y	Y	Y	Y
Roy Farmer	Lorrula (Rock)	A	Y	Y	Y
Christine Joran	Takaringuwi ( Mullet )	Y	Y	Y	Y
Jed Leach	Non skin group member	Y	Y	Y	A

#### Key:

Y – Attended

A – Apology accepted

X – Not attended, apology not accepted.

\*SM – Special Meeting

**Special Council Meetings 2020 - 2021**

2021		2020						2021					
Ordinary Council Meeting		Jul	Aug	Sep	Oct	Nov 11 ORD W	Dec	Jan	Feb	Mar	Apr	May	Jun
COUNCILLOR	WARD	Nil special meetings by 30 June 2021											
1. Leslie Tungatulum	Wurrumiyanga					Y							
2. Kevin Doolan	Wurrumiyanga					Y							
3. Francisco Babui	Wurrumiyanga					Y							
4. Wesley Kerinauia	Wurrumiyanga					A							
5. Valentine Intalui	Wurrumiyanga					Y							
6. Jennifer Clancy	Wurrumiyanga					A							
7. Mary Dunn	Pirlangimpi					Y							
8. Therese Bourke	Pirlangimpi					Y							
9. Osmond Pangiraminni	Pirlangimpi					Y							
10. Lynette De Santis	Milikapiti					Y							
11. Pius Tipungwuti	Milikapiti					Y							
12. Connell Tipiloura	Milikapiti					Y							

**Key:**

**Y – Attended**

**A – Apology accepted**

**X – Not attended, apology not accepted.**

**Nil – Member not a councillor.**

**\*SM – Special Meeting**

**Councillor Attendance at Local Authority 2020 - 2021**

LOCAL AUTHORITY		2020					2021						
		JUL	AUG	SEP	NOV	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
COUNCILLOR	WARD	28	26	22	03	24	16	29	23	24	28	25	22
		WLA	PLA	WLA	MLA	PLA	WLA	WLA	PLA	MLA	WLA	PLA	MLA
1. Leslie Tungatulum	Bathurst Is	A	A	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
2. Kevin Doolan	Bathurst Is	A		A			Y	A			A		
3. Francisco Babui	Bathurst Is	A		A			A	A			A		
4. Wesley Kerinauia	Bathurst Is	A		A			A	A			A		
5. Valentine Intalui	Bathurst Is	Y		A			A	A			Y		
6. Jennifer Clancy	Bathurst Is	A		A			A	A					
7. Mary Dunn	Bathurst Is		A			A			Y			Y	
8. Therese (Wokay) Bourke	Pirlangimpi		Y			Y			Y			Y	
9. Osmond Pangiraminni	Pirlangimpi		Y			A			Y			Y	
10. Lynette De Santis	Milikapiti				Y					A			Y
11. Pius Tipungwuti	Milikapiti				Y					A			Y
12. Connell Tipiloura	Milikapiti				Y					A			Y

**Key:**

**Y – Attended**

**A – Apology accepted**

**X – Not attended, apology not accepted.**

**Nil – Member not a councillor.**

## Wurrumiyanga Local Authority (WLA) Attendance Register 2020 – 2021

### LOCAL AUTHORITY

WLA Membership	Rep Group	2020 JUL 28	SEP 22	DEC 16	2021 JAN 28	OCT 26
Richard Tungatulum (Chairperson)	Miyartuwi ( Pandanus )	Y	Y	Y	Y	Y
John Ross Pilakui	Miyartuwi ( Pandanus )		A	Y	Y	Y
Marie Francis Tipiloura	Warntarringuwi ( Sun )	A	A	Y	Y	Y
N. Kerinauia	Warntarringuwi ( Sun )	Y	A	A		
Ronald Tipungwuti	Lorrula (Rock)	A	A	Y	Y	A
Bradley Tipiloura	Lorrula (Rock)	Y	Y	Y	Y	Y
Bonaventure Timaepatua	Takaringuwi ( Mullet )	A	Y	Y	Y	A
Annunciata Pupangamirri	Takaringuwi ( Mullet )	A	Y	Y	Y	Y
Venard Pilakui	Wurankuwu	Y	Y	Y	Y	
Miriam Tipungwuti	Wurankuwu	Y	Y	Y	Y	A
Veronica Johan	Non skin group member	Y	Y	Y	Y	Y

#### Key:

**Y – Attended**

**A – Apology accepted**

**X – Not attended, apology not accepted.**

**Nil – Member not a councillor.**

**Milikapiti Local Authority (MLA) Attendance Register 2020 – 2021**

**LOCAL AUTHORITY**

<b>MLA Membership</b>	<b>Rep Group</b>	<b>2020 OCT 21 *SM</b>	<b>NOV 03 Ord</b>	<b>2021 MAR 23 Ord</b>	<b>JUN 22 Ord</b>
Malcolm Wilson (Chairperson)	Takaringuwi ( Mullet )	Y	Y	Y	Y
Thomas Puruntatameri	Miyartuwi ( Pandanus )	Y	A	A	Y
Patrick Freddy Puruntatameri	Miyartuwi ( Pandanus )	Y	Y	Y	Y
Trevor Wilson	Warntarringuwi ( Sun )	Y	Y	Y	Y
Edwina Moreen	Warntarringuwi ( Sun )	Y	Y	Y	Y
Loretta Cook	Lorrula (Rock)	Y	Y	Y	Y
Roy Farmer	Lorrula (Rock)	A	Y	Y	Y
Christine Joran	Takaringuwi ( Mullet )	Y	Y	Y	Y
Jed Leach	Non skin group member	Y	Y	Y	A

**Key:**

**Y – Attended**

**A – Apology accepted**

**X – Not attended, apology not accepted.**

**Nil – Member not a councillor.**

**Pirlangimpi Local Authority (PLA) Attendance Register 2020 – 2021**

**LOCAL AUTHORITY**

		2020	OCT 21 *SM	NOV 24	2021		
<b>PLA Membership</b>	<b>Rep Group</b>	<b>AUG 26</b>			<b>FEB 23</b>	<b>MAY 25</b>	<b>AU G 24</b>
Andrew Warrior (Chairperson)	Non skin group member	Y	Y	Y	Y	Y	Y
Thecla Puruntatameri	Takaringuwi ( Mullet )	Y	Y	Y	Y	Y	Y
Andrew Orsto	Warntarringuwi ( Sun )	Y	Y	Y	Y	Y	Y
M. Walarmerapui	Warntarringuwi ( Sun )	Y	Y	Y	A		
H. Dunn	Lorrula (Rock)	Y	Y	Y	Y	Y	A
Rebekah Yunupingu	Lorrula (Rock)				Y	Y	Y
Carol Puruntatameri	Miyartuwi ( Pandanus )	Y	Y	Y	A	Y	Y
Noel Galarla	Takaringuwi ( Mullet )				Y	Y	Y
Edward Yunupingu	Miyartuwi ( Pandanus )				Y	Y	Y

**Key:**

**Y – Attended**

**A – Apology accepted**

**X – Not attended, apology not accepted.**

**Nil – Member not a councillor.**



## Service Delivery Summary 2020-2021

This section provides an overview of key Council services and their location of operations.

Services	Council actions
Parks and Gardens ensuring all of councils controlled parks, reserves and open spaces are maintained	TIRC appointed a senior Tiwi employees to oversee the day to day maintenance of parks and gardens after the resignation of Town Services at Wurrumiyanga and Melville Island.
Maintenance and upgrade of council controlled buildings, facilities and fixed assets	<p>Special purpose grant funds to upgrade business central Bima Wear roofing and electrical due to wear and tear making work areas safe work environmental and importantly meeting WHS regulations.</p> <p>Installation of new public library at Wurrumiyanga in the old post office, next door to Night Patrol, Community Safety and Territory Families.</p> <p>Installation of 2 sheds on Lot 397.</p>
Cemeteries	<p>Town services provide monthly care and maintenance of all cemeteries managed by TIRC.</p> <p>TIRC working with training organisation Tiwi Islands Education Training Board (TITEB) to ensure the local unemployment cohort on the Tiwi Islands.</p>
Lighting for public safety including street lighting	Council has completed a number of street lighting projects in all three communities, funded mostly through Local Authorities.
Traffic management	Due to vandalism of signs on a regular basis Town Service ensure damaged or missing traffic signs are replaced. TIRC will be consulting with community to seek their input as to the best way to display signs and how can Council better its roles in Traffic management.
Waste Management	TIRC is seeking funding to construct and new waste management transfer station and setting up a recycling centre at Wurrumiyanga and a similar abut transfer station such a skip bins for both Milikapiti and Pirlangimpi.



Services	Council actions
	To address waste management at a much broader level a Waste Management Working Group set up with a number of meetings held.
Weed control and fire hazard reduction in and around community areas	TIRC working with Tiwi Rangers on weed control ie Gamba Grass and Rubber Vine in and around communities and homelands.
Animal Management	Throughout the year all Local Authorities funded for a regular Vet service delivery in Wurrumiyanga, Milikapiti and Pirlangimpi.
Youth Diversion	A strong working relationship has been fostered in this reporting period between key stakeholders through family conferencing that includes the police.
Homelands	Continued minor maintenance carried out with funding to employ two (2) Tiwi employees supported by a Homelands Coordinator. Much of the travel to the outlying outstations are hindered by the monsoonal season with each houses receiving \$2500 per household. In this reporting period a working group in place facilitated the Tiwi Land Council bringing all key stakeholders together.

## Assessment of 2020/21 Service Delivery

As part of our annual planning process all directorates of TIRC identify their key service commitments for the new financial year. During the preparation of our Annual Report we assess our performance against these objectives and outline the successes and challenges that were faced throughout the year.

Included in this section are assessments of our performance in the directorates of:

- Chief Executive Officer
- Infrastructure
- Community Engagement
- Finance



## Chief Executive Officer Service Delivery Plans

<b>Directorate:</b>	<b>Chief Executive Officer</b>
<b>Program:</b>	Governance and Compliance
<b>Sub-Program:</b>	Governance and Compliance
<b>Goals:</b>	Goal 5: Improve Council operations Goal 7: Achieve best practice in compliance and governance
<b>Objectives::</b>	Objective 5.1: Ongoing review of all Council policies and procedures Objective 7.1: Ensure compliance with the Local Government Act and it's regulations Objective 7.3: Liaise with the Department of Local Government Objective 7.5: Ensure business units comply with relevant internal and/or external procedures, policies and guidelines
<b>Activities:</b>	Effective Leadership in Governance and Compliance activities to support the strategic direction of the Tiwi Islands Regional Council
<b>Service Levels :</b>	A) Provide Governance and secretariat support for all Council Meetings B) Provide Governance and secretariat support for all Local Authority Meetings C) Provide management advice, guidance, and support for Council staff and Elected Members in compliance with the Local Government Act, Regulations, Ministerial Guidelines and General Instructions.
<b>Assessment of performance:</b>	A) Achieved B) Achieved C) Achieved
<b>Program highlights:</b>	The CEO's key focus is to utilise strengths and effectiveness to lead in governance and maintain strong compliance activities in areas of Records Management and service deliverables across Council.  Attendance and meeting registers for all Council and local authorities are available in the governance section and on website.  New Governance Coordinator and Compliance manager on board, as previous incumbent resigned 2 May 2020.



<b>Directorate:</b>	<b>Chief Executive Officer</b>
<b>Program:</b>	Local Authorities
<b>Sub-Program:</b>	Local Authority Regional Council Local Authority Wurrumiyanga Local Authority Pirlangimpi Local Authority Milikapiti
<b>Goals:</b>	Goal 1: Provide effective Council services to the Tiwi Communities and other stakeholders Goal 5 Improve Council operations Goal 6: Communicate in an open, honest and culturally appropriate way Goal 7: Achieve best practice in compliance and governance
<b>Objectives::</b>	Objective 1.6: Ensure service delivery meets community expectations Objective 5.5: Seek regular feedback from the community on TIRC services Objective 6.3: Engage with community elders and skin groups Objective 7.1: Ensure compliance with the <i>Local Government Act</i> and it's regulations Objective 7.3: Liaise with the Department of Local Government
<b>Activities:</b>	Establish and maintain Local Authorities in each community
<b>Service Levels :</b>	A) Provide Governance and secretariat support for each Local Authority B) Co-ordinate up to four meetings per year of each Local Authority
<b>Assessment of performance:</b>	A) Achieved B) Achieved
<b>Program highlights:</b>	Effective communication in the community across programs and the development of long-term Tiwi employees at Wurrumiyanga. Open communication/dialogue with all levels of management and across program areas to ensure services are meeting community expectations.  Attendance and meeting registers for all Local Authorities are available in the governance section.



<b>Directorate:</b>	<b>Chief Executive Officer</b>
<b>Program:</b>	Council & Elected Members
<b>Sub-Program:</b>	Council and Elected Members Regional Council Council and Elected Members Wurrumiyanga Council and Elected Members Pirlangimpi Council and Elected Members Milikapiti
<b>Goals:</b>	Goal 3: Manage finances, assets and infrastructure in a responsible, accountable and transparent manner Goal 5: Improve Council operations Goal 6: Communicate in an open, honest and culturally appropriate way Goal 7: Achieve best practice in compliance and governance Goal 8: Facilitate the development of socio-economically responsible opportunities on the Tiwi Islands
<b>Objectives::</b>	Objective 3.4: Regular reporting to Council, Local Authorities and Northern Territory Government Objective 5.5: Seek regular feedback from the community on TIRC services Objective 6.2: Regularly update the council website Objective 6.5: Conduct and participate in regular stakeholder meetings Objective 8.1: Participate in the Tiwi Partners economic cooperation Objective 8.3: Assist in major events which draw tourists to the Islands Objective 8.4: Participate with other Tiwi based enterprises in major infrastructure developments
<b>Activities:</b>	Regional Council and Elected Member Activities
<b>Service Levels :</b>	A) Support the activities of the Mayor, Deputy Mayor and Ward Councillors B) Engagement with key stakeholders C) Engagement with Australian Government and Northern Territory Government Agencies.
<b>Assessment of performance:</b>	A) Achieved B) Achieved C) Achieved
<b>Program highlights:</b>	Regular communication with the Mayor and Elected Members as a best practice across respective portfolios.



<b>Directorate:</b>	<b>Chief Executive Officer</b>
<b>Program:</b>	Local Authority Funding
<b>Sub-Program:</b>	Local Authority Project Funding Wurrumiyanga Local Authority Project Funding Pirlangimpi Local Authority Project Funding Milikapiti
<b>Goals:</b>	Goal 1: Provide effective Council services to the Tiwi Communities and other stakeholders Goal 3: Manage finances, assets and infrastructure in a responsible, accountable and transparent manner Goal 6: Communicate in an open, honest and culturally appropriate way Goal 7: Achieve best practice in compliance and governance Goal 8: Facilitate the development of socio-economically responsible opportunities on the Tiwi Islands
<b>Objectives::</b>	Objective 1.6: Ensure service delivery meets community expectations Objective 3.1: Manage and improve council infrastructure Objective 3.3: Ensure responsible management of all council finances Objective 3.4: Regular reporting to Council, Local Authorities and Northern Territory Government Objective 6.3: Engage with community elders and skin groups including two way conversations at Local Authority meetings Objective 6.5: Conduct and participate in regular stakeholder meetings. Objective 7.1: Ensure compliance with the <i>Local Government Act</i> and it's regulations Objective 8.2: Support local businesses and service providers where possible Objective 8.3: Assist in major events which draw tourists to the Islands
<b>Activities:</b>	Continued development of Local Authorities and their respective community through the provision of annual project funding to undertake priority community projects.
<b>Service Levels :</b>	A) Individual local community projects to be developed for each community per NTG Local Government funding guidelines B) Annual allocation per the NT Grants Commission methodology
<b>Assessment of performance:</b>	A) Achieved B) Achieved
<b>Program highlights:</b>	Having the ability to undertake site visits to meet with staff at a local level. The opportunity offers a chance to also meeting with community members and businesses.  Local Authority funding and projects were reviewed in consultation with the NT Government. Completed local authority projects are highlighted in the governance section of this report.





<b>Directorate:</b>	<b>Chief Executive Officer</b>
<b>Program:</b>	ICT Solutions
<b>Sub-Program:</b>	ICT Solutions Corporate
<b>Goals:</b>	<p>Goal 3: Manage finances, assets and infrastructure in a responsible, accountable and transparent manner</p> <p>Goal 4: Manage resources in an environmentally sustainable manner, respecting country and culture</p> <p>Goal 5: Improve Council operations</p> <p>Goal 6 Communicate in an open, honest and culturally appropriate way</p> <p>Goal 7: Achieve best practice in compliance and governance</p>
<b>Objectives::</b>	<p>Objective 3.1: Manage and improve council infrastructure</p> <p>Objective 3.4: Regular reporting to Council, Local Authorities and Northern Territory Government</p> <p>Objective 4.3: Promote best practice disposal of e-waste and recycling</p> <p>Objective 5.2: Decentralise Council operations across our three communities</p> <p>Objective 5.4: Manage our budgets to work more efficiently and reduce overheads</p> <p>Objective 6.2: Regularly update the council website</p> <p>Objective 6.3: Engage with community elders and skin groups including two way conversations at Local Authority meetings</p> <p>Objective 7.2: Ensure compliance with the Northern Territory Information Act</p> <p>Objective 7.4: Ensure compliance with electronic document records management</p> <p>Objective 7.5: Ensure business units comply with relevant internal and/or external procedures, policies and guidelines</p>
<b>Activities:</b>	<p>General Information Communication Technology (ICT) technical support, level 1 and 2</p> <p>Liaise with service providers such as Telstra, CouncilBiz, MagiQ Documents etc.</p> <p>Advise Council on ICT issues as required</p> <p>Manage all Council ICT assets</p>
<b>Service Levels :</b>	<p>A) Reduce overall Communications costs without reducing services</p> <p>B) Maintain, upgrade and manage the replacement of all Council ICT equipment</p> <p>C) Improve Council communications</p> <p>D) Provide communications 365 days a year</p> <p>E) Ensure monthly reconciliation of Council ICT equipment</p> <p>F) Regularly review ICT expenses against budget projections</p> <p>G) Reconcile monthly ICT items on the portable and attractive register.</p>
<b>Assessment of performance:</b>	<p>A) Partially achieved</p> <p>B) Achieved</p> <p>C) Partially achieved</p> <p>D) Partially achieved</p> <p>E) Achieved</p> <p>F) Achieved</p> <p>G) Achieved</p>



**Program highlights:**

TIRC ICT systems and communication are critical to operations. This year has been challenging with a number of ICT issues that were beyond the control of TIRC. Outages caused by storm damage resulted in major down time and impacted negatively on our routine operations.

Staff movements have created new opportunities for Tiwi staff to develop in the ICT space. Future opportunities will exist as ICT and Infrastructure work closer together to derive greater value for council from its ICT spend.



## Infrastructure Service Delivery Plans

<b>Directorate:</b>	<b>Infrastructure &amp; Assets</b>
<b>Program:</b>	Fleet Services
<b>Sub-Program:</b>	Fleet Administration – Regional Fleet Administration - Wurrumiyanga
<b>Goals:</b>	Goal 3: Manage finances, assets and infrastructure in a responsible, accountable and transparent manner
<b>Objectives:</b>	Objective 3.1: Manage and improve council infrastructure Objective 3.2: Develop an asset management plan to protect the value and integrity of council assets Objective 3.4: Regular reporting to Council, Local Authorities and Northern Territory Government
<b>Activities:</b>	Registration of all plant and vehicles Purchase and disposal of plant and vehicles
<b>Service Levels</b>	A) Registrations are renewed on time B) Plant and vehicles that are purchased are fit for purpose C) Obsolete plant is disposed of in a timely and cost effective manner D) Management of tenders for Fleet and Plant
<b>Assessment of performance:</b>	A) Achieved B) Achieved C) Achieved D) Achieved
<b>Program highlights:</b>	Council has disposed of a number of redundant vehicles and plant that have been clogging up workshop yards for some years, including a dumb barge purchased some years ago and never used and a number of unserviceable light vehicles. We have replace the engine in our Wurrumiyanga loader and overhauled a number of plant vehicles in Milkapiti.



<b>Directorate:</b>	<b>Infrastructure &amp; Assets</b>
<b>Program:</b>	Town Services
<b>Sub-Program:</b>	Town Services Town Services Wurrumiyanga Town Services Pirlangimpi Town Services Milikapiti
<b>Goals:</b>	Goal 1: Provide effective Council services to the Tiwi Communities and other stakeholders Goal 5: Improve Council operations
<b>Objectives:</b>	Objective 1.1: Maintain roads, infrastructure, assets and inter island ferry Objective 1.3: Maintain community infrastructure such as sporting ovals and swimming pools Objective 1.4: Maintain and clean public spaces Objective 1.6: Ensure service delivery meets community expectations Objective 5.5: Seek regular feedback from the community on TIRC services
<b>Activities:</b>	Maintenance of public open spaces. Maintenance of drainage culverts and open drains
<b>Service Levels</b>	A) Grass is kept low throughout the year. B) Weeds controlled and kept low around kerbing, poles, etc. C) Open drains maintained in good condition so water drains away freely D) Roadside table drains and open areas graded so water drains away freely E) Rubbish collected and communities kept clean
<b>Assessment of performance:</b>	A) Partially achieved B) Partially achieved C) Achieved D) Achieved E) Achieved
<b>Program highlights:</b>	Town Services in all communities have struggled to maintain clean and litter free public spaces, but have managed to effectively collect household waste each week. Public spaces are regularly mowed, as are the ovals at the three communities. Town Services in a major contributor to ceremonies, funerals and Tiwi football in all communities.



<b>Directorate:</b>	<b>Infrastructure &amp; Assets</b>
<b>Program:</b>	Rubbish, tips and bins
<b>Sub-Program:</b>	Waste management Wurrumiyanga Waste management Pirlangimpi Waste management Milikapiti
<b>Goals:</b>	Goal 1: Provide effective Council services to the Tiwi Communities and other stakeholders Goal 3: Manage finances, assets and infrastructure in a responsible, accountable and transparent manner Goal 4: Manage resources in an environmentally sustainable manner, respecting country and culture Goal 5: Improve Council operations
<b>Objectives:</b>	Objective 1.2: Provide regular waste collection and responsible tip management Objective 3.1: Manage and improve council infrastructure Objective 4.2: Implement best practice waste disposal and management Objective 4.3: Promote best practice disposal of e-waste and recycling Objective 5.4: Manage our budgets to work more efficiently and reduce overheads Objective 5.5: Seek regular feedback from the community on TIRC services
<b>Activities:</b>	Maintain landfills and manage the different types of rubbish left at the landfill sites
<b>Service Levels:</b>	A) Dumps are safe for the general public to move around in when leaving rubbish B) Dumps comply with Environment Protection Authority (EPA) guidelines and requirements C) There are clearly marked areas for different types of rubbish
<b>Assessment of performance:</b>	A) Partially achieved B) Partially achieved C) Not achieved
<b>Program highlights:</b>	Only Wurrumiyanga needs to satisfy Northern Territory Environmental Protection Agency (NT EPA) requirements as it has a population of over 1000 people. Significant improvements have been made to the Wurrumiyanga tip following the employment of a new Town Services Manager (Acting)



<b>Directorate:</b>	<b>Infrastructure &amp; Assets</b>
<b>Program:</b>	Civil Works
<b>Sub-Program:</b>	Civil Works Regional Civil Works Wurrumiyanga Civil Works Pirlangimpi Civil Works Milikapiti
<b>Goals:</b>	Goal 1: Provide effective Council services to the Tiwi Communities and other stakeholders Goal 3: Manage finances, assets and infrastructure in a responsible, accountable and transparent manner Goal 4: Manage resources in an environmentally sustainable manner, respecting country and culture Goal 5: Improve Council operations
<b>Objectives:</b>	Objective 1.6: Ensure service delivery meets community expectations Objective 3.1: Manage and improve Council infrastructure Objective 4.1: Seek approval of the Aboriginal Land Trust for environmental matters beyond township boundaries and regarding sacred sites Objective 5.4: Manage our budgets to work more efficiently and reduce overheads Objective 5.5: Seek regular feedback from the community on TIRC services
<b>Activities:</b>	Maintain all connector (main) roads bush (minor) roads Maintain all culverts, table drains and drain runoffs on connector roads Maintain road shoulders and table drains within all communities
<b>Service Levels:</b>	A) Connector roads to be accessible and trafficable at least 95% of the year B) Min. average travel speed 40 kmph in wet season, 70 kmph in dry season C) No long term ponding of water in table drains D) No significant corrugations at end of dry season
<b>Assessment of performance:</b>	A) Achieved B) Achieved C) Partially Achieved D) Partially Achieved
<b>Program highlights:</b>	No significant ponding of water on the Pirlangimpi and Milikapiti roads. Ranku road has significant pondage on one section of the road during the wet. Council is using Roads to Recovery funding to maintain all the major connector roads and significant works were done to these and to outstations and homelands roads with the SCALE funding form NTG.





<b>Directorate:</b>	<b>Infrastructure &amp; Assets</b>
<b>Program:</b>	Airport Maintenance
<b>Sub-Program:</b>	Airport Maintenance Regional Airport Maintenance Wurrumiyanga Airport Maintenance Pirlangimpi Airport Maintenance Milikapiti
<b>Goals:</b>	Goal 1: Provide effective Council services to the Tiwi Communities and other stakeholders Goal 3: Manage finances, assets and infrastructure in a responsible, accountable and transparent manner
<b>Objectives:</b>	Objective 1.1: Maintain roads, infrastructure, assets and inter island ferry Objective 3.1: Manage and improve council infrastructure
<b>Activities:</b>	Safety markings and equipment (eg windsock) maintained and kept in operating condition Runway surrounds regularly maintained Perimeter fencing regularly maintained and kept in sound condition
<b>Service Levels:</b>	A) Safety markers and equipment to be operational and clearly visible B) Grass within airfield to be kept well maintained C) Perimeter fencing to be maintained in good condition
<b>Assessment of performance:</b>	A) Achieved B) Achieved C) Achieved
<b>Program highlights:</b>	Generally very few safety issues contained in yearly safety inspections at Pirlangimpi and Milikapiti. The biggest issues at Pirlangimpi and Milikapiti are overgrown trees beyond the perimeter fence of the aerodromes.  Trees have been removed inside the Bathurst Island airstrip and the grass has been cut regularly in Bathurst Island, Garden Point and Snake Bay airstrips. Council has applied to CASA with a safety case for the retention of the current solar powered lighting.



<b>Directorate:</b>	<b>Infrastructure &amp; Assets</b>
<b>Program:</b>	Airport Inspection
<b>Sub-Program:</b>	Airport Inspection Regional Airport Inspection Wurrumiyanga Airport Inspection Pirlangimpi Airport Inspection Milikapiti
<b>Goals:</b>	Goal 1: Provide effective Council services to the Tiwi Communities and other stakeholders Goal 3: Manage finances, assets and infrastructure in a responsible, accountable and transparent manner
<b>Objectives:</b>	Objective 1.1: Maintain roads, infrastructure, assets and inter island ferry Objective 3.1: Manage and improve council infrastructure
<b>Activities:</b>	Daily inspection of airport incl. runway, grassed areas around runway, safety markings and fixtures, fencing and trees and other obstacles
<b>Service Levels :</b>	A) Record of daily inspection stored at office/workshop NOTAMS (notice to airmen) is issued immediately an issue is identified B) Any issues are promptly identified and recorded, with follow through to ensure remedial action is satisfactorily completed
<b>Assessment of performance:</b>	A) Achieved B) Partially achieved
<b>Program highlights:</b>	Council has organised training for an additional 10 Airport reporting officers and there are now at least three AROs in each community. Council AROs inspect the airstrips 365 days of the year at Bathurst Island, Snake Bay and Garden Point airstrips.



CEO Valerie Rowland with the CASA team Darwin



<b>Directorate:</b>	<b>Infrastructure &amp; Assets</b>
<b>Program:</b>	Mechanical Workshops
<b>Sub-Program:</b>	Mechanical Workshops Regional Mechanical Workshops Wurrumiyanga Mechanical Workshops Pirlangimpi Mechanical Workshops Milikapiti
<b>Goals:</b>	Goal 1: Provide effective Council services to the Tiwi Communities and other stakeholders Goal 3: Manage finances, assets and infrastructure in a responsible, accountable and transparent manner Goal 5: Improve Council operations
<b>Objectives:</b>	Objective 1.1: Maintain roads, infrastructure, and assets and inter island ferry. Objective 1.5: Provide essential community services and infrastructure. Services include; libraries, post offices, administration offices, child care, sports and recreation, youth diversion, Centrelink and community safety Objective 3.1: Manage and improve council infrastructure Objective 5.5: Seek regular feedback from the community on TIRC services
<b>Activities:</b>	Undertake repairs to all Council plant, vehicles and small equipment (hand mowers, whipper snippers, etc) Undertake scheduled servicing and maintenance of all Council plant and vehicles Undertake private mechanical repairs and servicing when resources are available
<b>Service Levels :</b>	A) Repairs to Council plant, vehicles and equipment is undertaken in a timely manner B) Scheduled servicing of Council plant and vehicles occurs when due
<b>Assessment of performance:</b>	A) achieved B) achieved
<b>Program highlights:</b>	Council has reopened the Pirlangimpi workshop and our recently graduated Tiwi mechanic is now running the workshop. We have an excellent mechanics at Wurrumiyanga and Milikapiti and significant work has been done on Council plant and equipment.



<b>Directorate:</b>	<b>Infrastructure &amp; Assets</b>
<b>Program:</b>	Staff Housing R&M
<b>Sub-Program:</b>	Staff Housing Regional Staff Housing Wurrumiyanga Staff Housing Pirlangimpi Staff Housing Milikapiti
<b>Goals:</b>	Goal 3: Manage finances, assets and infrastructure in a responsible, accountable and transparent manner Goal 5: Improve Council operations
<b>Objectives:</b>	Objective 3.1: Manage and improve council infrastructure Objective 3.2: Develop an asset management plan to protect the value and integrity of council assets Objective 5.4: Manage our budgets to work more efficiently and reduce overheads
<b>Activities:</b>	Provision of appropriate housing, including furnishings, to approved staff Maintenance of houses Emergency repairs in response to break ins or vandalism
<b>Service Levels :</b>	A) Houses are available in clean and sound condition for staff B) Regular inspections of structural integrity and standards of furnishings are undertaken, with replacement assets to be added to asset register C) Repairs undertaken in a timely manner
<b>Assessment of performance:</b>	A) Achieved B) Achieved C) Achieved
<b>Program highlights:</b>	Security screens and motion sensor lights have been installed in all Council staff houses and CCTV has been installed in some Council premises. Alarms have been installed in all Council staff houses and there has been far less break-ins in staff housing as a result.



<b>Directorate:</b>	<b>Infrastructure &amp; Assets</b>
<b>Program:</b>	Outstations Housing
<b>Sub-Program:</b>	Outstations Housing Maintenance Outstations Housing Maintenance Wurankuwu Outstations Other
<b>Goals:</b>	Goal 1: Provide effective Council services to Tiwi communities and other stakeholders Goal 4: Manage resources in an environmentally sustainable manner, respecting country and culture
<b>Objectives:</b>	Objective 1.1: Maintain roads, infrastructure, assets and inter island ferry Objective 1.6: Ensure service delivery meets community expectations Objective 4.1: Seek approval of the Aboriginal Land Trust for environmental matters beyond township boundaries and regarding sacred sites Objective 4.2: Implement best practice waste disposal and management
<b>Activities:</b>	Maintenance works undertaken as required Regular inspections of condition of available housing
<b>Service Levels :</b>	A) Maintenance works undertaken within timely manner, subject to site access B) Annual inspections are documented and issues identified
<b>Assessment of performance:</b>	A) Achieved B) Achieved
<b>Program highlights:</b>	Council has made remarkable progress in our Outstations funding and has developed the relationship with the NTG Homelands Department. We have now moved of invoice based funding and returned to grants based funding.





<b>Directorate:</b>	<b>Infrastructure &amp; Assets</b>
<b>Program:</b>	Outstations Essential Services
<b>Sub-Program:</b>	Outstations Essential Services Outstations Essential Wurankuwu Outstations Essential Other
<b>Goals:</b>	Goal 1: Provide effective Council services to Tiwi communities and other stakeholders Goal 3: Manage finances, assets and infrastructure in a responsible, accountable and transparent manner Goal 5: Improve Council operations
<b>Objectives:</b>	Objective 1.1: Maintain roads, infrastructure, assets and inter island ferry Objective 1.6: Ensure service delivery meets community expectations Objective 4.1: Seek approval of the Aboriginal Land Trust for environmental matters beyond township boundaries and regarding sacred sites Objective 4.2: Implement best practice waste disposal and management
<b>Activities:</b>	Maintenance of Outstation access roads and utilities
<b>Service Levels :</b>	A) Reliable availability of water, sewer and electricity B) Any utility outages repaired within 2 days during dry season and within 1 week during wet season, subject to vehicular access.
<b>Assessment of performance:</b>	A) Achieved B) Achieved
<b>Program highlights:</b>	Major work has been completed at Ranku with the installation of two new generators and significant work has been completed in all outstations to ensure consistent delivery of power and water. Council has secured funding of a major upgrade of power and water for Takaprimilli and for the reroofing of two house at Pitjamirra.





<b>Directorate:</b>	<b>Infrastructure &amp; Assets</b>
<b>Program:</b>	Council Recreational Facilities
<b>Sub-Program:</b>	Recreation Hall Wurrumiyanga Recreation Hall Milikapiti
<b>Goals:</b>	Goal 1: Provide effective Council services to Tiwi communities and other stakeholders Goal 3: Manage finances, assets and infrastructure in a responsible, accountable and transparent manner
<b>Objectives:</b>	Objective 1.1: Maintain roads, infrastructure, assets and inter island ferry Objective 1.4: Maintain and clean public spaces Objective 1.6: Ensure service delivery meets community expectations Objective 3.1: Manage and improve council infrastructure
<b>Activities:</b>	Providing halls for indoor sport and recreation purposes
<b>Service Levels:</b>	A) Buildings maintained in sound condition B) Availability of utilities (power and water) C) Ensure cleanliness and sound condition of halls prior to new users having access
<b>Assessment of performance:</b>	A) Partially achieved B) Achieved C) Partially achieved
<b>Program highlights:</b>	Council swimming pool at Wurrumiyanga has been closed due to a leak in the pool. The oval at Milikapiti has been upgraded and fenced. Funding for the Pirlangimpi pontoon has been repurposed to upgrade the Pirlangimpi pool and work has commenced on the Milikapiti water park.



<b>Directorate:</b>	<b>Infrastructure &amp; Assets</b>
<b>Program:</b>	Parks and Gardens
<b>Sub-Program:</b>	Parks & Gardens Regional Oval Wurrumiyanga Oval Pirlangimpi Oval Milikapiti
<b>Goals:</b>	Goal 1: Provide effective Council services to Tiwi communities and other stakeholders Goal 3: Manage finances, assets and infrastructure in a responsible, accountable and transparent manner Goal 5: Improve Council operations
<b>Objectives:</b>	Objective 1.1: Maintain roads, infrastructure, assets and inter island ferry Objective 1.3: Maintain community infrastructure such as sporting ovals and swimming pools Objective 1.4: Maintain and clean public spaces Objective 1.6: Ensure service delivery meets community expectations Objective 3.1: Manage and improve council infrastructure Objective 5.5: Seek regular feedback from the community on TIRC services
<b>Activities:</b>	Maintenance of all ovals, parks, gardens. Maintenance of playgrounds and playground equipment
<b>Service Levels :</b>	A) Grass is kept low throughout the year and kept green through dry season B) Weeds controlled and kept low around fences, playground equipment etc C) Playgrounds and play equipment well maintained
<b>Assessment of performance:</b>	A) Achieved B) Achieved C) Achieved
<b>Program highlights:</b>	Council has maintained well-kept ovals with short green grass all year round. Significant improvements have been made to the Milikapiti oval.



<b>Directorate:</b>	<b>Infrastructure &amp; Assets</b>
<b>Program:</b>	Pool Management
<b>Sub-Program:</b>	Pool Wurrumiyanga Pool Pirlangimpi Pool kiosk Wurrumiyanga
<b>Goals:</b>	Goal 1: Provide effective Council services to Tiwi communities and other stakeholders Goal 3: Manage finances, assets and infrastructure in a responsible, accountable and transparent manner Goal 5: Improve Council operations
<b>Objectives:</b>	Objective 1.3: Maintain community infrastructure such as sporting ovals and swimming pools Objective 3.1: Manage and improve council infrastructure Objective 5.5: Seek regular feedback from the community on TIRC services
<b>Activities:</b>	Pool equipment (pumps, filters, etc) and water quality maintained to allow safe use of pools throughout year Pool surrounds and change rooms kept in a clean and well maintained condition Pool fencing maintained in a sound and secure condition
<b>Service Levels :</b>	A) Water quality is within acceptable limits B) All safety equipment, facilities (eg shade structures, seating) change room fixtures are in a sound operating condition C) Grass within pool surrounds is kept low and is green throughout dry season
<b>Assessment of performance:</b>	A) Achieved B) Achieved C) Achieved
<b>Program highlights:</b>	Pool at Wurrumiyanga has been closed due to a leak in the pool floor. Council has been successful in repurposing funding for a pontoon at Pirlangimpi to the Pirlangimpi pool for a major upgrade, including new pumps and filters, a shade over for the pool, repairs to the pool tiling, repainting the pool, installing BBQ's and picnic tables.



<b>Directorate:</b>	<b>Infrastructure &amp; Assets</b>
<b>Program:</b>	Inter-Island Ferry Service
<b>Sub-Program:</b>	Inter-Island Ferry Service
<b>Goals:</b>	Goal 1: Provide effective Council services to Tiwi communities and other stakeholders Goal 3: Manage finances, assets and infrastructure in a responsible, accountable and transparent manner Goal 5: Improve Council operations
<b>Objectives:</b>	Objective 1.1: Maintain roads, infrastructure, assets and inter island ferry Objective 3.1: Manage and improve council infrastructure Objective 5.4: Manage our budgets to work more efficiently and reduce overheads
<b>Activities:</b>	Vehicle and passenger ferry operates weekdays throughout the year Ferries operate on weekends during football season on match days when teams need to travel between islands.
<b>Service Levels :</b>	A) Ferries operate during scheduled hours > 95% of the year B) All ferries maintained in a safe operating condition C) All safety equipment is readily accessible and is in good and operable condition
<b>Assessment of performance:</b>	A) Achieved B) Achieved C) Achieved
<b>Program highlights:</b>	Council has successfully passed another AMSA survey for 2020-2021. A new two car ferry is fully operational and the old ferry has been sold. Council continues to support the community for ceremonies, funerals and football. Council has employed a new ferry coordinator and we have been having regular safety drills for all staff in the boatshed.



<b>Directorate:</b>	<b>Infrastructure &amp; Assets</b>
<b>Program:</b>	Commercial Building Services
<b>Sub-Program:</b>	Commercial Building Services Regional Commercial Building Services Wurrumiyanga Commercial Building Services Pirlangimpi Commercial Building Services Milikapiti
<b>Goals:</b>	Goal 1: Provide effective Council services to Tiwi communities and other stakeholders Goal 3: Manage finances, assets and infrastructure in a responsible, accountable and transparent manner Goal 5: Improve Council operations
<b>Objectives:</b>	Objective 1.1: Maintain roads, infrastructure, assets and inter island ferry Objective 3.1: Manage and improve council infrastructure Objective 3.2: Develop an asset management plan to protect the value and integrity of council assets
<b>Activities:</b>	Maintenance of Council buildings rented/leased to others for commercial activities.
<b>Service Levels :</b>	A) Emergency repairs undertaken within 1 day of notification B) Minor or general maintenance undertaken within 1 week of notification C) Annual inspection of building
<b>Assessment of performance:</b>	A) Achieved B) Achieved C) Achieved
<b>Program highlights:</b>	Emergency response times have been strong particularly in response to critical issues such as toilet problems and following break ins.  Minor repairs and maintenance conducted to fences and facilities throughout the year.  Council has increased earnings over the December to June period due to the recruitment and hard work of a competent electrician and plumber.



<b>Directorate:</b>	<b>Infrastructure &amp; Assets</b>
<b>Program:</b>	Funeral Services
<b>Sub-Program:</b>	Funeral Services Wurrumiyanga Funeral Services Pirlangimpi Funeral Services Milikapiti
<b>Goals:</b>	Goal 1: Provide effective Council services to Tiwi communities and other stakeholders Goal 3: Manage finances, assets and infrastructure in a responsible, accountable and transparent manner Goal 4: Manage resources in an environmentally sustainable manner, respecting country and culture
<b>Objectives:</b>	Objective 1.5: Provide essential community services and infrastructure. Services include; libraries, post offices, administration offices, child care, sports and recreation, youth diversion, Centrelink and community safety Objective 3.1: Manage and improve council infrastructure Objective 4.1: Seek approval of the Aboriginal Land Trust for environmental matters beyond township boundaries and regarding sacred sites
<b>Activities:</b>	Graves are dug the day before a burial and backfilled on the day of the burial Cemeteries maintained in good condition and grass is kept low Weeds controlled and kept low around burial sites and headstones Hearse is made available in Wurrumiyanga on day of burial
<b>Service Levels :</b>	A) Excavation of graves, availability of hearse in Wurrumiyanga and backfilling of graves undertaken on time B) Cemeteries look well maintained and cared for
<b>Assessment of performance:</b>	A) Achieved B) Achieved
<b>Program highlights:</b>	Council does a significant amount of unpaid work for the community in its funeral services and cemetery maintenance.





<b>Directorate:</b>	<b>Infrastructure &amp; Assets</b>
<b>Program:</b>	Waste collection and disposal
<b>Sub-Program:</b>	Waste collection and disposal Waste collection and disposal Wurrumiyanga Waste collection and disposal Pirlangimpi Waste collection and disposal Milikapiti
<b>Goals:</b>	Goal 1: Provide effective Council services to the Tiwi Communities and other stakeholders Goal 3: Manage finances, assets and infrastructure in a responsible, accountable and transparent manner Goal 4: Manage resources in an environmentally sustainable manner, respecting country and culture Goal 5: Improve Council operations
<b>Objectives:</b>	Objective 1.2: Provide regular waste collection and responsible tip management Objective 3.1: Manage and improve council infrastructure Objective 4.2: Implement best practice waste disposal and management Objective 5.4: Manage our budgets to work more efficiently and reduce overheads Objective 5.5: Seek regular feedback from the community on TIRC services
<b>Activities:</b>	Rubbish collection from commercial and residential properties Establishment and maintenance of recycling system
<b>Service Levels :</b>	A) Rubbish collected twice weekly, with collections done on scheduled day B) Weekly rubbish collection to include additional rubbish piled up next to rubbish bins
<b>Assessment of performance:</b>	A) Partially achieved B) Partially achieved
<b>Program highlights:</b>	Pirlangimpi has been particularly successful in achieving the above results.  Wurrumiyanga and Milikapiti have significant issues with bins being knocked over and rubbish being spread around by camp dogs. TIRC animal management program will address some of this.





## Community Engagement service delivery plans

<b>Directorate:</b>	<b>Community Engagement</b>
<b>Program:</b>	Centrelink (Australian Government –Services Australia)
<b>Sub-Program:</b>	Centrelink Pirlangimpi and Milikapiti
<b>Goals:</b>	Goal 1: Provide effective Council services to Tiwi communities and other stakeholders Goal 2: Develop and retain employees and emphasise the recruitment of local people Goal 7: Achieve best practice in compliance and governance
<b>Objectives</b>	Objective 1.5: Provide essential community services and infrastructure. Services include; libraries, post offices, administration offices, child care, sports and recreation, youth diversion, Centrelink, community safety, funerals and cemeteries Objective 1.6: Ensure service delivery meets community expectations Objective 2.1: Develop and implement work health safety and our risk management capacity Objective 2.2: Encourage best practice management of staff Objective 2.3: Pay all staff according to appropriate Local Government Industry awards and conditions Objective 2.4: Provide a safe and respectful workplace for all employees Objective 2.5: Promote professional development through training and mentoring opportunities for employees Objective 7.5: Ensure business units comply with relevant internal and/or external procedures, policies and guidelines
<b>Activities:</b>	Provide Centrelink Support services to Pirlangimpi and Milikapiti Communities
<b>Service Levels (including any Mandatory Service Levels):</b>	A) Open Monday to Friday 6.5 hour per day in Pirlangimpi, B) 7.5 hrs per day in Milikapiti
<b>Assessment of performance:</b>	A) Achieved. B) Achieved
<b>Program highlights:</b>	Community members were provided access to Centrelink services and assistance from specified personnel daily. Internal and external procedures, policies and guidelines followed, reporting obligations met by due dates. Specified personnel and host training modules completed. Staff retention at 100% Covid-19 safety measures adhered to.



<b>Directorate:</b>	<b>Community Engagement</b>
<b>Program:</b>	Youth Diversion Program (Northern Territory Government – Department of Territory Families, Housing and Communities)
<b>Sub-Program:</b>	Nil
<b>Goals:</b>	Goal 1: Provide effective Council services to Tiwi communities and other stakeholders Goal 2: Develop and retain employees and emphasise the recruitment of local people Goal 5: Improve Council operations Goal 6: Communicate in an open, honest and culturally appropriate way
<b>Objectives</b>	Objective 1.5: Provide essential community services and infrastructure. Objective 1.6: Ensure service delivery meets community expectations Objective 2.1: Develop and implement work health safety and our risk management capacity Objective 2.2: Encourage best practice management of staff Objective 2.3: Pay all staff according to appropriate Local Government Industry awards and conditions Objective 2.5: Promote professional development through training and mentoring opportunities for employees Objective 2.6: Meet standard recruitment practices in a timely manner Objective 3.4: Regular reporting to Council, Local Authorities and Northern Territory Government Objective 5.4: Manage our budgets to work more efficiently and reduce overheads Objective 6.3: Engage with community elders and skin groups including two way conversations at Local Authority meetings Objective 6.5: Conduct and participate in regular stakeholder meetings
<b>Activities:</b>	The Youth and Community Service team, based in Wurrumiyanga, provides Youth pre-court diversion, case management and reintegration of youth in all three communities.
<b>Service Levels (including any Mandatory Service Levels):</b>	A) Monday to Friday from 8.00 am to 4:36 pm
<b>Assessment of performance:</b>	A) Achieved
<b>Program highlights:</b>	Local Tiwi staff employed to run the program with open communication links to Police and relevant stakeholders. Assessments normally carried out within two weeks. Case management including Youth and family conferences, community service and re-engagement. Highlight for the year being the number of children re-engaged in schooling. Covid-19 safety measures adhered to.



<b>Directorate:</b>	<b>Community Engagement</b>
<b>Program:</b>	Community Safety (Australian Government – National Indigenous Australians Agency)
<b>Sub-Program:</b>	Community Safety Regional, Wurrumiyanga, Pirlangimpi, Milikapiti
<b>Goals:</b>	Goal 1: Provide effective Council services to Tiwi communities and other stakeholders Goal 2: Develop and retain employees and emphasise the recruitment of local people Goal 5: Improve Council operations Goal 6: Communicate in an open and culturally appropriate way
<b>Objectives</b>	Objective 1.5: Provide essential community services and infrastructure. Objective 1.6: Ensure service delivery meets community expectations Objective 2.1: Develop and implement work health safety and our risk management capacity Objective 2.2: Encourage best practice management of staff Objective 2.3: Pay all staff according to appropriate Local Government Industry awards and conditions Objective 2.4: Provide a safe and respectful workplace for all employees Objective 2.5: Promote professional development through training and mentoring opportunities for employees Objective 2.6: Meet standard recruitment practices in a timely manner Objective 3.4: Regular reporting to Council, Local Authorities and Northern Territory Government Objective 5.4: Manage our budgets to work more efficiently and reduce overheads Objective 6.3: Engage with community elders and skin groups including two way conversations at Local Authority meetings Objective 6.5: Conduct and participate in regular stakeholder meetings
<b>Activities:</b>	Provide assistance to people at risk of either causing or becoming victims of harm. Ensure that at 9.00pm children are at home or in a safe location with a parent or carer.
<b>Service Levels (including any Mandatory Service Levels):</b>	A) Regular Patrols 11:00am to 11:00pm Monday to Saturday. B) Provide Information, Support and Referral
<b>Assessment of performance:</b>	A) Achieved B) Achieved
<b>Program highlights:</b>	Community meetings held to address issues facing all three communities. Provided additional patrols in hot spots and after normal hours of operation, at times through to 5.00am. Community Safety teams have worked with Health Clinics and Police to support “vulnerable” community members and those suffering from substance abuse and mental health issues. COVID-19 meetings with community members and stakeholders were held. Challenges delivering the program were due to COVID-19 social distancing. Covid-19 safety measures adhered to.



<b>Directorate:</b>	<b>Community Engagement</b>
<b>Program:</b>	Sports and Active Recreation (Northern Territory Government – Department of Territory Families, Housing and Communities)
<b>Sub-Program:</b>	Sports and Active Recreation - Wurrumiyanga, Pirlangimpi, and Milikapiti
<b>Goals:</b>	<p>Goal 1: Provide effective Council services to Tiwi communities and other stakeholders</p> <p>Goal 2: Develop and retain employees and emphasise the recruitment of local people</p> <p>Goal 3: Manage finance, assets, infrastructure in a responsible, accountable and transparent manner</p> <p>Goal 5: Improve Council operations</p> <p>Goal 6: Communicate in an open, honest and culturally appropriate way</p> <p>Goal 8: Facilitate the development of socio-economically responsible</p>
<b>Objectives</b>	<p>Objective 1.5: Provide essential community services and infrastructure.</p> <p>Objective 1.6: Ensure service delivery meets community expectations</p> <p>Objective 1.8: Promote healthy communities and healthy living</p> <p>Objective 2.1: Develop and implement work health safety and our risk management capacity</p> <p>Objective 2.2: Encourage best practice management of staff</p> <p>Objective 2.4: Provide a safe and respectful workplace for all employees</p> <p>Objective 2.5: Promote professional development through training and mentoring opportunities for employees</p> <p>Objective 3.4: Regular reporting to Council, Local Authorities and Northern Territory Government</p> <p>Objective 5.4: Manage our budgets to work more efficiently and reduce overheads</p> <p>Objective 6.3: Engage with community elders and skin groups including two way conversations at Local Authority meetings</p> <p>Objective 6.5: Conduct and participate in regular stakeholder meetings</p> <p>Objective 8.3: Assist in major events which draw tourists to the Islands</p>
<b>Activities:</b>	Deliver regular sporting competitions & activities across Tiwi Islands
<b>Service Levels (including any Mandatory Service Levels):</b>	A) Operational 2:00 pm to 6:00 pm Monday to Saturday
<b>Assessment of performance:</b>	A) Achieved
<b>Program highlights:</b>	<p>Competitions aligned with the timing of sports being played in Darwin. Mini Inter community competitions in Basketball, Soccer and Volleyball. Challenges providing Intra Community matches due to transport issues.</p> <p>Covid-19 safety measures adhered to.</p>



<b>Directorate:</b>	<b>Community Engagement</b>
<b>Program:</b>	Library - (Northern Territory Government – Department of Territory Families, Housing and Communities)
<b>Sub-Program:</b>	Library Pirlangimpi and Library Milikapiti
<b>Goals:</b>	<p>Goal 1: Provide effective Council services to Tiwi communities and other stakeholders</p> <p>Goal 2: Develop and retain employees and emphasise the recruitment of local people</p> <p>Goal 3: Manage finance, assets, infrastructure in a responsible, accountable and transparent manner</p> <p>Goal 5: Improve Council operations</p> <p>Goal 6: Communicate in an open, honest and culturally appropriate way</p>
<b>Objectives</b>	<p>Objective 1.5: Provide essential community services and infrastructure. Services include; libraries, post offices, administration offices, child care, sports and recreation, youth diversion, Centrelink, community safety, funerals and cemeteries</p> <p>Objective 1.6: Ensure service delivery meets community expectations</p> <p>Objective 2.1: Develop and implement work health safety and our risk management capacity</p> <p>Objective 2.4: Provide a safe and respectful workplace for all employees</p> <p>Objective 3.4: Regular reporting to Council, Local Authorities and Northern Territory Government</p> <p>Objective 5.5: Seek regular feedback from the community on TIRC services</p>
<b>Activities:</b>	Provide library services to Pirlangimpi and Milikapiti communities
<b>Service Levels (including any Mandatory Service Levels):</b>	A) Open 4 hrs per day Monday to Friday.
<b>Assessment of performance:</b>	A) Achieved
<b>Program highlights:</b>	<p>Free Wi-Fi and computers provided by NT Libraries at both Libraries and inclusion of the Families as First Teachers participants saw an increase in people using the Libraries. Supported by the Indigenous Literacy Foundation, Libraries on the Islands are very well stocked with books and magazines.</p> <p>COVID-19 plans approved and measures adhered to.</p>





<b>Directorate:</b>	<b>Community Engagement</b>
<b>Program:</b>	Administration service
<b>Sub-Program:</b>	Administration service Wurrumiyanga, Pirlangimpi and Milikapiti
<b>Goals:</b>	Goal 1: Provide effective Council services to Tiwi communities and other stakeholders Goal 2: Develop and retain employees and emphasis the recruitment of local people Goal 6: Communicate in an open, honest and culturally appropriate way Goal 7: Achieve best practice in compliance and governance
<b>Objectives</b>	Objective 1.5: Provide essential community services and infrastructure. Objective 1.6: Ensure service delivery meets community expectations Objective 2.2: Encourage best practice management of staff Objective 2.4: Provide a safe and respectful workplace for all employees Objective 6.1: Contribute regularly to community noticeboards and social media Objective 7.5: Ensure business units comply with relevant internal and/or external procedures, policies and guidelines
<b>Activities:</b>	Provide office and customer services in Darwin and three communities on the Islands
<b>Service Levels (including any Mandatory Service Levels):</b>	A) Open 8:00 am 4:36 pm Monday to Friday
<b>Assessment of performance:</b>	A) Achieved
<b>Program highlights:</b>	TIRC Administration teams provide support to Local Authority members, Elected Members of Council, Community Members, Stakeholders and Service providers both internal and external. TIRC offices across all three communities have been open and providing assistance to the community throughout the year. Covid-19 safety measures adhered to.





## Finance Service Delivery Plans

<b>Directorate:</b>	<b>Finance</b>
<b>Program:</b>	Financial management
<b>Sub-Program:</b>	Financial management service
<b>Goals:</b>	Goal 3: Manage finances, assets and infrastructure in a responsible, accountable and transparent manner Goal 5: Improve Council operations Goal 7: Achieve best practice in compliance and governance
<b>Objectives: :</b>	Objective 3.3: Ensure responsible management of all council finances Objective 3.4: Regular reporting to Council, Local Authorities and Northern Territory Government Objective 3.5: Meet regulatory requirements to respond to audits in a timely manner Objective 5.4: Manage our budgets to work more efficiently and reduce overheads Objective 7.1: Ensure compliance with the <i>Local Government Act</i> and its regulations Objective 7.5: Ensure business units comply with relevant internal and/or external procedures, policies and guidelines
<b>Activities:</b>	Running of the Finance activities for the Council including accounting, rates, grant acquittals, accounts payable and accounts receivable. 5.8 FTE's.
<b>Service Levels :</b>	A) Timely completion of monthly financial reports for presentation to the Council members B) Completion of annual financial statements and returns in accordance with accounting standards and Local Government regulations C) Co-ordination of the annual financial audit D) Collection of accounts receivable within trading terms and payment of accounts payable within trading terms
<b>Assessment of performance:</b>	A) Achieved B) Achieved C) Achieved D) Partially Achieved
<b>Program highlights:</b>	<ul style="list-style-type: none"> <li>Finished the year strong operating Surplus.</li> <li>Meeting of all grant funding reporting requirements and other compliance deadlines.</li> <li>Finance &amp; Grants unit administered over 45 different fund accounts worth of 5.3 Million dollars</li> </ul>



## Human Services - Service Delivery Plans

<b>Directorate:</b>	<b>CEO</b>
<b>Program:</b>	Work Health Safety
<b>Sub-Program:</b>	Work Health Safety
<b>Goals:</b>	Goal 2: Develop and retain employees and emphasise the recruitment of local people Goal 7: Achieve best practice in compliance and governance
<b>Objectives:</b>	Objective 5.1: Ongoing review of all Council policies and procedures  Objective 7.5: Ensure business units comply with relevant internal and/or external procedures, policies and guidelines
<b>Activities:</b>	Established Work health safety to all service users
<b>Service Levels :</b>	A) Ten Work Health Safety Committee meetings per year B) Implementation of the comprehensive WHS system C) Implementation of the Risk Management Policy, Risk Management Framework and ongoing development of the Risk Register
<b>Assessment of performance:</b>	A) Partially achieved B) Fully achieved C) Fully achieved
<b>Program highlights:</b>	Under the guidance of a new Audit and Risk Management Committee Chair, we have a renewed focus on our risk management practices and procedures.  Under the consultation of registered WHS consultant the TIRC has developed a new WHS system



<b>Directorate:</b>	<b>CEO</b>
<b>Program:</b>	Human Services
<b>Sub-Program:</b>	Human Resources and Payroll
<b>Goals:</b>	Goal 2: Develop and retain employees and emphasise the recruitment of local people Goal 7: Achieve best practice in compliance and governance
<b>Objectives:</b>	Objective 2.1 Develop and implement work health safety and our risk management capacity Objective 2.2 Encourage best practice management of staff Objective 2.3 Pay all staff according to appropriate LGIA awards 2020 and conditions Objective 2.4 Provide a safe and respectful workplace for all employees Objective 2.5 Promote professional development through training and mentoring opportunities for employees Objective 2.6 Meet standard recruitment practices in a timely manner Objective 7.1 Ensure compliance with the <i>Local Government Act 2019</i> and it's regulations Objective 7.4 Ensure compliance with electronic document records management Objective 7.5 Ensure business units comply with relevant internal and/or external procedures, policies and guidelines
<b>Activities:</b>	Human resources support including award & conditions of employment, recruitment, training, payroll, attendance & records management for services delivered.
<b>Service Levels :</b>	A) Point in time update of the organisation structure as changes occur during the year B) Monthly report on new staff, terminations, and recruitment status for vacancies, and demographics by gender, age and Tiwi Staff 100% of timesheets submitted by deadline are processed.
<b>Assessment of performance:</b>	A) Achieved B) Achieved
<b>Program highlights:</b>	Significant work has been completed in our HR / Payroll records and HR / payroll document management area, along with a high level of organisational change following the recruitment of a number of new staff and roles this year.



## Records Management

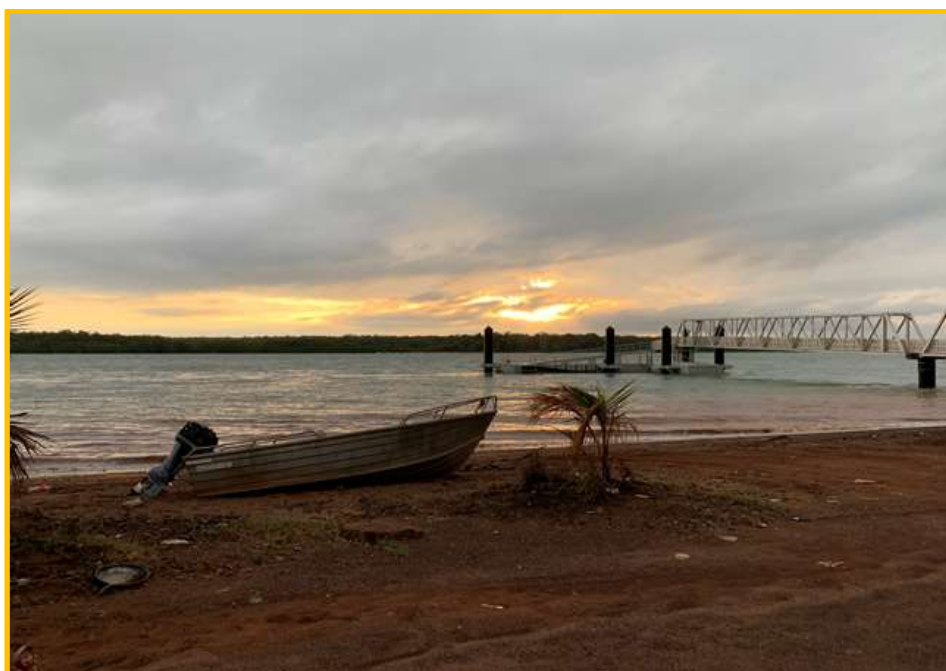
### Objective

Record Management is integral to efficient function of Council operations and is the discipline and organisational function of managing records to meet operational business needs, legal accountability requirements and community expectations.

### Goals

Work with all staff to maintain adherence to the Records Management policy, relevant legislation and the requirements of the MagiQ Document's records management system.

Key Performance Indicator	Measure of Success	Achievements
Maintain Records Management Policy/Procedures.	Council staff fully aware of records management procedures.	On-going communication to council staff via meetings, emails and step by step procedural handouts.
Managing MAGIQ Documents.	Records training schedule developed for all council staff	On-going training provided as required.
Ensure that all council documents are document controlled.	Begun process of standardizing document identification, beginning with 'procedures'	This process is well underway, and should be completed in the coming year. We have in excess of 273,508 documents in the system.



Wurrumiyanga front beach



# Audited Financial Statements





**TIWI ISLANDS REGIONAL COUNCIL**  
**ANNUAL FINANCIAL STATEMENTS**  
**YEAR ENDED 30 JUNE 2021**



# TIWI ISLANDS REGIONAL COUNCIL

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## **Independent audit report to the Chief Executive Officer of Tiwi Islands Regional Council**

### ***Opinion***

We have audited the accompanying general purpose financial report of Tiwi Islands Regional Council ("the Council"), which comprises the statement of financial position as at 30 June 2021, statement of comprehensive income, statement of changes in equity and statement of cash flows for the year ended on that date, a summary of significant accounting policies, other explanatory notes and the Chief Executive Officer's Statement.

In our opinion, the financial report of Tiwi Islands Regional Council is in accordance with the *Northern Territory Local Government Act*, including:

- (a) giving a true and fair view of the financial position of Tiwi Islands Regional Council as at 30 June 2021 and of the Council's performance for the year ended on that date; and
- (b) complying with Australian Accounting Standards (including the Australian Accounting Interpretations) and the *Local Government (Accounting) Regulations*.

### ***Basis for Opinion***

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the Council in accordance with the ethical requirements of the *Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants* (the 'Code') that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### ***The Responsibility of the Chief Executive Officer and Those Charged with Governance for the Financial Report***

The Chief Executive Officer ("CEO") of the Council is responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards and the *Northern Territory Local Government Act* and for such internal control as the CEO determines is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the CEO is responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Council or to cease operations, or have no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Council's financial reporting process.

## ***Auditor's Responsibilities for the Audit of the Financial Report***

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

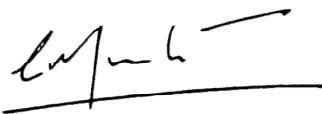
As part of an audit in accordance with Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Council's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the CEO.
- Conclude on the appropriateness of the CEO's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Council's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Council to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the Chief Executive Officer and those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

*Merit Partners*

Merit Partners



MunLi Chee  
Director

DARWIN

1 November 2021

## CHIEF EXECUTIVE OFFICER'S STATEMENT

I, Valerie Rowland, the Chief Executive Officer of the Tiwi Islands Regional Council, certify that the Annual Financial Statements:

- a) Have been, to the best of my knowledge, information and belief, properly drawn up in accordance with all applicable Australian Accounting Standards, the Local Government Act and the Local Government (Accounting) Regulations (with the exception of those matters described in the modified audit report) so as to present fairly the financial position of the Council for the year ended 30 June 2021 and its results for the year then ended; and
- b) Are in accordance with the accounting and other records of the Council.

Signed by:



Date:

29/10/21.

Valerie Rowland  
Chief Executive Officer



# TIWI ISLANDS REGIONAL COUNCIL

## Statement of Comprehensive Income for the year ended 30 June 2021

	Notes	2021	2020
<b>REVENUE</b>			<b>\$</b>
Grants and contributions provided for operating purposes	3e	6,796,749	10,134,870
Other Operating Revenue	3d	1,183,702	2,163,402
User Charges and Fees	3b	1,235,780	1,003,733
Rates and Annual Charges	3a	2,678,812	2,494,277
Interest Revenue	3c	919	30,376
Contributions and Donations	3f	3,091	27
Net Profit from Disposal of assets	3g	58,928	16,615
<b>TOTAL REVENUE</b>		<b>11,957,981</b>	<b>15,843,300</b>
<b>EXPENSES</b>			
Employee Costs	4a	6,170,521	7,795,942
Materials and Contracts	4e	3,917,124	4,040,107
Interest Expense – Leases	4b	115,606	122,905
Other Operating Expenses	4d	808,852	745,116
<b>TOTAL EXPENSES</b>		<b>11,012,103</b>	<b>12,704,070</b>
<b>SURPLUS/(DEFICIT) BEFORE DEPRECIATION AND CAPITAL GRANTS</b>		<b>945,878</b>	<b>3,139,230</b>
Grants & Contributions provided for: Acquisition of assets (Capital Grants Revenue)	3e	-	-
<b>OPERATIONAL SURPLUS/(DEFICIT) BEFORE DEPRECIATION AND ASSET CLASSIFICATION</b>		<b>945,878</b>	<b>3,139,230</b>
Depreciation	4c	2,208,686	2,234,900
<b>(DEFICIT)/SURPLUS BEFORE INCOME TAX EXPENSE</b>		<b>(1,262,808)</b>	<b>904,330</b>
Income Tax Expense		-	-
<b>TOTAL COMPREHENSIVE SURPLUS/(DEFICIT) FOR THE YEAR</b>		<b>(1,262,808)</b>	<b>904,330</b>

The above Statement of Comprehensive Income should be read in conjunction with the accompanying notes.

# TIWI ISLANDS REGIONAL COUNCIL

## Statement of Financial Position as at 30 June 2021

	Notes	2021	2020
<b>CURRENT ASSETS</b>		<b>\$</b>	<b>\$</b>
Current Operating Accounts & Cash on Hand	5, 10a	5,251,291	5,121,710
Trade and Other Receivables	6	298,885	228,707
Other Assets	7	79,370	50,953
<b>TOTAL CURRENT ASSETS</b>		<b>5,629,546</b>	<b>5,401,370</b>
<b>NON CURRENT ASSETS</b>			
Buildings Prescribed	8a&b	15,246,390	16,514,049
Infrastructure Prescribed	8a&b	2,275,477	2,497,496
Plant and Machinery	8a&b	1,002,123	921,447
Right of Use Asset – Leases	8a&b	3,049,210	3,279,524
Equipment	8a&b	387,048	517,421
Motor Vehicles	8a&b	476,958	635,377
Work in Progress	8a&b	108,707	108,708
<b>TOTAL NON CURRENT ASSETS</b>		<b>22,545,913</b>	<b>24,474,022</b>
<b>TOTAL ASSETS</b>		<b>28,175,459</b>	<b>29,875,392</b>
<b>CURRENT LIABILITIES</b>			
Trade and Other Payables	9a	880,184	1,011,540
Current Provisions	9d	685,694	799,155
Other Current Liabilities	9b	119,184	150,904
Unexpended Grant Liability	9c, 12	2,173,720	2,148,902
Current Lease Liabilities	13	191,209	186,376
<b>TOTAL CURRENT LIABILITIES</b>		<b>4,049,991</b>	<b>4,296,877</b>
<b>NON CURRENT LIABILITIES</b>			
Lease Liability	13	2,952,896	3,145,102
Non-Current Provisions	9e	223,646	211,679
Non-Current Borrowings	9f	640,001	650,001
<b>TOTAL NON CURRENT LIABILITIES</b>		<b>3,816,543</b>	<b>4,006,782</b>
<b>TOTAL LIABILITIES</b>		<b>7,866,534</b>	<b>8,303,659</b>
<b>NET ASSETS</b>		<b>20,308,925</b>	<b>21,571,733</b>
<b>EQUITY</b>			
Accumulated Funds	16	8,399,952	8,173,082
Revaluation Reserve	16	11,763,631	13,253,309
Other Reserves	16	145,342	145,342
<b>TOTAL EQUITY</b>		<b>20,308,925</b>	<b>21,571,733</b>

The above Statement of Financial Position should be read in conjunction with the accompanying notes.



## TIWI ISLANDS REGIONAL COUNCIL

### Statement of Changes in Equity for the year ended 30 June 2021

	Note	Retained Earnings	Asset Revaluation Reserve \$	Other Reserves \$	Total Equity \$
<b>Balance at 1 July 2019</b>		5,756,246	14,765,815	145,342	20,667,403
Surplus for the year		904,330	-	-	904,330
Transfer between equity		1,512,506	(1,512,506)	-	-
<hr/>					
<b>Balance at 30 June 2020</b>		<b>8,173,082</b>	<b>13,253,309</b>	<b>145,342</b>	<b>21,571,733</b>
Deficit for the year		(1,262,808)	-	-	(1,262,808)
Transfers between equity	16	1,489,678	(1,489,678)	-	-
<hr/>					
<b>Balance at 30 June 2021</b>		<b>8,399,952</b>	<b>11,763,631</b>	<b>145,342</b>	<b>20,308,925</b>

The above Statement of Changes in Equity should be read in conjunction with the accompanying notes.

# TIWI ISLANDS REGIONAL COUNCIL

## Statement of Cash Flows for the year ended 30 June 2021

	Notes	2021	2020
<b>Cash Flows from Operating Activities</b>		<b>\$</b>	<b>\$</b>
<i>Receipts</i>			
Receipts from rates & annual charges		2,601,385	2,519,083
Receipts from user charges & fees		1,221,599	1,130,065
Interest received		919	30,376
Grants & contributions		6,821,567	8,196,398
NT Gov Roads Funding		-	(5,000,000)
Other operating receipts		971,516	2,273,385
		11,616,986	9,149,307
 <i>Payments</i>			
Payments to employees		6,242,754	7,753,080
Payments for materials & contracts		3,992,884	3,846,912
Payment of Interest		115,606	122,905
Other operating payments		717,139	1,391,731
		11,068,383	13,114,628
<b>Net Cash Flows generated from/(used in) Operating Activities</b>	<b>10b</b>	<b>548,603</b>	<b>(3,965,321)</b>
 <b>Cash Flows from Investing Activities</b>			
<i>Receipts</i>			
Proceeds from sale of assets		63,549	40,000
 <i>Payments</i>			
Purchase of assets		285,198	694,735
		285,198	694,735
<b>Net Cash Flows used in Investing Activities</b>		<b>(221,649)</b>	<b>(654,735)</b>
 <b>Cash Flows from Financing Activities</b>			
<i>Payments</i>			
Lease Payments		187,373	180,068
Repayment of Borrowings		10,000	10,000
		197,373	190,068
<b>Net Cash Flows used in Financing Activities</b>		<b>(197,373)</b>	<b>(190,068)</b>
 <b>NET INCREASE/(DECREASE) IN CASH HELD</b>		129,581	(4,810,124)
<b>Cash at Beginning of Reporting Period</b>		5,121,710	9,931,834
<b>Cash at End of Reporting Period</b>	<b>10a</b>	5,251,291	5,121,710

The above Statement of Cash Flows should be read in conjunction with the accompanying notes.

## TIWI ISLANDS REGIONAL COUNCIL

### Notes to and forming part of the Financial Statements for the year ended 30 June 2021

#### 1. Summary of Accounting Policies

##### General Information

This note sets out the principal accounting policies adopted in the preparation of the financial statements by Tiwi Islands Regional Council (the "Council").

The Local Government Reporting Entity Tiwi Islands Regional Council is established under the *Northern Territory Local Government Act* and has its principal place of business at Puti Drive, Wurrumiyanga Community, Bathurst Island.

The purpose of this financial report is to provide information about the cash flows, financial performance and position of the Council, and accountability of the resources entrusted to it.

##### Economic Dependency and Going Concern

The financial report has been prepared on the going concern basis, which assumes that the Council will be able to realise its assets and discharge its liabilities in the normal course of business.

The Council has an operational surplus before depreciation of \$ 945,878 for the year ended 30 June 2021 (2020: operational surplus before depreciation of \$3,139,230). After depreciation, the Council recorded a deficit for the year of \$ 1,262,808 (2020: surplus of \$ 904,330).

The ability of the Council to continue as a going concern is dependent on its ability to implement the following:

- Appropriately cost contracts and agreements taking indirect costs into consideration;
- Establish robust budgets and manage financial performance in line with those budgets;
- Enhance internal financial processes to enable effective debt recovery;
- Ensure that corporate cost structures are financially efficient and funded from current year operations; and
- Investigate other opportunities for self-generated income.

The Council is dependent on Government funding for the majority of its revenue used to operate the business. The future operations of the Council depend upon the continued funding from the Government, the outcome and the successful implementation of the above reforms. As the outcome of the reforms is not yet determinable and due to the other matters set forth above, there exists material uncertainty that may cast significant doubt on the Council's ability to continue as a going concern and therefore the Council may be unable to realise its assets and discharge its liabilities in the normal course of business.

At the date of this report, the Council members have no reason to believe the Government will not continue to support the Council and, acknowledging the uncertainly disclosed above, are of the opinion that the Council will be able to continue as a going concern for the ensuing 12 months from the date of this report.

## TIWI ISLANDS REGIONAL COUNCIL

### Notes to and forming part of the Financial Statements for the year ended 30 June 2021

#### 1. Summary of Accounting Policies (Cont.)

##### *Statement of Compliance*

The financial statements are general purpose financial statements that have been prepared in accordance with Australian Accounting Standards, Australian Accounting Interpretations, the requirements of the *Local Government Act*, the *Local Government (Accounting) Regulations* and other authoritative pronouncements of the Australian Accounting Standards Board (AASB). The Council is a not-for-profit entity for financial reporting purposes.

##### *Application of new and revised Accounting Standards*

The Council applied for the first-time certain standards and amendments, which are effective for annual periods beginning on or after 1 January 2020. New standards and amendments relevant to the Council are listed below. The Council has not early adopted any other standard, interpretation or amendment that has been issued but is not yet effective.

##### *Amendments to AASB 101 and AASB 108 Definition of Material*

The amendments provide a new definition of material that states, "information is material if omitting misstating or obscuring it could reasonably be expected to influence decisions that the primary users of general purpose financial statements make on the basis of those financial statements, which provide financial information about a specific reporting entity." The amendments clarify that materiality will depend on the nature or magnitude of information, either individually or in combination with other information, in the context of the financial statements. A misstatement of information is material if it could reasonably be expected to influence decisions made by the primary users. These amendments had no direct impact on the financial statements of, nor is there expected to be any future impact to the Council.

#### **Significant Accounting Policies**

Accounting policies are selected and applied in a manner which ensures that the resulting financial information satisfies the concepts of relevance and reliability, thereby ensuring that the substance of the underlying transactions or other events is reported. Material accounting policies adopted in the preparation of financial statements are presented below and have been consistently applied unless otherwise stated.

The following significant accounting policies have been adopted in the preparation and presentation of the financial report:

##### *Basis of Preparation*

The financial statements have been prepared on an accruals basis and are based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities. All amounts are presented in Australian dollars, unless otherwise noted.

##### *Critical Accounting Judgements and Key Sources of Estimation Uncertainty*

In the application of the accounting policies, management are required to make judgements, estimates and assumptions about carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on factors that are believed to be reasonable under the circumstances, the results of which form the basis of making the judgements. Actual results may differ from these estimates.

## TIWI ISLANDS REGIONAL COUNCIL

### Notes to and forming part of the Financial Statements for the year ended 30 June 2021

#### 1. Summary of Accounting Policies (Cont.)

##### *Revenue Recognition*

Revenue is measured at the fair value of consideration received or receivable. Revenue is measured on major income categories as follows:

##### (i) Rates

Rates are enforceable debt linked to rateable property that will be recovered when the property is sold, and therefore control normally passes at the time of levying, or where earlier upon receipt of rates paid in advance. The rating period and reporting period for the Council coincide and accordingly, all rates levied for the year are recognised as revenues. Uncollected rates are recognised as receivables. A provision is recognised when collection in full is no longer probable.

##### (ii) User Charges, Fees and Annual Charges

User Charges, Service Fee and Annual Charges revenue are recognised when the outcome of such transactions can be estimated reliably.

##### (iii) Grants, donations and other contributions

Revenue from grants, donations and other contributions have been recognised when any associated performance obligation to provide goods or services is satisfied, and not immediately upon receipt as currently occurs.

Grants that have an enforceable agreement but no specific performance obligations but have restrictions on the timing of expenditure will also continue to be recognised on receipt as time restriction on the use of funds is not sufficiently specific to create a performance obligation.

Grants that are not enforceable and/or not sufficiently specific will not enforceable and/or not sufficiently specific will not qualify for deferral, and continue to be recognised as revenue as soon as they are controlled.

Grants that require the Council to perform services or provides facilities, or to meet eligibility criteria are recognised as income only to the extent that the services required have been performed or the eligibility criteria have been satisfied. When monies received have been paid in advance of performance or eligibility, a liability is recognised.

##### (iv) Disposal of property, plant and equipment

The gain or loss on disposal of an asset is determined when control of the asset has passed from the Council and can be measured reliably.

##### (v) Interest revenue

Interest is recognised as it accrues, when it is probable that the future economic benefits will flow to the Council and it can be measured reliably.

##### (vi) Commercial and contract revenue

The Council undertakes activities of a commercial, or quasi commercial nature such as maintenance contracts, building construction, and operation of cash businesses. Commercial income is recognised as it accrues, when it is probable that the future economic benefits will flow to the Council and it can be measured reliably.

##### *Cash and cash equivalents*

Cash and cash equivalents include cash on hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less which are convertible to a known amount of cash and subject to an insignificant risk of change in value.

##### *Financial Assets*

##### (i) Loans and Receivables

The Council recognises financial assets as loans and other receivables. The classification depends on the purpose for which the financial instrument was acquired and is determined at initial recognition and re-evaluated at reporting date. Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified "at fair value through profit or loss" in which case transaction costs are recognised as expenses in profit or loss immediately. Loans and receivables are subsequently measured at amortised cost using the effective interest rate method less impairment.

## TIWI ISLANDS REGIONAL COUNCIL

### Notes to and forming part of the Financial Statements for the year ended 30 June 2021

#### 1. Summary of Accounting Policies (Cont.)

##### (ii) Effective Interest Method

The effective interest method is a method of calculating the amortised cost of a financial asset and of allocating interest income over the relevant period. The effective interest rate is the rate that exactly discounts estimated future cash receipts (including all fees on points paid or received that form an integral part of the effective interest rate, transaction costs and other premiums or discounts) through the expected life of the financial asset, or, where appropriate, a shorter period. Income is recognised on an effective interest rate basis for debt instruments.

##### (iii) Impairment of financial assets

Financial assets are evaluated at each balance sheet date to determine any evidence of impairment. Financial assets are impaired where there is objective evidence that as a result of one or more events that occurred after the initial recognition of the financial assets the estimated future cash flows of the investment have been impacted. For financial assets carried at amortised cost, the amount of the impairment is the difference between the asset's carrying amount and the present value of the estimated future cash flows, discounted at the original effective interest rate.

##### (iv) De-recognition of financial assets

The Council derecognises a financial asset only when the contractual rights to the cash flows from the asset expire, or it transfers the financial asset and substantially all the risks and rewards of ownership of the asset to another entity. If the Council neither transfers nor retains substantially all the risks and rewards of ownership and continues to control the transferred asset the Council recognises its retained interest in the asset and an associated liability for amounts it may have to pay. If the Council retains substantially all the risks and rewards of ownership of a transferred financial asset, the Council continues to recognise the financial asset and also recognises a collateralised borrowing for the proceeds received.

#### *Inventory*

Inventory is stated at the lower of cost and net realisable value.

#### *Leases*

##### Council as a Lessor

Rental income from leases is recognised on a straight-line basis over the term of the relevant lease. Initial direct costs incurred in negotiating and arranging an operating lease are added to the carrying amount of the leased asset and recognised on a straight-line basis over the lease term.

##### Council as a Lessee

The Council recognises lease liabilities to make lease payments and right-of-use assets representing the right to use the underlying assets.

##### i) Right-of-use assets

The Council recognises right-of-use assets at the commencement date of the lease. Right-of-use assets are measured at cost, less any accumulated depreciation and impairment losses, and adjusted for any re-measurement of lease liabilities. The cost of right-of-use assets includes the amount of lease liabilities recognised, initial direct costs incurred, lease payments made at or before the commencement date less any lease incentives received and the estimate of costs to be incurred to restore the leased asset. Right-of-use assets are depreciated on a straight-line basis over the shorter of the lease term and the estimated useful lives of the assets. The right-of-use assets are also subject to impairment.

##### ii) Lease liabilities

At the commencement date of the lease, the Council recognises lease liabilities measured at the present value of lease payments to be made over the lease term. In calculating the present value of lease payments, the Council uses its incremental borrowing rate or the interest rate implicit in the lease.



## TIWI ISLANDS REGIONAL COUNCIL

### Notes to and forming part of the Financial Statements for the year ended 30 June 2021

#### 1. Summary of Accounting Policies (Cont.)

##### iii) Short-term leases and leases of low-value assets

The Council applies the short-term lease recognition exemption to its short-term leases of machinery and equipment (i.e., those leases that have a lease term of 12 months or less from the commencement date). It also applies the low-value assets recognition exemption to leases of office equipment that are considered to be low value. Lease payments on short-term leases and leases of low-value assets are recognised as expense on a straight-line basis over the lease term.

##### *Land*

The *Aboriginal Land Rights Act* establishes native title over land in the Tiwi Islands. In the absence of clear title no land assets are recognised in the Council's Statement of Financial Position.

##### *Land under Roads*

As the Council does not own any land, the Council has elected not to value or recognise as an asset land under roads acquired prior to 1 July 2008 in accordance with the election available under AASB 1051 *Land under Roads*.

##### *Property, Buildings and Infrastructure*

In 2006 the *Land Rights Act* was amended to enable township leasing. Leasing arrangements currently exist for Wurrumiyanga, Milikapiti and Wurankuwu. It is envisaged Pirlangimpi community will adopt township leasing in due course. It is proposed that in future periods the Council will lease its major operating buildings from the Office of Township Leasing. Buildings and infrastructure assets are recognised in the financial statements as prescribed assets. This is due to the status Tiwi Islands Regional Council has under 'Right of Occupation' from section 6.2 of the Head Lease agreement and the fact that under general property law it is the Executive Director of Township leasing who has the leasehold ownership interest in the land.

Building and Infrastructure assets were recognised in the financial statements as prescribed assets at their 30 June 2018 re-valued amounts. Revised valuations were provided in the fixed asset register where net values are recognised at 30 June 2018. Building and Infrastructure assets commenced depreciating, at their re-valued amounts, on 1 July 2018.

Revaluation increments arising from recognising assets at valuation are offset against one another within the class of assets. Net revaluation increments in the carrying amounts of these assets are recognised directly in accumulated equity under the heading of prescribed asset reserve to the extent that the increment reverses a decrement that was previously recognised as an expense in the net profit or loss in respect of the same class of assets. No amounts were recognised in the accounts arising from previous revaluations so all increments are recognised in revaluation reserve.

The Fair Value measurement of the Council's Prescribed Buildings and Infrastructure as at 30 June 2018 was performed by Jones Lang Lasalle (JLL), who are independent valuers not related to the Council. JLL are members of the Australian Valuers Institute, and have the appropriate qualifications and recent experience in the fair value measurement of the properties in eleven locations.

The Council has assessed the fair value of Buildings and Infrastructure as at 30 June 2021 and has deemed the revaluation as at 30 June 2018 to remain applicable as at 30 June 2021.

##### *Plant, Machinery and Equipment, and Motor Vehicles*

Acquisition of Plant, Machinery and Equipment, and Motor Vehicles is recognised at cost when control of the asset passes to the Council. Cost includes expenditure that is directly attributable to the acquisition.

##### *Gifted Assets*

Cost related to plant, equipment and infrastructure gifted, donated or granted to the Council is the fair value of the asset, plus costs directly attributable to the acquisition.

## TIWI ISLANDS REGIONAL COUNCIL

### Notes to and forming part of the Financial Statements for the year ended 30 June 2021

#### 1. Summary of Accounting Policies (Cont.)

##### *Depreciation*

All property, plant and equipment, with the exception of land, is systematically depreciated over its useful life in a manner which reflects the consumption of the service potential embodied in those assets from the time that the item of property plant and equipment is available for use.

Depreciation is provided for on a straight line method using useful lives which are reviewed each reporting period.

The estimated useful lives used for each class of depreciable assets are:

Buildings, Infrastructure, Other Structures	10 - 25 Years
Plant, Machinery and Equipment	1 - 25 Years
Motor Vehicles	3 - 5 Years

##### *Capitalisation Policy*

The Council recognises assets over the value of \$5,000.

##### *Impairment of Assets*

At the end of each reporting period, the Council reviews the carrying amounts of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the asset's carrying amount. Any excess of the asset's carrying amount over its recoverable amount is recognised in profit or loss

##### *Financial Liabilities*

###### (i) Payables

These amounts represent liabilities for goods and services provided to the Council prior to the end of the financial year which remain unpaid. The amounts are unsecured and usually paid within thirty days of recognition.

###### (ii) Other Financial Liabilities

Other financial liabilities are initially measured at fair value, net of transaction costs. Other financial liabilities are subsequently measured at amortised cost using the effective interest method, with interest expense recognised on an effective yield basis.

The effective interest method is a method of calculating the amortised cost of a financial liability and of allocating interest expense over the relevant period. The effective interest rate is the rate that exactly discounts the estimated future cash payments through the expected life of the financial liability, or, where appropriate, a shorter period, to the net carrying amount on initial recognition.

###### (iii) Employee benefits

Provision is made for benefits accruing to employees in respect of wages and salaries, annual leave and long service leave when it is probable that settlement will be required and they are capable of being measured reliably.

##### Employee benefits expected to be settled within 12 months:

Provisions in respect of employee benefits expected to be settled within 12 months are measured at their nominal values using the remuneration rate expected to apply at the time of settlement.

##### Employee benefits not expected to be settled within 12 months:

Provisions made in respect of employee benefits which are not expected to be settled within 12 months are measured at the present value of the estimated future cash flows to be made by the Council in respect of services provided by the employees up to reporting date.

## TIWI ISLANDS REGIONAL COUNCIL

### Notes to and forming part of the Financial Statements for the year ended 30 June 2021

#### 1. Summary of Accounting Policies (Cont.)

##### (iv) Superannuation

The Council pays fixed contributions into independent entities in relation to the nominated accounts by individual employees. The Council has no legal or constructive obligations to pay contributions in addition to its fixed contributions, which are recognised as an expense in the period that relevant employee services are received.

##### *Budget Information*

Note 2(a) provides budget information of revenues and expenditure of each of the major activities of the Council.

##### *Taxation*

The Council is tax exempt under Sec 50-25 of the *Income Tax Assessment Act 1997*, being a local governing body.

##### *Provisions*

Provisions are recognised when the Council has a present obligation (legal or constructive) as a result of a past event, it is probable that the Council will be required to settle the obligation, and reliable estimate can be made of the amount of the obligation. The amount recognised as a provision is the best estimate of the consideration required to settle the present obligation at reporting date, taking into account the risks and uncertainties surrounding the obligation.

##### *Goods and Services Tax (GST)*

Revenues, expenses and assets are recognised net of the amount of goods and services tax (GST), except:

i) Where the amount of GST incurred is not recoverable from the taxation authority, it is recognised as part of the cost of acquisition of an asset or as part of an item of expense;

Or

ii) for receivables and payables which are recognised inclusive of GST, the net amount recoverable from, or payable to, the taxation authority is included as part of receivables or payables. Cash flows are included in the Statement of Cash Flows on a gross basis. The GST component of cash flows arising from investing and financing activities, which is recoverable from or payable to the taxation authority, is classified as operating cash flows.

##### *Rounding*

Unless otherwise stated, amounts in the financial reports have been rounded to the nearest dollar and are presented in full dollars. All amounts are expressed in Australian dollars.

##### *Comparatives*

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

#### 2a. Functions

As required by Section 15 (d) of the *Local Government (Accounting) Regulations*, the income derived from each function, the expenditure that can be reliably attributed to each function and the comparison between the budgeted and actual result for the financial year for each Council function are as follows:

**TIWI ISLANDS REGIONAL COUNCIL**

**Notes to and forming part of the Financial Statements  
for the year ended 30 June 2021**

<b>2a Functions (Cont.)</b>	<b>01 General Public Services</b>		<b>02 Public Order &amp; Safety</b>		<b>03 Economic Affairs</b>		<b>04 Environmental Protection</b>		<b>05 Housing</b>	
	<b>2021 Budget</b>	<b>2021 Actual</b>	<b>2021 Budget</b>	<b>2021 Actual</b>	<b>2021 Budget</b>	<b>2021 Actual</b>	<b>2021 Budget</b>	<b>2021 Actual</b>	<b>2021 Budget</b>	<b>2021 Actual</b>
<b>OPERATING REVENUES</b>										
Income Rates General	2,024,751	2,110,408	-	-	-	-	-	-	-	-
Income Rates Waste	-	-	-	-	-	-	562,207	568,404	-	-
Income Council Fees and Charges	219,650	277,524	-	-	682,500	763,862	3,000	-	228,450	145,420
Income Operating Grants Subsidies	2,215,601	2,375,294	1,281,626	922,327	2,460,630	2,637,133	-	-	161,500	283,911
Income Investments	42,000	915	-	4	-	-	-	-	-	-
Income Contributions Donations	-	3,091	-	-	-	-	-	-	-	-
Income Reimbursements	9,000	26,151	-	-	-	-	-	-	-	-
Income Agency & Commercial Serv	673,500	726,800	-	-	331,100	290,920	15,000	-	151,750	63,794
Income Capital Grants	45,000	74,801	-	-	-	-	-	-	-	-
Inc Sale of Assets	20,000	59,000	-	-	-	-	-	-	-	-
Other Operating Revenue	-	-	-	-	-	(11,000)	-	-	-	-
<b>TOTAL REVENUES</b>	<b>5,249,502</b>	<b>5,653,984</b>	<b>1,281,626</b>	<b>922,331</b>	<b>3,474,230</b>	<b>3,680,915</b>	<b>580,207</b>	<b>568,404</b>	<b>541,700</b>	<b>493,125</b>
<b>OPERATING EXPENSES</b>										
Employee Expenses	4,580,156	4,061,038	915,793	572,570	462,050	574,997	-	-	493,481	546,481
Contract and Material Expenses	2,148,020	1,293,950	157,757	67,912	376,750	276,996	18,500	6,432	607,500	440,228
Utility expenses	95,010	126,357	15,600	32,905	57,450	52,327	-	-	89,800	77,182
Fuel Expenses	390,985	363,146	-	-	6,500	-	-	-	30,000	47,453
Finance Expenses	3,580	121,018	800	-	-	-	-	-	-	-
Communication Expenses	327,260	328,026	2,850	1,426	13,600	9,577	43,000	150	32,000	31,984
Depreciation	2,021,025	1,929,962	-	-	-	48,410	-	-	-	-
Asset Expense	-	15,873	-	-	-	-	-	-	-	-
Training	38,100	14,238	50,000	-	1,350	-	-	-	-	-
Travel and Accommodation	81,510	73,469	13,164	882	2,350	4,732	100	-	1,000	1,740
Councillor/ Local Authority exp	463,103	325,928	-	-	-	-	-	-	-	-
Miscellaneous Expenses	822,345	852,339	170,879	2,578	287,435	87,064	-	-	96,308	6,040
<b>TOTAL EXPENSES</b>	<b>10,971,094</b>	<b>9,505,344</b>	<b>1,326,843</b>	<b>678,273</b>	<b>1,207,485</b>	<b>1,054,103</b>	<b>61,600</b>	<b>6,582</b>	<b>1,350,089</b>	<b>1,151,108</b>
<b>NET SURPLUS/(Deficit)</b>	<b>(5,721,592)</b>	<b>(3,851,598)</b>	<b>(45,217)</b>	<b>244,058</b>	<b>2,266,745</b>	<b>2,626,812</b>	<b>518,607</b>	<b>561,822</b>	<b>(808,389)</b>	<b>(657,983)</b>
<b>Net Carrying Value of Assets</b>		<b>6,442,601</b>		<b>67,766</b>		<b>1,401,717</b>		<b>252,321</b>		<b>6,409,724</b>

TIWI ISLANDS REGIONAL COUNCIL

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2021

2a Functions (Cont.)	06 Health		07 Recreation, Culture and Religion		08 Education		09 Social Protection		Total	
	2021 Budget	2021 Actual	2021 Budget	2021 Actual	2021 Budget	2021 Actual	2021 Budget	2021 Actual	2021 Budget	2021 Actual
<b>OPERATING REVENUES</b>										
Income Rates General	-	-	-	-	-	-	-	-	2,024,751	2,110,408
Income Rates Waste	-	-	-	-	-	-	-	-	562,207	568,404
Income Council Fees and Charges	-	37,552	3,850	4,852	-	-	-	-	1,137,450	1,229,210
Inc Operating Grants Subsidies	-	1,361	634,393	576,722	150,000	-	-	-	6,903,750	6,796,748
Income Investments	-	-	-	-	-	-	-	-	42,000	919
Income Contributions Donations	-	-	-	-	-	-	-	-	-	3,091
Income Reimbursements	-	-	-	20,079	-	4,336	-	4,193	9,000	54,759
Inc Agency & Commercial Serv	-	-	-	6,000	78,650	-	-	-	1,250,000	1,087,514
Income Capital Grants	-	-	-	-	-	-	-	-	-	-
Inc Sale of Assets	-	-	-	-	-	-	-	-	45,000	74,801
Other Operating Revenue	-	-	10,000	-	-	-	-	-	30,000	48,000
<b>TOTAL REVENUES</b>	-	<b>38,913</b>	<b>648,243</b>	<b>607,653</b>	<b>228,650</b>	<b>4,336</b>	-	<b>4,193</b>	<b>12,004,158</b>	<b>11,973,854</b>
<b>OPERATING EXPENSES</b>										
Employee Expenses	-	-	600,542	417,020	136,255	(946)	-	(639)	7,188,277	6,170,521
Contract and Material Expenses	2,500	4,273	115,800	192,474	4,000	-	-	-	3,430,827	2,282,265
Utility expenses	-	-	86,150	127,568	1,000	5,282	-	9,268	345,010	430,889
Fuel Expenses	-	-	-	-	-	-	-	-	427,485	410,599
Finance Expenses	-	-	-	-	-	-	-	-	4,380	121,018
Communication Expenses	-	490	2,150	3,123	-	-	-	-	420,860	374,776
Depreciation	-	-	-	-	-	-	-	-	2,021,025	1,978,372
Asset Expense	-	-	-	-	-	-	-	-	-	15,873
Training	-	-	1,000	-	-	-	-	-	90,450	14,238
Travel and Accommodation	-	296	17,500	1,712	3,500	-	-	-	119,124	82,831
Councillor/ Local Authority exp	-	-	-	129	-	-	-	-	463,103	326,057
Miscellaneous Expenses	8,700	18,776	81,631	2,989	-	-	-	59,437	1,467,298	1,029,223
<b>TOTAL EXPENSES</b>	<b>11,200</b>	<b>23,835</b>	<b>904,773</b>	<b>745,015</b>	<b>144,755</b>	<b>4,336</b>	-	<b>68,066</b>	<b>15,977,839</b>	<b>13,236,662</b>
<b>NET SURPLUS/(Deficit)</b>	<b>(11,200)</b>	<b>15,078</b>	<b>(256,530)</b>	<b>(137,362)</b>	<b>83,895</b>	-	-	<b>(63,872)</b>	<b>(3,973,681)</b>	<b>(1,262,808)</b>
<b>NET Carrying Value of Assets</b> (excluding right of use assets and WIP)		-		<b>2,825,137</b>		<b>1,957,190</b>		<b>31,541</b>		<b>19,387,996</b>

## TIWI ISLANDS REGIONAL COUNCIL

### Notes to and forming part of the Financial Statements for the year ended 30 June 2021

#### 2b. Component Functions

The activities relating to the Regional functions are as follows:

#### **GENERAL PUBLIC SERVICES**

##### **Executive and Legislative Functions**

Administration, operation and support of executive and legislative functions and all elements associated with Corporate governance.

##### **Financial and Fiscal Affairs**

Administration of Council's finances and compliance with legislative provisions of *Local Government (Accounting) Regulations*.

##### **General Public Services - including General Administration, Corporate Services/Community Services/ Works & Infrastructure, Other and Office Personnel Maintenance**

Administration, support, regulation, research, operation of general public services including insurance and Natural Disaster relief where applicable.

##### **PUBLIC ORDER & SAFETY**

Fire protection, local emergency services, control of animals and impounding, control of public places, control of signs, hoarding and advertising, community policing and probationary matters.

##### **ECONOMIC AFFAIRS**

General economic, agriculture and forestry, fuel and energy, other labour and employment affairs, transport and other industries, saleyards and tourism.

##### **ENVIRONMENTAL PROTECTION**

Waste management, pollution reduction, protection of biodiversity and landscape and protection and remediation of soil, groundwater and surface water.

##### **HOUSING AND COMMUNITY AMENITIES**

Housing, housing and community development, water supply and street lighting.

##### **HEALTH**

Well baby clinics, dental health services and home nursing services, nursing and convalescent home services, immunisation, infant nutrition and child health, and family planning services.

##### **RECREATION, CULTURE AND RELIGION**

Facilities and venues, recreation parks and reserves, cultural and religious services museums and libraries.

##### **EDUCATION**

Administration, inspection, support, operation, etc. of education programs and services.

##### **SOCIAL PROTECTION**

Outlays on day care services, family day care, occasional care and outside schools hour care, aged services, shelter protection, drug and alcohol treatment programs. Also includes relief from man-made disasters.

TIWI ISLANDS REGIONAL COUNCIL

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2021

	2021	2020
	\$	\$
<b>3. Operating Revenue</b>		
<b>a RATES AND CHARGES</b>		
<u>Ordinary Rates</u>		
General Rates	2,110,408	1,939,726
<b>Total Ordinary Rates</b>	<b>2,110,408</b>	<b>1,939,726</b>
<u>Annual Charges</u>		
Domestic Waste Charges	568,404	554,551
<b>Total Annual Charges</b>	<b>568,404</b>	<b>554,551</b>
<b>Total Rates &amp; Annual Charges</b>	<b>2,678,812</b>	<b>2,494,277</b>
<b>b USER CHARGES &amp; FEES</b>		
User Charge Fee Income	772,247	590,845
Property Lease Rental Fee Income	394,624	358,190
Equipment Hire Income	50,898	18,894
Other Charges & Fees	18,011	35,804
<b>Total User Charges &amp; Fees</b>	<b>1,235,780</b>	<b>1,003,733</b>
<b>c INTEREST</b>		
Interest on Investments	919	30,376
<b>Total Interest Revenue</b>	<b>919</b>	<b>30,376</b>
<b>d OTHER OPERATING REVENUE</b>		
Reimbursements	54,758	898,600
Service Fee Income	2,200	9,214
Sales Income	579,158	583,600
Contract Fees	481,373	593,908
Employment Related Outcome Payments	48,000	57,500
Other Operating Revenue	18,213	20,580
<b>Total Other Operating Revenues</b>	<b>1,183,702</b>	<b>2,163,402</b>
<b>e GRANTS</b>		
<u>Commonwealth Special Purpose Funding</u>		
Jirnani Day Care Centre	-	134,726
Child Services Pirlangimpi	-	68,202
Crèche Milikapiti	-	147,732
After School Care – Regional	-	233,259
Night Patrol Shire	742,327	1,053,626
ISRP - Indigenous Sport & Recreation Program Shire	172,500	345,000
NT Jobs Packages (Broadcasting) Shire	44,925	89,849
Pirlangimpi School Meals Program	-	12,852
R2R (TBA)	428,796	110,831
Ranku Generator	-	60,000
Paru Water Supply Upgrade	-	113,588
ABA Homelands Takapimilyi Project	194,772	-
Local Roads & Community Infrastructure	362,785	-
<b>Total Commonwealth Special Purpose Funding</b>	<b>1,946,105</b>	<b>2,369,665</b>



**TIWI ISLANDS REGIONAL COUNCIL**

**Notes to and forming part of the Financial Statements  
for the year ended 30 June 2021**

<b>3. Operating Revenue (Cont.)</b>	<b>2021</b>	<b>2020</b>
	<b>\$</b>	<b>\$</b>
<b><u>Operational Funding</u></b>		
NT FAA Operating Grant	1,500,721	1,500,721
FAA Roads	993,408	1,502,054
General Purpose	370,493	606,362
<b>Total Operational Funding</b>	<b>2,864,622</b>	<b>3,609,137</b>
<b><u>NT Special Purpose Funding</u></b>		
Youth Diversion Scheme	180,000	109,873
Active Remote Communities Sport & Recreation Shire	105,560	74,336
Library	92,759	93,320
Outstations Essential Services	213,805	190,231
Outstations Converted Jobs Program	189,476	84,500
Matching Funds Salary Income	646,238	558,023
Outstations Housing Maintenance	119,025	74,007
Family as First Teachers DET	-	226,000
Local Authorities Wurrumiyanga	235,400	236,720
Local Authorities Pirlangimpi	57,600	57,950
Local Authorities Milikapiti	64,800	65,210
Foreshore Drain Wurrumiyanga	-	53,898
Wurrumiyanga Women's Safe House Parenting Workshops	-	10,000
Tree Removal Ranku	-	75,000
Milikapiti Oval Upgrade ABA	-	30,000
MESSPG Ranku Power Station Upgrade	-	36,650
Bima Wear Repairs	-	192,906
Scale Funding	-	533,600
AAI 52 - Tiwi Canoe Race	29,000	-
AAI 56 - Tour de Tiwis Bush Bike Race Festival	10,000	-
Milikapiti Mural AAI 289	18,000	-
Australia Day Celebration 2021	3,000	-
Ranku Generator Replacement - Logistics Funds	23,500	-
Waste & Natural Resources Management	108,455	-
<b>Total NT Special Purpose Funding</b>	<b>2,096,618</b>	<b>2,702,224</b>
<b>Current Operating Funding Total</b>	<b>6,907,345</b>	<b>8,681,026</b>

**TIWI ISLANDS REGIONAL COUNCIL**

**Notes to and forming part of the Financial Statements  
for the year ended 30 June 2021**

<b>3. Operating Revenue (Cont.)</b>	<b>2021</b>	<b>2020</b>
	<b>\$</b>	<b>\$</b>
<b><u>Prior Year Grants Brought Forward Operating</u></b>		
NT Jobs Packages ( Broadcasting ) Shire	-	50,827
Youth Diversion	-	113,015
Night Patrol Shire	-	399,597
ISRP – Indigenous Sport & Recreation Program Shire	-	327,977
Active Remote Communities Sport & Recreation Shire	-	54,873
Safer Communities	-	255,073
HMP Fencing Program	-	115,346
Child Care Establishment Funding Pirlangimpi	-	50,469
1234 - Portable Stage (Bathurst Oval Upgrade Facilities)	37,335	38,604
Foreshore Drain	71,390	37,055
Homelands Extra Allowance	73,588	159,617
NAIDOC Activities		81,954
Milikapiti Oval Upgrade ABA	30,000	4,880
Refurb Aerodrome Ablution Blocks	-	45,186
SPG - 10 m3 tipper	-	8,714
MES SPG Install pontoon at Paru	-	6,163
MES SPG Replace Paru Water Tank	-	31,393
MESSPG Telecommunications Repeaters	-	19,142
MESSPG Upgrade header tank stand Takaprimili	-	45,000
Ranku Aerodrome Upgrade	-	9,720
New Car and Passenger Ferry	-	151,712
Second-Hand Grader	551	311,776
Installation of Security Alarm System	7,320	21,666
SPG - Pirlangimpi Pool	155,453	278,452
Purchase of Plant and Equipment for Pirlangimpi	294	235,843
SPG - Building Capacity to Deliver Animal Management	39,469	294
SPG - Purchase of Workshop Equipment	121,075	89,445
SPG - 3 new septic tanks Paru	39,500	134,370
SPG - Upgrade batteries Takapimilyi	25,000	40,000
Energy Efficiency Grant - Air Con	-	25,000
Wurrumiyanga Women's Safe House Parenting Workshops	1,361	70,545
Tree Removal Ranku	59,262	-
Tiwi Islands Grand Final	1,818	-
Community Benefit Fund - Bima Wear	192,906	-
Scale Funding	482,124	-
Upgrade Fencing at Bathurst Island (Wurrumiyanga) Aerodrome	66,113	-
Upgrade Fencing at Snake Bay (Milikapiti) Aerodrome	30,313	-
Installation of Second solar powered windsock BI Aerodrome	4,489	-
Replacement of lighting system at Bathurst Island Aerodrome	22,723	-
Tree Lopping Paru	15,813	-
Roads to Recovery	57,301	-
<b>Total Prior Year Operating Grants</b>	<b>1,535,198</b>	<b>3,213,708</b>

**TIWI ISLANDS REGIONAL COUNCIL**

**Notes to and forming part of the Financial Statements  
for the year ended 30 June 2021**

3. Operating Revenue (Cont.)	2021	2020
	\$	\$
<b><u>Operating Grant Liability from prior year</u></b>		
Pirlangimpi School Meals Program	(428,797)	-
NAIDOC Week	-	(3,295)
NT Jobs Package Culture & Support	-	(25,871)
Milikapiti Oval Upgrade	-	(38,459)
Bathurst Island Oval Upgrade ABA – Portable Stage	(2,170)	(37,055)
Foreshore Drain	(12,598)	(71,390)
Community Safety Regional	-	(7,320)
HMP Fencing Program	-	(50,469)
Homelands Extra Allowance	(57,384)	(38,151)
Refurb Aerodrome Ablution Blocks	-	(8,714)
MES SPG Install pontoon at Paru	-	(31,393)
Ranku Aerodrome Upgrade	-	(151,712)
New Car and Passenger Ferry	-	(7,160)
1626 - Second-Hand Grader	(551)	(551)
SPG - Pirlangimpi Pool	(91,456)	(155,453)
Purchase of Plant and Equipment for Pirlangimpi	(294)	(294)
Building Capacity to Deliver Animal Management	(38,754)	(39,469)
Purchase of Workshop Equipment	(100,012)	(121,075)
Tree Lopping Paru	(252)	(15,560)
SPG - 3 new septic tanks Paru	(39,500)	(39,500)
SPG - Upgrade batteries Takapimilyi	(25,000)	(25,000)
Energy Efficiency Grant - Air Con	-	(35,489)
Wurrumiyanga Women's Safe House Parenting workshops -	-	(1,361)
Tree Removal Ranku - MESSPG	(10,337)	(59,262)
Milikapiti Oval Upgrade ABA - Round 2	(30,000)	(30,000)
Ranku Power Generator - ABA	-	(1,156)
Paru Water Supply Upgrade	-	(87,844)
Tiwi Islands Grand Final 2020	-	(1,818)
Community Benefit Fund - Bima Wear Repairs	(15,690)	(192,906)
Scale Funding -	-	(482,137)
Aerodrome Fencing Upgrade - Wurrumiyanga	(66,113)	-
Aerodrome Fencing Upgrade - Milikapiti	(30,313)	-
Solar Powered Winsock - Wurrumiyanga	(4,489)	-
Airport Lighting & Electronics - Wurrumiyanga	(22,723)	-
Installation of Security Alarm System	(7,320)	-
Local Roads and Community Infrastructure P	(362,785)	-
ABA Homelands Takapimilyi Project	(184,882)	-
Ranku Generator Replacement - Logistics	(5,918)	-
Waste & Natural Resources Management	(108,456)	-
<b>Total Operating Grant Liability from prior year</b>	<b>(1,645,794)</b>	<b>(1,759,864)</b>
<b>TOTAL OPERATIONAL FUNDING</b>	<b>6,796,749</b>	<b>10,134,870</b>
<b>TOTAL GRANTS</b>	<b>6,796,749</b>	<b>10,134,870</b>

**TIWI ISLANDS REGIONAL COUNCIL**

**Notes to and forming part of the Financial Statements  
for the year ended 30 June 2021**

		2021	2020
<b>3.</b>	<b>Operating Revenue (Cont.)</b>	<b>\$</b>	<b>\$</b>
	<b>f CONTRIBUTIONS &amp; DONATIONS</b>		
	Cash Donations	3,091	27
		<b>3,091</b>	<b>27</b>
	<b>g GAINS ON DISPOSAL OF ASSETS</b>		
	Net Profit from Disposal of assets	58,928	16,615
	<b>Total Profit from Disposal of assets</b>	<b>58,928</b>	<b>16,615</b>
<b>4.</b>	<b>Operating Expenses</b>		
	<b>a EMPLOYEE COSTS</b>		
	Wages and Salaries	4,692,062	5,355,558
	Annual Leave and Long Service Leave Movements	804,504	1,660,908
	Superannuation	498,207	571,218
	FBT	12,602	29,727
	Workers Compensation	160,546	169,044
	Relocation/Recruitment	2,600	9,487
	<b>TOTAL EMPLOYEE COSTS</b>	<b>6,170,521</b>	<b>7,795,942</b>
	<b>b INTEREST CHARGES</b>		
	Interest Expense - Leases	115,606	122,905
	<b>Total Interest Charges</b>	<b>115,606</b>	<b>122,905</b>
	<b>c DEPRECIATION</b>		
	Building Depreciation	1,267,659	1,289,630
	Infrastructure Depreciation	222,019	222,876
	Plant and Machinery Depreciation	204,473	182,618
	Right of use Assets Depreciation	230,314	232,022
	Equipment Depreciation	114,549	138,277
	Motor Vehicles Depreciation	169,672	169,477
	<b>Total Depreciation</b>	<b>2,208,686</b>	<b>2,234,900</b>
	<b>d OTHER OPERATING EXPENSES</b>		
	Council Chairman's Allowance	94,805	93,758
	Councillor Allowance Expenses	218,747	218,569
	Local Authority Allowances	12,505	10,207
	Electoral Commission Expenses	-	1,003
	Insurance	477,383	417,290
	Bank Fees	5,412	4,289
	<b>Total Other Operating Expenses</b>	<b>808,852</b>	<b>745,116</b>

TIWI ISLANDS REGIONAL COUNCIL

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2021

4. Operating Expenses (Cont.)

	2021 \$	2020 \$
<b>e MATERIALS &amp; CONTRACTS</b>		
Accounting Fees	86,259	77,398
Expected Credit Losses	123,432	21,755
Communication Expenses	22,165	21,577
Consultants & Legal Expenses	104,739	73,055
Contract Labour	555,298	352,809
Contract Materials	217,122	4,144
Electricity	145,946	182,666
Freight	166,766	195,057
Fuel & Oil Motor Vehicles	402,517	431,808
Gas Expenditure	13,757	3,389
Material Expenditure	860,744	1,700,673
Operating Lease Expenses	6,159	32,701
Software/Internet/Support	506,320	459,794
Travel/Accommodation/Training	97,069	138,277
Other Materials & Contracts	608,831	345,004
<b>Total Materials &amp; Contracts</b>	<b>3,917,124</b>	<b>4,040,107</b>

5. Cash and Investments

**CASH**

Current Operating Accounts & Cash on Hand	5,251,291	5,121,710
<b>TOTAL CASH</b>	<b>5,251,291</b>	<b>5,121,710</b>

**Restricted Cash**

Local Authorities – Wurrumiyanga	431,963	301,451
Local Authorities - Pirlangimpi	15,982	70,103
Local Authorities – Milikapiti	137,434	72,445
Indigenous Sport & Active Recreation Program (Sport for Life)	42,201	194,457
NAIDOC	-	3,295
Milikapiti Creche	-	40,648
Ranku Power Generator - ABA	-	1,153
Family as First Teachers -	161,753	179,465
Youth Diversion Unit -	115,856	106,937
Remote Sport Program -	92,599	49,350
Shire Libraries -	116,931	40,472
Municipal & Essential Services Program - Regional -	-	24,662
Community Safety Regional -	11,244	150,582
Outside School Care -	119,500	118,861
Community Safety -	345,469	387,564
NT Jobs Package	84,813	-
<b>Total Restricted Cash</b>	<b>1,675,745</b>	<b>1,741,445</b>
<b>Total Unrestricted</b>	<b>3,575,546</b>	<b>3,380,265</b>
<b>Total Cash Available</b>	<b>5,251,291</b>	<b>5,121,710</b>

TIWI ISLANDS REGIONAL COUNCIL

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2021

<b>6. Current Assets - Receivables</b>	<b>2021</b>	<b>2020</b>
	<b>\$</b>	<b>\$</b>
Rates & Annual Charges	212,416	125,525
GST Receivables	-	61,880
Accrued Income	44,029	13,982
Other Receivables	288,590	150,038
Less Provision for Doubtful Debts (Expected Credit Losses)	(246,150)	(122,718)
<b>TOTAL RECEIVABLES</b>	<b>298,885</b>	<b>228,707</b>

**a Trade receivables and allowance for doubtful debts**

Trade receivables are non-interest bearing and are generally on 30 day terms. The ageing of trade receivables at 30 June 2021 is detailed below:

Not past due	256,818	173,751
Past due 31-60 days	51,533	6,065
Past due 61-90 days	75,113	154
Past due 91 days	270,130	152,845
<b>Total Gross Trade Receivables</b>	<b>653,593</b>	<b>332,816</b>

**b Expected Credit Losses**

Expected credit losses were identified for the following Receivables

Past due 91 days	246,150	122,718
<b>Total Impaired Receivables</b>	<b>246,150</b>	<b>122,718</b>

Balance at beginning of year	(122,718)	(100,962)
Expected credit Losses recognised during the year	(123,432)	(21,756)
Reversal of provision for Impairment		
Write off during the year	-	-
<b>Balance at end of year</b>	<b>(246,150)</b>	<b>(122,718)</b>

**c** As at 30 June 2021, current receivables of the Council with a nominal value of \$141,367 (2020: \$129,521) were past due but not impaired. These relate to a number of customers for whom there is no history of default. The ageing of these receivables are as follows:

Past due 31-60 days	51,533	103,955
Past due 61-90 days	75,113	154
Past due 91 days	14,721	25,412
<b>Total Receivables</b>	<b>141,367</b>	<b>129,521</b>



TIWI ISLANDS REGIONAL COUNCIL

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2021

	2021	2020
<b>7 Other Assets</b>	<b>\$</b>	<b>\$</b>
Inventories:		
Fuel Stock	79,370	50,953
<b>TOTAL OTHER ASSETS</b>	<b>79,370</b>	<b>50,953</b>
<b>8. Property Plant &amp; Equipment</b>	<b>2021</b>	<b>2021</b>
	<b>\$</b>	<b>\$</b>
<b>a Gross carrying amount and accumulated depreciation</b>		
<b>Prescribed Buildings - at revaluation</b>	29,367,502	29,370,361
Less: Accumulated Depreciation and Impairment	(14,121,113)	(12,856,312)
<b>Total</b>	<b>15,246,389</b>	<b>16,514,049</b>
<b>Prescribed Infrastructure - at revaluation</b>	4,821,843	4,821,843
Less: Accumulated Depreciation and Impairment	(2,546,366)	(2,324,347)
<b>Total</b>	<b>2,275,477</b>	<b>2,497,496</b>
<b>Plant and Machinery - at cost</b>	3,252,074	3,671,185
Less: Accumulated Depreciation and Impairment	(2,249,951)	(2,749,738)
<b>Total</b>	<b>1,002,123</b>	<b>921,447</b>
<b>Equipment - at cost</b>	1,111,223	1,190,601
Less: Accumulated Depreciation and Impairment	(724,175)	(673,180)
<b>Total</b>	<b>387,048</b>	<b>517,421</b>
<b>Motor Vehicles - at cost</b>	1,897,006	2,112,203
Less: Accumulated Depreciation and Impairment	(1,420,048)	(1,476,826)
<b>Total</b>	<b>476,958</b>	<b>635,377</b>
<b>Right of use Assets – at cost</b>	3,511,546	3,511,546
Less: Accumulated Depreciation and Impairment	(462,336)	(232,022)
<b>Total</b>	<b>3,049,210</b>	<b>3,279,524</b>
<b>Work in Progress</b>		
Opening Balance	108,708	355,367
Disposals	-	-
Additions	285,198	742,744
Capitalisation	(285,198)	(989,403)
<b>Total</b>	<b>108,708</b>	<b>108,708</b>
<b>Total Property, Plant and Equipment</b>	<b>22,545,913</b>	<b>24,474,022</b>

TIWI ISLANDS REGIONAL COUNCIL

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2021

8. Property Plant & Equipment (Cont.)	2021	2020
	\$	\$
<b>b Movements in carrying amounts</b>		
<b>Buildings</b>		
Buildings - at Written Down Value	16,514,049	17,800,382
Plus: Prescribed Asset Transfer	-	3,297
Less: Depreciation	(1,267,659)	(1,289,630)
<b>Total</b>	<b>15,246,389</b>	<b>16,514,049</b>
<b>Prescribed Infrastructure</b>		
Infrastructure - at Written Down Value	2,497,496	2,634,818
Plus: Acquisitions	-	85,554
Less: Depreciation	(222,019)	(222,876)
<b>Total</b>	<b>2,275,477</b>	<b>2,497,496</b>
<b>Plant and Machinery</b>		
Plant and Machinery – at Written Down Value	921,447	554,865
Plus: Acquisitions	285,198	549,200
Less: Sold/Written Off	(49)	-
Less: Depreciation	(204,473)	(182,618)
<b>Total</b>	<b>1,002,123</b>	<b>921,447</b>
<b>Equipment</b>		
Equipment - at Written Down Value	517,421	682,380
Less: Sold/Written Off	(15,824)	(26,682)
Less: Depreciation	(114,549)	(138,277)
<b>Total</b>	<b>387,048</b>	<b>517,421</b>
<b>Motor Vehicles</b>		
Motor Vehicles at Written Down Value	635,377	498,213
Plus: Acquisitions	11,253	306,641
Less: Sold/Written Off	(195)	-
Less: Depreciation	(169,477)	(169,477)
<b>Total</b>	<b>476,958</b>	<b>635,377</b>
<b>Right of use Assets</b>		
Right of use Asset at written Down Value	3,279,524	3,511,546
Less: Depreciation	(230,314)	(232,022)
<b>Total</b>	<b>3,049,210</b>	<b>3,279,524</b>
<b>Work in Progress</b>		
Opening Balance	108,708	355,367
Additions	285,198	742,744
Capitalisation	(185,198)	(989,403)
<b>Total</b>	<b>108,708</b>	<b>108,708</b>
<b>TOTAL - All Non-Current Assets</b>	<b>22,545,913</b>	<b>24,474,022</b>

TIWI ISLANDS REGIONAL COUNCIL

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2021

	2021	2020
<b>9. Trade and Other Payables, Provisions &amp; Borrowings</b>		
	\$	\$
<b>a Trade and Other Payables</b>		
Goods & Services	680,608	859,724
Employee Related	181,078	151,816
GST Payable	15,901	-
Credit Cards Payable	2,597	-
<b>Total Trade and Other Payables</b>	<b>880,184</b>	<b>1,011,540</b>
<b>b Other Current Liabilities</b>		
Bonds Held as Deposit	15,471	14,014
Christmas Saving Club	99,970	136,890
Other Current Liabilities	3,743	-
	<b>119,184</b>	<b>150,904</b>
<b>c Unearned Grant Liabilities</b>		
Unearned Grant Liabilities	2,173,720	2,148,902
<b>Total Unexpended Grant Liability</b>	<b>2,173,720</b>	<b>2,148,902</b>
<b>d Provision - Current</b>		
Annual Leave	499,938	566,994
Long Service Leave	185,756	232,162
<b>Total Current Provisions</b>	<b>685,694</b>	<b>799,155</b>
<b>e Provisions - Non Current</b>		
Long Service Leave	223,646	211,679
<b>Total Non-Current Provisions</b>	<b>223,646</b>	<b>211,679</b>
<b>TOTAL PROVISIONS</b>	<b>909,340</b>	<b>1,010,834</b>
<b>f Borrowings (Unsecured)</b>		
Non-Current Borrowings	640,001	650,001
<b>TOTAL BORROWINGS</b>	<b>640,001</b>	<b>650,001</b>
<b>TOTAL TRADE AND OTHER PAYABLES, PROVISIONS &amp; BORROWINGS</b>	<b>4,722,429</b>	<b>4,972,181</b>

The Department of Housing and Community Development (previously known as the Department of Local Government) provided the Council with an interest-free loan of \$1,000,000 to assist the Council to pay outstanding debtors and staff transferred to the Council from the old Tiwi Islands Local Government as part of the Council Amalgamation in July 2008. The Council made a total repayment of \$360,000 (out of which \$10,000 was repaid in 2021) towards the loan. The loan does not accrue interest and the Department has confirmed that the loan will not be called within the next 12 months.

TIWI ISLANDS REGIONAL COUNCIL

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2021

	2021 \$	2020 \$
<b>10. Statement of Cash Flows</b>		
<b>a Reconciliation of Cash</b>		
Cash on hand and at Bank	94,470	185,587
Cash Management Account	5,156,821	4,936,123
Balances as per Statement of Cash Flow	<u>5,251,291</u>	<u>5,121,710</u>
<b>b Reconciliation of Change in Net Assets to Cash from Operating Activities</b>		
Change in net assets after operations	(1,262,808)	904,330
<b>Add:</b>		
Depreciation and Amortisation	2,208,686	2,234,900
Decrease in Stock	-	8,097
Increase in Unexpended grants	24,818	(4,762,789)
AASB Transition Adjustment	-	(2,175,684)
	<u>970,696</u>	<u>(3,791,146)</u>
<b>Less:</b>		
Decrease in Trade Creditors	(22,798)	(440,204)
Increase in Provisions	(101,494)	21,550
Increase in Trade and Other Receivables	(178,736)	261,094
Increase in Inventories	(28,417)	-
Profit on Sale of Fixed Assets	(58,928)	(16,615)
Increase in Other Liabilities	(31,720)	-
	<u>422,093</u>	<u>(174,175)</u>
<b>Net Cash generated from/(used in) operating activities</b>	<u><b>548,603</b></u>	<u><b>(3,965,321)</b></u>

**11. Commitments for Expenditure**

The Council has entered into contracts for future expenditure which are not provided in the financial statements:

Not later than one year	271,392	187,598
	<u><b>271,392</b></u>	<u><b>187,598</b></u>

TIWI ISLANDS REGIONAL COUNCIL

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2021

	2021	2020
	\$	\$
<b>12. Grants &amp; Contributions with Conditions</b>		
Grants and Contributions that were obtained on the condition that they be expended on specific purposes but which are not yet expended in accordance with those conditions, are as follows:		
<b>Grant Liability from 10/11 Funding Year</b>		
CIGP – Miscellaneous Repairs to Bores	545	545
<b>10/11 Grant Liability Total</b>	<b>545</b>	<b>545</b>
<b>Grant Liability from 11/12 Funding Year</b>		
Community Fitness	1,249	1,249
Cape Forcroy Road	46,240	46,239
<b>11/12 Grant Liability Total</b>	<b>47,489</b>	<b>47,488</b>
<b>Grant Liability from 12/13 Funding Year</b>		
Child Care Pirlangimpi	95	95
SPG – Bunded Fuel Tanks Milikapiti	2,392	2,392
<b>12/13 Grant Liability Total</b>	<b>2,487</b>	<b>2,487</b>
<b>Grant Liability from 13/14 Funding Year</b>		
ISARP – Jobs Creation Package	109,097	109,097
NAIDOC Week	5,664	5,664
Active Remote Communities	30,653	30,653
Active Remote Communities – Variation Money	2,005	2,005
Install Cricket Pitch	201	201
<b>13/14 Grant Liability Total</b>	<b>147,620</b>	<b>147,620</b>
<b>Grant Liability from 14/15 Funding Year</b>		
ISARP – Jobs Creation Package	51,874	51,874
Active Remote Communities – BNT Women’s Basketball	1,725	1,725
<b>14/15 Grant Liability Total</b>	<b>53,599</b>	<b>53,599</b>
<b>Grant Liability from 15/16 Funding Year</b>		
NAIDOC Week	3,643	3,643
<b>15/16 Grant Liability Total</b>	<b>3,643</b>	<b>3,643</b>
<b>Grant Liability from 16/17 Funding Year</b>		
NAIDOC Week	2,320	2,320
Pirlangimpi School Meals Program	-	-
Early Intervention Youth Boot Camp	6,110	6,110
Regional & Remote Communities	2,523	2,523
<b>16/17 Grant Liability Total</b>	<b>10,953</b>	<b>10,953</b>

TIWI ISLANDS REGIONAL COUNCIL

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2021

	2021	2020
	\$	\$
<b>12. Grants &amp; Contributions with Conditions (Cont.)</b>		
<b>Grant Liability from 17/18 Funding Year</b>		
NAIDOC Week	5,310	5,310
NT Jobs Package Culture & Support	-	-
<b>17/18 Grant Liability Total</b>	<b>5,310</b>	<b>5,310</b>
<b>Grant Liability from 18/19 Funding Year</b>		
Libraries	9,545	9,545
<b>18/19 Grant Liability Total</b>	<b>9,545</b>	<b>9,545</b>
<b>Grant Liability from 19/20 Funding Year</b>		
Bathurst Island Oval	-	37,055
Milikapiti Oval Upgrade	-	38,459
NAIDOC	3,295	3,295
Milikapiti Creche	-	40,648
R2R	-	57,301
Foreshore Drain	-	71,390
Ranku Power Generator	1,153	1,153
Milikapiti Oval Upgrade	-	30,000
Upgrade Ranku Aerodrome	151,712	151,712
Homelands Extra Allowance	-	38,151
Refurbishments of Aerodrome Ablution Blocks	8,714	8,714
MESSPG - Paru Pontoon	31,393	31,393
New Car and Passenger Ferry - Regional	-	7,160
Second-Hand Grader - Regional	-	551
Installation of Security Alarm System	-	7,320
Installation of Dumb Barge Pontoon - Pirlangimpi	-	155,453
Purchase of Plant and Equipment for Pirlangimpi	-	294
Building capacity to deliver Animal Management New Grant	-	39,469
SPG - Purchase of Workshop Equipment	-	121,075
Tree Lopping	-	15,561
3 New Septic Tanks	-	39,500
Upgrade Batteries Takapimilyi	-	25,000
Energy Efficiency Grant	-	35,489
Wurrumiyanga Women's Sagfe Houes	-	1,361
Ranku Tree Removal	-	59,262
Tiwi Islands Grand Final	-	1,818
Bima wear Building	-	192,906
Scale Funding	-	482,115
HMP - Fencing Program 11/12	50,469	50,469
Upgrade Fencing at Bathurst Island	-	66,113
Upgrade Fencing at Snake Bay	-	30,313
Installation of Second solar powered win	-	4,489
Replacement of lighting system at Bathur	-	22,723
<b>19/20 Grant Liability</b>	<b>246,736</b>	<b>1,867,712</b>



**TIWI ISLANDS REGIONAL COUNCIL**

**Notes to and forming part of the Financial Statements  
for the year ended 30 June 2021**

<b>12. Grants &amp; Contributions with Conditions (Cont.)</b>	<b>2021</b>	<b>2020</b>
	<b>\$</b>	<b>\$</b>
<b>Grant Liability from 20/21 Funding Year</b>		
Bathurst Island Oval	2,170	-
Milikapiti Oval Upgrade	30,000	-
ABA Homelands Takapimilyi Project	184,882	-
R2R	428,797	-
Local Roads & Community Infrastructure	362,785	-
Foreshore Drain Wurrumiyanga Barge Landing Drainage Stage 2	12,598	-
Homelands Extra Allowance	57,384	-
Replacement of lighting system at Bathur	22,723	-
Second-Hand Grader - Regional	551	-
Installation of Security Alarm System	7,320	-
Upgrade Fencing at Bathurst Island	66,113	-
Upgrade Fencing at Snake Bay	30,313	-
Installation of Second solar powered win	4,489	-
Pirlangimpi Swimming Pool	91,456	-
Purchase of Plant and Equipment for Pirlangimpi	294	-
Building capacity to deliver Animal Management New Grant	38,754	-
SPG - Purchase of Workshop Equipment	100,012	-
Tree Lopping	252	-
3 New Septic Tanks	39,500	-
Upgrade Batteries Takapimilyi	25,000	-
Tree Removal Ranku	10,337	-
Community Benefit Fund - Bima Wear	15,690	-
Ranku Generator Replacement -	5,918	-
Waste Natural Resource Management Grant Paru	108,455	-
<b>2020/21 Grant Liability</b>	<b>1,645,794</b>	<b>-</b>
<b>Total Grant Liability</b>	<b>2,173,720</b>	<b>2,148,902</b>
<b>13. Lease Liabilities</b>		
	<b>2021</b>	<b>2020</b>
	<b>\$</b>	<b>\$</b>
<b>Current</b>	<b>191,209</b>	<b>186,376</b>
<b>Total Current Lease Liabilities</b>	<b>191,209</b>	<b>186,376</b>
<b>Non Current</b>	<b>2,952,896</b>	<b>3,145,102</b>
<b>Total Non Current Lease Liabilities</b>	<b>2,952,896</b>	<b>3,145,102</b>

## TIWI ISLANDS REGIONAL COUNCIL

### Notes to and forming part of the Financial Statements for the year ended 30 June 2021

#### 14. Financial Risk Management

The main risks the Council is exposed to through its financial instruments are liquidity risk, credit risk, market risk and interest rate risk.

##### *Liquidity Risk*

Liquidity risk is the risk that the Council will not be able to meet its obligations as and when they fall due. The Council manages its liquidity risk by monitoring cash flows and also through its budget management process. Due to the nature of its business, the Council is able to estimate its income and cash flows based on grant funding timeframes.

##### *Credit Risk*

Credit risk is the risk of financial loss to the Council if a customer or counterparty to a financial instrument fails to meet its contractual obligations. Exposure to credit risk is monitored by management on an ongoing basis. The maximum exposure to credit risk, excluding the value of any collateral or other security, is limited to the total carrying value of financial assets, net of any provisions for impairment of those assets, as disclosed in the balance sheet and notes to the financial statements. The Council does not have any material credit risk exposure to any single debtor or group of debtors under financial instruments entered into by the Council.

The majority of the Council's debtors are government owned and funded entities and credit risk for the Council is low.

##### *Market Risk*

Market risk is the risk that changes in market prices, such as interest rates and equity prices will affect the Council's income or the value of its holdings of financial instruments. Exposure to market risk is closely monitored by the Council. The Council does not have any material market risk.

##### *Interest rate risk*

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in interest rates. The Council manages its interest rate risk by maintaining floating rate cash and floating rate debt.

##### *Sensitivity analysis*

At balance date, the Council had the following financial assets exposed to variable interest rate risk:

	2021	2020
	\$	\$
<b>Financial Assets</b>		
Cash at bank	5,251,291	5,121,710
Investment	-	-
	<u>5,251,291</u>	<u>5,121,710</u>

**TIWI ISLANDS REGIONAL COUNCIL**

**Notes to and forming part of the Financial Statements  
for the year ended 30 June 2021**

**14. Financial Risk Management (Cont.)**

At balance sheet date the Council has not entered into any loans or other financial commitments that present exposure to interest rate risk. Credit cards are the only short term financial instrument used by the Council and balances are cleared at month end. The table below details the interest rate sensitivity analysis of the Council at balance date, holding all other variables constant. A 100 basis point change is deemed to be possible change and is used when reporting interest rate risk.

	Change in Variable	Effect on Profit or Loss 2021 \$	Effect on Equity 2021 \$	Effect on Profit or Loss 2020 \$	Effect on Equity 2020 \$
<b>Financial Assets</b>					
Cash at bank and Investments	1%	52,513	52,513	51,217	51,217
	(1)%	(52,513)	(52,513)	(51,217)	(51,217)

**14b. Net fair values of financial assets and liabilities**

**Cash and cash Equivalents:** The carrying amounts of cash and cash equivalents approximate their fair value due to its short term to maturity nature.

**Loans and receivables and Trade and other payables:** Their carrying amounts approximate their fair value due to its short term to maturity nature.

TIWI ISLANDS REGIONAL COUNCIL

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2021

14c. Financial Instruments Composition and Maturity Analysis

The table below reflects the undiscounted contractual settlement terms for the financial instruments of a fixed period of maturity, as well as management's expectation of the settlement period for the all financial instruments.

Financial Instruments	Within 1 year		1 - 5 years maturing in 1 year or less		Over 5 years maturing in 1 to 5 years		Total Carrying amount	
	2021	2020	2021	2020	2021	2020	2021	2020
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Financial Assets - cash flows realisable</b>								
Cash on Hand	5,251,291	5,121,710	-	-	-	-	5,251,291	5,121,710
Trade and other receivables	254,856	152,845	-	-	-	-	254,856	152,845
<b>Total</b>	<b>5,506,147</b>	<b>5,274,555</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,506,147</b>	<b>5,274,555</b>
<b>Financial Liabilities due for payment</b>								
Trade and other payables	683,205	859,724	-	-	-	-	683,205	859,724
Lease Liabilities	191,209	186,376	-	-	2,952,896	3,145,102	3,144,105	3,331,478
Borrowings	-	-	-	-	640,001	650,001	640,001	650,001
Other Current Liabilities	119,184	150,904	-	-	-	-	119,184	150,904
<b>Total</b>	<b>993,598</b>	<b>1,197,004</b>	<b>-</b>	<b>-</b>	<b>3,592,897</b>	<b>3,795,103</b>	<b>4,586,495</b>	<b>4,992,107</b>

## TIWI ISLANDS REGIONAL COUNCIL

### Notes to and forming part of the Financial Statements for the year ended 30 June 2021

#### 15. Fair Value Measurement

In accordance with AASB 13, the fair value of financial assets and liabilities and non-financial assets which are measured at fair value on a recurring or non-recurring basis and those assets and liabilities not measured at fair value but for which fair value is disclosed in accordance with other relevant standards, are categorised into 3 levels based on the significance of inputs used to measure the fair value. The fair value hierarchy has the following levels:

- a) Level 1: quoted prices (unadjusted) in active markets for identical assets or liabilities that an entity can access at the measurement date;
- b) Level 2: inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly (i.e., as prices) or indirectly (i.e., derived from prices); and
- c) Level 3: inputs for the asset or liability that are not based on observable market data (unobservable data).

The level within which the asset or liability is classified is determined based on the lowest level of significant input to the fair value measurement.

For purposes of determining the market value at Level 1, a market is regarded as active if quoted prices are readily and regularly available from an exchange, dealer, broker, industry group, pricing service, or regulatory agency, and those prices represent actual and regularly occurring market transactions on an arm's length basis.

#### (a) Financial Assets and Liabilities

The Council has no financial assets and liabilities measured at fair value as at 30 June 2021.

#### (b) Non-Financial Assets

	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>	<u>Total</u>
<b>30 June 2021</b>				
Buildings & Infrastructure			17,521,687	17,521,687
<b>30 June 2020</b>				
Buildings & Infrastructure			19,011,545	19,011,545

#### *Buildings and infrastructure*

The fair values of the Buildings and Infrastructure are estimated using a market approach which uses prices and other market data derived from observed transactions for the same or similar assets. Assets used by not for profit and public sector entities, which also have a commercial use, are likely to be valued based on observable market values considering the highest and best use requirements of AASB 13. The buildings and infrastructure used for a public service or as an administration building by a government agency in close proximity to other offices used for commercial purposes would be competing with commercial users for that office space within the market. As a result these properties' fair value could be determined based on sales of comparable buildings.

There were no changes during the period in the valuation techniques used by the Council to determine fair values.

**TIWI ISLANDS REGIONAL COUNCIL**

**Notes to and forming part of the Financial Statements  
for the year ended 30 June 2021**

**16. Reserves**

*Asset Revaluation Reserve*

The asset revaluation reserve is used to record increments and decrements arising from changes in fair value of non-current assets and available-for-sale financial assets.

*Election Reserve*

This reserve will fund expenses related to Local Government elections and By-Elections.

The Council in its meeting held on 27 May 2015 decided to transfer the unspent balance of the budget allocation for election expenses at 30 June each year from accumulated funds to the election reserve and use that amount of money to fund future Council general elections and by-elections at the direction of the CEO.

*Asset Replacement Reserve*

This reserve holds funding for renewal, replacement or upgrading of existing assets and/or the establishment of new assets in line with the Council's asset management plans.

At the same meeting the Council decided to transfer an initial amount of \$25,000 from the recent sale of surplus Council vehicles from accumulated funds to the asset replacement reserve and to use that amount to fund future Council motor vehicle and major plant / equipment purchases as directed by the CEO. Future proceeds from the sale or auction of Council motor vehicles / plant / equipment are to be credited to the asset replacement reserve as directed by the CEO.

The movements of the reserve for the year ended 30 June 2021 are as follows:

	1-Jul-20	Net Increments (Decrements)	Transfers, Impairments	30-Jun-21
	\$	\$	\$	\$
<b>Asset Revaluation Reserve</b>				
Prescribed Buildings	10,270,554	-	(1,267,659)	9,002,895
Prescribed Infrastructure	2,982,755	-	(222,019)	2,760,736
<b>Total Asset Revaluation Reserve</b>	<b>13,253,309</b>	-	<b>(1,489,678)</b>	<b>11,763,631</b>
	1-Jul-20	Transfer to Reserve	Transfer from Reserve	30-Jun-21
	\$	\$	\$	\$
<b>Other Reserves</b>				
Election Reserve	2,479	-	-	2,479
Asset Replacement Reserve	142,863	-	-	142,863
<b>Total Other Reserves</b>	<b>145,342</b>	-	-	<b>145,342</b>

## TIWI ISLANDS REGIONAL COUNCIL

### Notes to and forming part of the Financial Statements for the year ended 30 June 2021

#### 17. Related party transactions

- The related parties of the Council include: the key management personnel because they have authority and responsibility for planning, directing and controlling the activities of the Council directly;
- spouses, children and dependants who are close family members of the key management personnel; and
- Any entities controlled or jointly controlled by key management personnel's or controlled or jointly controlled by their close family members.

#### *Key Management Personnel*

Key management personnel of the Council are those persons having authority and responsibility for planning, directing and controlling the activities of Council. These include the Councillors, Chief Executive Officer and General Managers of Directorates as listed below.

#### **a Key Management Personnel**

Names of persons holding the position of key management personnel at the Council during the financial year are:

#### **Councillors**

Lynette De Santis  
Connell Tipiloura  
Pius Tipungwuti  
Mary Dunn  
Therese Bourke  
Leslie Tungatalum  
Wesley Kerinaiaua  
Francisco Babui  
Kevin Doolan  
Osmond Pangiraminni  
Jennifer Clancy  
Valentine Intalui

#### **Chief Executive Officer**

Valerie Rowland

#### **GMs of Directorates**

Chris Smith  
Bill Toy  
Bala Donepudi

(Ceased 15/04/2021)



**TIWI ISLANDS REGIONAL COUNCIL**

**Notes to and forming part of the Financial Statements  
for the year ended 30 June 2021**

**17. Related party transactions (Cont.)**

**b Remuneration of Key Management Personnel**

The aggregate compensation made to key management personnel and other members of key management personnel in the financial year is set out below:

	<b>2021</b>	<b>2020</b>
	\$	\$
Short term employee benefits	964,516	972,408
Post-employment benefits	78,015	83,980
Other Long Term benefits	6,677	5,921
Termination benefits	-	40,678
	<b>1,052,208</b>	<b>1,102,987</b>

- c** No retirement benefits have been made by the Council to Key Management Personnel.
- d** No loans have been made, guaranteed or secured by the Council to Key Management Personnel during the reporting year 2020/2021.
- E** No transactions other than remuneration payment or reimbursement of approved expenses were entered into by the Council with Key Management Personnel, or Related Parties of such Key Management Personnel during the reporting year 2020/2021.

**F Investment in CouncilBiz**

CouncilBiz was incorporated as a Local Government subsidiary on 10 June 2008 and commenced operations on 1 July 2008 providing administrative, ICT and Business Systems support to the 8 member Councils. It is a Local Government subsidiary, created as part of the Northern Territory Local Government Reform Agenda, under the *Local Government Act 2008* and Regulations.

Upon the incorporation of CouncilBiz, the Council made an initial funding contribution of \$50,000. Under the terms and conditions of CouncilBiz's Constitution, the debts and liabilities of CouncilBiz are guaranteed by the members in equal shares or on the basis of the formula agreed by the members. Upon the dissolution of CouncilBiz, the amount that remains after such dissolution and the settlement of all debts and liabilities shall be transferred to another organisation with a similar purpose as agreed to by the members with similar rules to CouncilBiz, such as prohibiting the distribution of assets and income to its members. As the Council will not realise any returns from its \$50,000 funding contribution to CouncilBiz, this amount was expensed when it was incurred.

During the year, the Council incurred expenditure with following entities under normal terms and Conditions. The Councillors may hold executive positions and/or Directorships in these organisations:

Tiwi Enterprise	\$ 90,194
Tiwi Islands Training & Employment Board	\$ 18,776
Milikapiti Store	\$ 8,447
The Arnhem Land Progress Aboriginal Corporation	\$ 3,381
Milikapiti Sport Club	\$ 640
Jilamara Art	\$ 9,900

## TIWI ISLANDS REGIONAL COUNCIL

### Notes to and forming part of the Financial Statements for the year ended 30 June 2021

#### 18. Contingent Assets and Contingent Liabilities

##### Contingent Liabilities

Under the terms and conditions of the Constitution of CouncilBiz, the Council and other members have guaranteed the debts and liabilities of CouncilBiz. As at 30 June 2021, the amount of the obligation cannot be measured with sufficient reliability, and has not been recognised in the accounts.

##### Rehabilitation of Landfill Sites

The Council operates a land fill site at Tiwi Islands giving rise to an obligation to rehabilitate the site in the future. The Council at this stage is unable to quantify the amount to rehabilitate the site as the liability cannot be reliably estimated.

##### Other Contingent Liabilities

The Council is involved from time to time in various claims incidental to the ordinary course of business. It is not practical to estimate the potential liability at this stage.

The Council believes that it is appropriately covered for claims through its insurance coverage and does not expect any material liabilities to eventuate.

	<b>2021</b>	<b>2020</b>
	\$	\$
<b>19. Auditor's Remuneration</b>		
Amounts received or due and receivable by the auditors of Tiwi Islands Regional Council		
- Audit or Review Services	53,916	51,130
- Other Services	32,343	26,267
<b>Total Remuneration</b>	<b>86,259</b>	<b>77,397</b>

#### 20. Events after the reporting period

At the date of this report, no matters or circumstances have arisen since the end of the financial year which significantly affected or may affect the operations of the Council, the results of those operations, or the state of affairs of the Council in future financial years.